

**ADAMS COUNTY AGRICULTURAL LAND PRESERVATION BOARD**  
***Minutes of Virtual Meeting (due to COVID-19 restrictions)***  
**January 6, 2021**

**Attendance:**

***Members – Attending in-person:***

None

***Members – Attending by phone or computer:***

Chair Craig Yingling, Vice-Chair Deb Kammerer, Chad Collie, Sidney Kuhn, George Taughinbaugh, Doyle Waybright, Dave Wenk

***Absent:***

Dave Boyer, Wayne Smith

***Staff – Attending in-person:***

None

***Staff – Attending by phone or computer:***

Mark Clowney, Ellen Dayhoff, Kelly Koch, Cindy Sanderson

***Absent:*** None

***Guests:*** None

The January 6, 2021 meeting of the Adams County Agricultural Land Preservation Board commenced at 7:31 p.m. via WebEx for virtual/phone access.

**I. Board Business**

**A. Reappointments**

1. Four positions are up for renewal – all Citizen Members: Chad Collie, Deb Kammerer, Wayne Smith, and George Taughinbaugh
  - \* Mr. Collie & Mr. Taughinbaugh have agreed to remain on the ACALPB; Ms. Kammerer & Mrs. Smith have decided to leave the Board.
  - \* Ms. Kammerer & Mr. Smith have both offered to remain active until a replacement can be found.
  - \* Ellen will send this information to the ACC for approval/reappointment at the January ACC Public Meeting.

**B. Reorganization**

**1. Chair**

**Mr. Waybright opened nominations for the position of Chair of the ACALPB by nominating Craig Yingling. Mr. Taughinbaugh seconded the nomination; no other nominations were received.**

**2. Vice-Chair**

**Mr. Waybright opened nominations for the position of Vice-Chair of the ACALPB by nominating Dave Wenk. Mr. Collie seconded the nomination; no other nominations were received.**

**Ms. Kammerer made a motion to close all nominations and elect Mr. Yingling to serve as Chair, and Mr. Wenk to serve as Vice-Chair. Mr. Taughinbaugh seconded the motion; motion was approved unanimously.**

**3. Secretary/Treasurer**

**Mr. Wenk made a motion that the ACALPB approve Cindy Sanderson continue serving as Secretary, Mark Clowney continue serving as Assistant Secretary, and Ellen Dayhoff continue serving as Treasurer. Mr. Taughinbaugh seconded the motion, motion was approved unanimously.**

- \* All positions/offices are for annual appointments and take effect at the close of this meeting, pending Commission approval and action during a Public Commissioner meeting.

#### 4. Meeting Dates/Times

- \* Discussed and approved through email in November 2020. (Meeting information is to be provided to the Chief Clerk, Paula Neiman, prior to the early December ACC meeting, so that it can be included in a mass Public Notice.)
- \* Starting time was discussed further; however, no changes were made.
- \* Meetings will remain as scheduled; the 1<sup>st</sup> Wednesday of each month, starting time as 7:30 pm.

#### C. Approval of September Minutes

**Mr. Wenk made a motion that the ACALPB approve the October 7, 2020 minutes. Mr. Taughinbaugh seconded the motion; motion was approved unanimously.**

#### D. Public Comments – none present

#### E. 2021 County Budget, Clean & Green, Stewardship

##### 1. Budget / Clean & Green

- \* The ACC have approved Sherri's request of \$350,000 for Ag Land Preservation from the General Fund.
- \* Additional monies received from the Clean & Green rollback, and interest on Certified Funds not yet spent, will be lower this year – approximately \$50,000.
- \* Once final amounts are determined, Ellen will submit the total to the State for their match. (Update: Total funds to be Certified are \$400,077)

Note: Mr. Waybright arrived during this discussion.

##### 2. Stewardship Funds

- \* Sherri, Molly, & Ellen have discussed a possible Stewardship Fund which would be used to set aside funding in the event of extra costs associated with legal issues, outside legal assistance, etc.
- \* Such funds would more-than-likely come out of the Clean & Green and interest monies, which would cut back on the amount received for preservation.
- \* Ellen asked the Board members if they felt it would be a good idea to set up a 'Stewardship Fund/Account'.
- \* Kelly noted, funds in this account may also help with situations should a violation need conservation practices installed and the landowner doesn't move forward with it – this Board could have the work done and pay for it, then possibly place a lien on the property for reimbursement.

##### Much Discussion

- \* One Board member noted, with Molly as Solicitor and her office having approval to seek outside assistance when necessary, they feel the money would be better spent using it for preservation rather than placing it in a holding account.
- \* Possibly Ellen could find out if the County already has liability insurance that would cover such issues; and if so, ask if that would cover this Board/Program.
- \* No decision was made at this time; discussion will continue in the future.

##### 3. Time Limits

- \* Mr. Yingling asked Kelly if, due to issues caused by the COVID Pandemic, it is possible to provide some 'leeway' in the timeline for needed practices. She responded, this is taken into account and she is willing to work with all landowners.

#### F. Legislative Updates

##### 1. Farm Bureau Policy Committee

- \* Mark & Mr. Wenk noted - presently, everything seems to be at a stand-still due to COVID.

## II. Updates

#### A. Township Updates – nothing new at this time

## B. LCAC Updates

- \* Mark reported, the LCAC, Planning Office, WAAC, and AC Trout Unlimited are working with Knouse Foods to preserve a 58-acre parcel for future passive recreation. The LCAC has applied for grant funding from DCNR and DCED. So far, they have received a letter of intent to award the grant from DCNR. The PA Fish & Boat Commission will become the owners of the parcel.
- \* Ellen noted, the Knouse Fruitlands Rail Trail application for Green Space funds still needs to be signed by the landowners and cannot move ahead until this is completed.

Executive Session was not needed.

## III. Round 13

### A. Refer to the Round 13 Status/Financial Reports.

- \* Ellen reviewed the handout.

## IV. Round 14

### A. Refer to the Round 14 Financial Report.

- \* Ellen reviewed the handout.
- \* Before Ellen meets with XIV-68 Landowner to move forward with the easement, Kelly needs to talk with them about conservation issues needing attention.

### B. Talking Points

- \* This handout was designed to provide Board Members with general information should they receive questions about Hanover Shoe Farms having many of their applications rank high in Round 14.
- \* Kelly noted, she has received some questions; however, usually when she explains the scoring process, they understand it better.
- \* One Board Member noted, it's all done mathematically.

Much Discussion

- \* Ellen noted, if anyone receives questions on additional issues, let her know; those answers can be added to this list for everyone.

## V. Motions on Discussions during Executive Session – No Executive Session

## VI. Inspections, Transfers, Subdivision, Rural Enterprise Applications, Other Issues

### A. Inspections

- \* Kelly & Mark noted, there were no violations/major issues in this years' inspections.
- \* The Drone was not used much for inspections this year. While not a requirement, it's best to have two people available when using it – one to operate the Drone & another person to help keep an eye on it during flight.
- \* Due to COVID and restrictions places on the number of employees permitted in a County vehicle (only 1 per vehicle), most inspections were conducted independently.

## VI. Staff Updates & Comments

- \* If any Board members know of anyone that may be interested in serving on this Board, replacing Deb and/or Wayne, please let Ellen know and she will reach out to them.

## VII. Adjournment

**Mr. Wenk made a motion to adjourn the January 6, 2021 ACALPB meeting at 8:45pm. Ms. Kammerer seconded the motion; motion was approved unanimously.**

Respectfully submitted,

*Cindy Sanderson, Secretary*