

WEDNESDAY, FEBRUARY 18, 2026:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Steve Nevada, County Administrator; Molly R. Mudd, Solicitor; Tammy Myers, Controller; Beth Cissel, Deputy Controller; Sheriff Joshua Fitting; Lisa Chilcoat, Acting HR Assistant Director; Don Fennimore, Court Administrator; Jannie Abanto, Court HR Generalist; Melissa Devlin, Director of Budget & Purchasing; Phil Swope, Assistant Director of Budget & Purchasing; Daryl Crum, Tax Services Director; Sherri Clayton-Williams, Planning Director; Deana Duvall, Grants Coordinator; News Reporter Michael Cooper-White, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Minutes:

Mr. Martin moved, seconded by Mr. Phiel, to approve the February 4, 2026 Commissioners' Meeting Minutes as presented.

Motion carried.

Public Comment:

No Public Comment was brought before the Board at this time.

Probation Services:

With recommendation from Chief Kristi Fields, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Amendment No. 1 to the Professional Services Agreement with Andrew Wolanin, Psy.D. and Wolanin Consulting and Assessment Inc. This Amendment expands the scope of services of the original July 18, 2023, Agreement with the Sheriff's Office to include pre-employment psychological evaluations for Adams County Probation Services at a rate of \$425 per pre-employment psychological evaluation. The Amendment is effective February 18, 2026.
- Designate Chairman Randy L. Phiel and Treasurer Christine Redding to sign the FY 2024-2025 Financial Statement for funds expended under the Juvenile Probation Services Grant. It is further recommended that the Board sign the Equitable Compensation letter for submission with the FY 2025-2026 Juvenile Probation Services Grant Application. This letter certifies that Adams County's Juvenile Probation personnel are paid compensation that is equitable to the compensation provided to other County and Court employees, pursuant to subsection 200.1003(a) of Title 37 of the Pa Code.

Motion carried.

Tax Services:

With recommendation from Daryl Crum, Director and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Full Service Maintenance Contract with Print-o-Stat, of York, PA, for maintenance of the Tax Services Department's Hewlett Packard Plotter Machine. The term of the Agreement is one (1) year, commencing on April 28, 2026 and terminating April 27, 2027. Total cost to the County is \$1,352.00.
- Designate Chairman Randy L. Phiel to sign the Maintenance Agreement with B.E.S.T. Service, Inc., a Dallas, PA company, for Tax Services' Formax document folder/sealer. The

term of the Agreement is one (1) year, commencing on February 9, 2026 and terminating February 10, 2027. Total cost to the County is \$1,100.00.

- Mr. Qually moved, seconded by Mr. Martin, to approve the Final 2026 Tax Claim Repository for Unsold Properties as follows:
 - Parcel #09F15-0065---030 - \$1,100.00
 - Parcel #32J11-0052---031 - \$1,412.65
 - Parcel #43034-0188 - \$1,200.00

Motion carried.

Planning and Development:

With recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Mr. Martin moved, seconded by Mr. Qually, to designate Chairman Randy L. Phiel to sign the Full Service Maintenance Contract with Print-o-Stat, of York, PA, for maintenance of the Planning Department's Hewlett Packard Plotter Machine. The term of the Agreement is one (1) year, commencing on April 28, 2026 and terminating April 27, 2027. Total cost to the County is \$1,352.00.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Grant Agreement with the Borough of Carroll Valley – This Agreement provides Carroll Valley with \$10,875.00 from the Parks, Recreation and Green Space Grant Program for the purpose of improving the facilities at Kay Sullivan Park. This award was previously approved by the Board at the November 12, 2025, public meeting. The Agreement is effective February 18, 2026.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to adopt the County of Adams Integrity Policy. This Policy establishes conflict of interest standards required for recipients of Community Development Block Grant (CDBG) funds, Home Investment Partnership (HOME) funds, Emergency Solutions Grant (ESG) funds, and other Federal and State grant funds through the Pennsylvania Department of Community and Economic Development (PA DCED). These programs require an updated Conflict of Interest Policy to be adopted every four years. This Policy is effective February 18, 2026

Motion carried.

Information Technology:

With recommendation from CIO Phil Walter, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the following:

- Ratify the signature of Chairman Randy L. Phiel on the change order from ePlus Technology, Inc., a Virginia Company. This change order corrects the SKU number for the County's e-mail filter, which was incorrect on the original quote. This change comes at no additional cost to the County.
- Renewal of SSL licensing with GoDaddy, an Arizona company. This licensing allows the County to encrypt our VPN traffic over the internet. The term of the Agreement is two (2) years, commencing on March 28, 2026 and terminating on March 27, 2028. Total cost to the County is \$599.98.

- Quote No. PTBD927 from CDW-G for the purchase of five (5) Microsoft M365 Copilot GCC Add-on licenses. Total cost of the licenses to the County is \$768.00, pursuant to PA CCAP Contract No. 2020-IT0001. The Quote is effective February 18, 2026.
- Designate Chairman Randy L. Phiel to sign the Government Account Form and Letter of Agency Multi-services with Granite Telecommunications, LLC. This Agreement authorizes Granite to act as a Managed Service Provider for Comcast Internet Services at the Agricultural and Natural Resources Center. Granite shall provide technical support and assist with billing, invoicing, and price negotiations. It is further recommended that Chairman Phiel initial the Customer Disclosure and that the Board sign the Addendum to General Terms of Service, which incorporates the County's standard terms and conditions into the Agreement. The Agreement is made pursuant to Omnia Contract #R241103. The term of the Agreement is one (1) year, commencing on February 18, 2026 and terminating February 17, 2027. Total cost to the County is \$2,212.20, to be billed in monthly installments of \$184.35.

Motion carried.

Department of Emergency Services:

With recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the following:

- Electronically sign the Commonwealth of Pennsylvania State Fiscal Year 2025 Hazardous Material Response Fund Grant Agreement C950005414 between the Pennsylvania Emergency Management Agency (PEMA) and Adams County. This Agreement provides for a state-funded grant award of \$13,570.00, to be used to pay for the County's contract with the York County Hazardous Materials Team and to pay for a portion of the salary of the County's Haz Mat Coordinator/Emergency Planner. The period of performance for this Agreement is July 1, 2025 through June 30, 2026. No County match is required.
- Commonwealth of Pennsylvania 9-1-1 Statewide Interconnectivity Funding Grant Agreement PEMA 2025-032 between the Pennsylvania Emergency Management Agency (PEMA) and Adams County. This Agreement provides for a grant award of \$25,000.00, to be used for support personnel, professional services, training, hardware, software, and licensing costs associated with maintaining and successfully uploading required NG911 data to the GeoComm GIS Data Hub. The performance period of this Agreement is January 1, 2026 to December 31, 2026. No County match is required.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to designate Chairman Randy L. Phiel to sign the Quote from Link Computer Corporation, a Pennsylvania company, for renewal of the software maintenance and hardware support for the Nimble storage appliance, which is used to run the Computer Aided Dispatch system. This quote is made pursuant to CoStars Contract No. 003-E22-583 and 006-E25-276. The term of the Agreement is one (1) year, commencing on January 19, 2026 and terminating January 18, 2027. Total cost to the County is \$5,430.00.

Motion carried.

Adams County Board of Elections:

With recommendation from Director Angie Crouse, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners, sitting as the Board of Elections, approve the filing of the Petition to Modify Election Districts for Straban Township, Adams County, requesting the alteration of the boundaries of existing Straban Township Election District Nos. 1 and 2 and the creation of two (2) additional election districts to be known as Straban Township Election District Nos. 3 and 4. This Petition provides for the

reconfiguration of Straban Township's four (4) proposed election districts as set forth in the legal descriptions and maps attached to the Petition, in order to accommodate increased population growth due to ongoing residential development and to more efficiently administer elections within the Township, in accordance with the Election Code, 25 P.S. 2704. The proposed alteration of the two (2) existing districts and creation of two (2) new districts will become effective upon order and approval of the Court of Common Pleas following the required notice and hearing to be scheduled by the Court.

Motion carried.

Commissioners:

After review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by the Board of Commissioners approve the following:

- Utility easement with FirstEnergy Pennsylvania Electric Company d/b/a Metropolitan Edison Company ("Met-Ed") at 45 Major Bell Lane, Gettysburg. This utility easement allows Met-Ed to erect an electric pole and guy wires on county property for the purpose of providing additional power capacity to Agricultural Commodities Inc., located across the street at 1596 Granite Station Road. This easement is effective February 18, 2026.

Motion carried.

After review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Subrecipient Agreements with the following Recipients of the Adams County Opioid Settlement Funds ("ACOSF") Grant Program, which was established by the Board to allocate opioid settlement funds from the Pennsylvania Opioid Misuse and Addiction Abatement Trust stemming from nationwide lawsuits against opioid manufacturers and distributors. The awarded amounts were previously approved by the Board at the December 17, 2025 public meeting following a public application process:
 - Adams County Library System: This Agreement allocates \$828,848.00 in ACOSF grant funding for the purpose of purchasing a multi-faceted mobile unit which will deliver opioid use disorder prevention, harm reduction, and recovery resources in rural Adams County. This Agreement is effective February 18, 2026.
 - Adams County Rescue Mission: This Agreement allocates \$65,000.00 in ACOSF grant funding for the purpose of creating a safe, trauma-informed women's shelter that promotes recovery, reduces relapse risk, and enhances access to care for women impacted by the opioid crisis. This Agreement is effective February 18, 2026.
 - Club One Day At a Time: This Agreement allocates \$24,874.00 in ACOSF grant funding for the purpose of providing a stable, consistent location for members with opioid use disorder to gather and expand peer-recovery services, including support groups, social events, and computer access. This Agreement is effective February 18, 2026.
 - The Nicholas House Sober Living: This Agreement allocates \$100,000.00 in ACOSF grant funding for the purpose of a targeted initiative addressing the needs of individuals with current or recent opioid use disorder (OUD) who are transitioning from crisis stabilization to sustained recovery that expands and coordinates warm hand-offs following overdose reversals, ER discharges or inpatient treatment completion to include access to MAT, housing, transportation and employment resources and supports. This agreement is effective February 18, 2026.
 - York/Adams Drug & Alcohol Commission (YADAC): This Agreement allocates \$67,367.81 in ACOSF grant funding for the purpose of providing comprehensive substance use disorder (SUD) treatment and recovery services to incarcerated individuals at the ACACC and to bridge the gap between incarceration and community reintegration for individuals upon release through evidence-based treatment and recovery support.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Court:

- Domestic Relations – Promotion of Lauren Miller from Director to Deputy Executive Director, effective February 9, 2026

Employment Offers – pending successful completion of all required pre-employment screenings:

- Children & Youth Services
 - Ryan Heller, Caseworker 2, effective February 23, 2026
 - Christa Miller, Caseworker, effective March 2, 2026
- Department of Emergency Services
 - Jessica Hooper, Kori Wickless, and Roseanna Kolasa, Telecommunicators, effective February 17, 2026
- Adams County Adult Correctional Complex: Corrections Officers – Breanna Johnson, effective February 2, 2026; Joseph Engle, Sherif Wahba, effective March 9, 2026

Separation of Employment with permission to post:

- Shelly Shaw, Assistant Solicitor, Children & Youth Services, effective February 6, 2026
- Adams County Adult Correctional Complex Corrections Officers: Dominick Lynch, effective February 1, 2026; Malcolm Erb, effective February 12, 2026
- Rescind offer of employment to Vernell Arrington, Corrections Officer, effective March 9, 2026

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period February 2, 2026 through February 13, 2026:

General Fund	\$ 1,063,813.92
Payroll – Week #07	\$ 1,195,582.34
Total General Fund	\$ 2,259,396.26
Children & Youth Services	\$ 189,898.67
Liquid Fuels	\$ 11,188.66
Commissary Fund	\$ 12,570.92
Records Management	\$ 2,836.00
Hotel Tax Fund	\$ 256,271.27
Opioid Settlement	\$ 14,765.86
Capital Project-Reserve	\$ 30,384.80
911 Fund	\$ 9,505.95
Internal Service Fund	\$ 566,354.17
Total Special Funds	\$1,093,776.30
Total Expenditures	\$3,353,172.56

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners' Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioners' Meeting at 9:33 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman

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Chief Clerk