

PROPOSED

AGENDA, WEDNESDAY, OCTOBER 23, 2019:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the October 16, 2019 Commissioners' Meeting as presented.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Clerk of Courts:

- The Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board the Agreement for Records Management and Imaging System with Kofile Technologies, Inc. of Dallas, Texas for the installation of Kofile's County Fusion recordation and document management system that scans, indexes, stores and retrieves Official Public Records (OPR), Vital Records, Case Management Services, and support for eFiling of documents, including software support. The term of the Agreement is five (5) years, and the cost is as follows: \$60,000.00 from the Orphan's Court Automation Fund and \$11,000.00 from the County's General Fund + \$15,000.00 due on the 1st anniversary of the Go Live date and each year for the remaining four (4) years of the contract, which constitutes an additional \$60,000.00 over the life of the contract for annual maintenance and support. There is a one-time purchase of a Microsoft SQL database license totaling \$5,549.44 to be paid out of the Orphan's Court Automation Fund.
- The County execute a Business Associate Agreement with Kofile Technologies, Inc. to ensure the safeguarding and proper security of private and confidential PHI and HIPAA health information.

Proclamations:

- **"KEEPING THE LIGHTS ON AFTER SCHOOL"** – October 24, 2019
- **"32nd NATIONAL RED RIBBON WEEK"** – October 23-31, 2019
- **"19th ADAMS COUNTY MEDICINE TAKE BACK DAY"** – October 26, 2019

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the 2019-2020 Purchase of Service Agreement with Pennsylvania Counseling Services, Inc. for the JUMP Program.

Department of Emergency Services:

Recommendation from Warren Bladen, Director of the Department of Emergency Services, to approve the U.S. Department of Homeland Security Federal Fiscal Year 2019 Emergency Management Performance Grant Agreement and attached federal forms for the award of \$86,439.47 in federal funds for the purpose of reimbursement of eligible expenditures during the performance period of October 1, 2018 through September 30, 2019. This agreement will expire on September 30, 2021 and is conditioned on a non-federal match of 50% of eligible project costs.

Planning Department:

- Recommendation from Rebecca Moreland, Grants Program Coordinator, and after review by Solicitor Molly R. Mudd, to approve Community Development Block Grant C000072003 in the amount of \$527,852.00 until May 28th, 2023 for purposes of covering eligible project costs. It is also recommended that Randy Phiel be granted authority to sign the Federal Funding Accountability and Transparency Act Sub-Recipient Data Sheet as the Chairman of the Board of Commissioners and that two Commissioners be authorized to sign the Delegation of Signing Authority for CDBG and HOME Invoices form.
- Recommendation from Bicky Redman, Senior Planner/Environmental Services, to approve the extension request from East Berlin Borough for their 2016-2017 grant award for the bathroom facilities portion of their park project through May 31, 2020.
- Recommendation from Rob Thaeler, Principal Planner, to approve and sign the Community Assistance Planning Program Professional Services Agreement between the County of Adams and Freedom Township for the County's assistance in the completion of the Freedom Township Zoning Ordinance.

Finance Department:

Recommendation by Phil Swope, Staff Accountant and after review by Solicitor Molly Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign on behalf of the Board, Equipment Lease Agreement No 459-7407123-015 and Amendment to Equipment Lease Agreement No 450-7407123-016 for the lease of Kyocera Office Machines for a (60) month term at a monthly cost of \$1,318.57 for the Agreement and an additional \$42.41 per month for the Amendment.

Building & Maintenance:

Recommendation from Director Larry Steinour, and after review by Solicitor Molly Mudd, that the Board of Commissioners execute a Generator Visual Inspection Agreement with Winter Engine-Generator Service, Inc. of York for the annual inspection of the generator equipment at the County's tower site locations, the Adams County Adult

Building & Maintenance cont'd:

Correctional Complex, Department of Emergency Services and County Complex. The term of the Agreement is one (1) year effective January 1, 2020, at a cost to the County of \$5,097.00.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Approve and sign a Temporary Construction Easement Agreement between the County of Adams and Mason Dixon Country Club, Inc. for a certain tract of real estate located in Freedom Township, Adams County, Pennsylvania, known as Adam County Tax Parcel Number 13E18-0023-000, recorded in the Office of the Recorder of Deeds for Adams County, in Deed Book 4693, Page 0216. This temporary construction easement in consideration of One (\$1.00) Dollar paid by the County of Adams to Mason Dixon Country Club, Inc. is needed for the repair and rehabilitation of Adams County Bridge No. 5 (T-329) known as Shorb Mill Road Bridge.
- Adopt Resolution No 6 of 2019 and execute the Certificate of Approval relative to the Cumberland County Municipal Authority SpiritTrust Lutheran Project, wherein the "Authority" has proposed to issue tax-exempt variable rate demand revenue bonds in the maximum aggregate principal amount of Seventy Million Dollars (\$70,000,000) (hereinafter, the "Bonds"), the proceeds of which shall be used to finance the costs and expenses of alterations, additions, renovation and improvements to the healthcare and retirement facilities known in Adams County as "The Village at Gettysburg," located at 1075 Old Harrisburg Road Gettysburg, Pennsylvania. The obligations to be issued shall not constitute a debt or obligation of the County, and the County hereby assumes no obligation whatsoever with respect to payment of same. Approval is given by the Board of Commissioners on behalf of the County of Adams as the political subdivision in which a portion of the properties being financed are located, and solely for the purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended.
- Execute the Confidential Settlement and Mutual General Release with WellSpan Population Health Services ("WPHS") of York, whereby WPHS has agreed to a one-time payment to Adams County of \$364,962.17 as mutually agreed to a resolution of a business dispute between the parties that occurred in 2018 arising out of employee inpatient hospital services incurred at Hershey Medical Center under County's self-funded employee health benefits plan.
- Recommendation by Solicitor Molly R. Mudd that the Board of Commissioners appoint Chairman Randy L. Phiel to execute on behalf of the Board the Intergovernmental Agreement ("IGA") No: 67-07-0012 between the United States

Commissioner’s cont’d:

Marshals Service (“USMS”) and the County of Adams for the housing of federal detainees with Adams County at the Adams County Adult Correctional Complex at a per diem rate of \$80.00/day with a Guard Transport Hourly Rate of \$32.00/hour plus mileage reimbursement at the Federal Travel Regulation Mileage Rate. These rates shall be in effect for a minimum of (36) months.

- Approve Change Order #1, dated October 15, 2019 in the credit amount of (\$1,323.00) for the Adams County Courthouse Rear Entry Vestibule Project for a total Contract Amount of \$51,577.00.

Personnel Report:

Adams County Adult Correctional Complex:

- Promotion of Kenneth Reisinger to Captain of Security, effective September 30, 2019
- Promotion of Christopher Archambault to Lieutenant, effective September 30, 2019

Building & Maintenance:

- Employment of Shamar Ealey, Regular Part Time Custodian, effective October 21, 2019

Separation of Employment w/permission to post:

- Carly Marshall, Comprehensive Planner-Design/Cultural, effective December 9, 2019
- Brianna Blair, Corrections Officer, effective October 25, 2019

Expenditures:

Approve the following expenditures for the period October 7, 2019 through October 18, 2019:

General Fund Total	\$ 1,303,165.38
General Fund	\$ 359,701.78
Payroll – Week #42	\$ 943,463.60
Children & Youth Services	\$ 307,112.71
Liquid Fuels	\$ 71,057.01
HazMat Fund	\$ 3,128.70
Commissary Fund	\$ 3,996.11
Hotel Tax Fund	\$ 192,370.88
Capital Projects - Reserve	\$ 60,790.05
Capital Projects – Courthouse Renovation Project-099	\$ 518.60
911 Fund	\$ 24,434.29
Internal Service Fund	\$ 263,177.88

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: