

WEDNESDAY, OCTOBER 12, 2016:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Michele Miller, HR Director; John Eline, Director of Emergency Services; Sara Brensinger, Purchasing Coordinator; Sherri Clayton-Williams, Director of Planning & Development; Rob Thaeler, Principal Planner; News Reporters Vanessa Pellichio, *Gettysburg Times* Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the September 28, 2016 Commissioners' Meeting as presented.

Motion carried.

Presentation:

Presentation by the Adams County Board of Commissioners to Donna Powers, in appreciation of over 31 years of dedicated service to the County as the Probation Services Administrative Manager and EMS/911 Coordinator.

Proclamation:

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim the following:

- October 23-31, 2016 as **"29th NATIONAL RED RIBBON WEEK"** in Adams County. The proclamation was presented to Eileen Grennell of Collaborating for Youth.
- October 9-15, 2016 as **"FIRE PREVENTION WEEK"** in Adams County. The proclamation was presented to William Jacobs and Hurshel Shank.

Motion carried.

Public Comment:

No public comment was addressed to the Board at this time.

Coroner:

With recommendation from Coroner Patricia Felix, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign an Agreement with Forensic Pathology Associates, 1255 South Cedar Crest Blvd., Suite 3800, Allentown, PA in the amount of \$1,468/routine autopsy service and Neuropathology Consultative Services in the amount of \$650/service, effective January 1, 2017 through December 31, 2017.

Motion carried.

Planning Department:

Capital Area RC & D:

With recommendation from Sherri Clayton, Mr. Qually moved, seconded by Mr. Martin, to approve the re-appointment of Kelly Koch, Senior Planner 1 – Conservation as a Commissioner Representative to the RC & D

Board for the 3-year term effective November 18, 2016 thru November 18, 2019 and to appoint Sherri Clayton-Williams as an alternate Commissioner Representative for a 1-year term effective November 18, 2016 thru November 18, 2017.

Motion carried.

Zoning Ordinance Amendment:

With recommendation from Robert Thaeler, Zoning Officer, Mr. Martin moved, seconded by Mr. Qually, to approve the scheduling and advertisement of a Public Hearing upon the request for a County Zoning Map Amendment in Menallen Township for property owned by Dale C. Roberts, et al, Tax Parcel 29F05-0109---000, and also approve advertisement of both a Text and Map Amendment to the County Zoning Ordinance, to be undertaken by Ordinance 4 of 2016, with the Public Hearing to be held in conjunction with the Adams County Commissioner's Meeting beginning at 9:00 a.m., November 16, 2016 in the Historic Courtroom, and action on the Ordinance to be taken by the Board of Commissioners at a Public Meeting of the Board of Commissioners in the Historic Courtroom, on or after November 30, 2016.

Motion carried.

Finance/Purchasing:

Mr. Qually moved, seconded by Mr. Martin to remove from the table (Work Session August 10, 2016) and to approve and authorize Chairman Randy L. Phiel to sign the following Lease Agreements:

- Eicholtz Company – Lease for office equipment for various Adams County Offices in the amount of \$745.07/month for a term of 36 months effective August 1, 2016.
- Eicholtz Company – Rental on various office equipment after the lease agreement is completed at a rate of \$345.00/month for a period of 24-months, effective August 1, 2016.

Motion carried.

Commissioners:

- Mr. Qually moved, seconded by Mr. Martin, to table the Agreement with Quality Assurance Plus, in the amount of \$7,935, for testing work at the Human Services Building as part of construction follow-up, and inspections to ensure compliance with building codes.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Commissioner Phiel to sign Amendments to the Contract between the County of Adams and the following Contractors (to be included in Paragraph 4.3) for the Human Services Building Project (price includes installation):
 - eciConstruction: GC-1 Cutting & Patching of Concrete Floor Slabs \$35.00/SF; GC-2 Floor Leveler \$4.00/SF to include 6,400 SF in the base bid; GC-3 Temporary Partitions \$48.00/LF
 - Carl E. Frantz, Inc.: PC-1 1" Ball Valve \$76.41/EA; PC2 2" Ball Valve \$372.00/EA; PC-3 4" Butterfly Valve \$494.00/EA
 - Hull's Electric Services, Inc.: EC-1 Duplex Receptacle \$456.00/EA; EC-2 Digital Lighting Control Switch \$481.00/EA; EC-3 Exit Light \$573.00/EA; EC-4 Data Outlet \$385.000/EA; EC-5 IP Cameras \$1,300.00/EA

Motion carried.

Adams County Human Services Non-Block Grant Report:

Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Certification Statement for the 2015-2016 Adams County Human Services Non-Block Grant Program Expenditure Report for the Human Services Development Fund in the amount of \$57,874 and the Homeless Assistance Program in the amount of \$123,894.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Children & Youth Services:

Recommendation from Sue Cohick, Administrator, to approve the employment of Rebecca Smith, Office Assistant, effective September 26, 2016.

Department of Emergency Services:

Recommendation from John Eline, Director, to approve the employment of Nicole Martz, effective October 11, 2016 and Austin Staub, effective October 24, 2016 as full time Telecommunicator Trainees.

Adams County Adult Correctional Complex:

Recommendation from Warden Brian Clark to approve the employment of the following Corrections Officers, effective October 17, 2016: Devin Herring; Xavier Rosario; Erin Ratliff; David Guinn; Dominique DeShields; Ryan Hollinger and Catriona Todd.

Separation of Employment:

- PTAN Deputy Sheriff Kari Ogburn, effective September 27, 2016

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period September 26, 2016 through October 7, 2016:

General Fund	\$ 1,283,735.92
911 Fund	\$ 65,273.53
Children & Youth Services	\$ 217,105.94
HazMat Fund	\$ 459.99
Human Services	\$ 15,738.57
CDBG	\$ 109,590.00
Records Management	\$ 4,913.75
Human Services Building	\$ 7,127.67
Capital Project	\$ 9,601.45

Motion carried.

Other Business:

No Other Business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:47 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk