

**WEDNESDAY, OCTOBER 17, 2018:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Honorable Michael A. George, President Judge; Albert Penksa, County Manager; Molly R. Mudd, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Crissy Redding, Treasurer; Don Fennimore, Court Administrator; Sarah Finkey, Children & Youth Administrator; Daryl Crum, Tax Services Director; Barbara Walter, Chief Assessor; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Todd Garrett, Staff Accountant; Danette Laughman, HR Deputy Director; Dave Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the October 10, 2018 Commissioners' Meeting as presented.

Motion carried.

**Public Comment:**

No Public Comment was brought before the Board at this time.

**Children & Youth Services:**

With recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners sign the Easter Seals Interpreting Services Agreement for the services of Sign Language interpreters. The Interpreting Services are to be provided according to an hourly fee schedule.

Motion carried.

**Coroner:**

With recommendation from Pat Felix, Coroner, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Adams County Forensic Autopsy Service Agreement for 2019 submitted by Forensic Pathology Associates, Suite 3800, 1255 South Cedar Crest Blvd, Allentown, PA effective January 1, 2019 through December 31, 2019.

Motion carried.

**Department of Tax Services:**

With recommendation from Barbara Walter, Chief Assessor, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

- Personal Tax Exemption for the following who have met the Guidelines of County Policy: Grayson Main, Straban Township; Donald Malm and Charlene Orndorff, Oxford Township; and Kenneth Welty, Cumberland Township
- Disabled Veterans Real Property Tax Exemption Certification for Joshua M. Newlin, 441 Aspers-Bendersville Road, Aspers, PA, Menallen Township, Parcel #29F05-0083---000, for a one-story home, residential shed and .37 acre lot, effective beginning with 2019 County and Township Taxes.

Motion carried.

With recommendation from Barbara Walter, Chief Assessor, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize the advertisement of Ordinance #6 of 2018 requiring that a permit be obtained from the Adams County Tax Services Department prior to the undertaking of any new construction, alteration, maintenance or repair to a structure estimated to cost in excess of \$2,500.00; and further requiring that a permit be obtained prior to moving a mobile home onto a lot or tract of land.

Motion carried.

**Bridge No. 56 Repair and Bridge No. 50 Debris Removal:**

With recommendation from William Cameron, P.E., County Bridge Engineer, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the Form of Agreement submitted by Lobar Associates, 4 Barlow Circle, Dillsburg, PA for Bridge No. 56 Repair and Bridge No. 50 Debris Removal per the award of bid.

Motion carried.

**Finance/Purchasing:**

With recommendation from Phil Swope, Staff Accountant, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the following Maintenance Agreements for the Department of Emergency Services:

- Kint Corporation, 1300 Crooked Hill Road, Harrisburg, PA for two (2) semi-annual inspections and service maintenance for the fire protection system located at the Department of Emergency Services Center, in the amount of \$4,968.20, effective January 1, 2019 through December 31, 2019
- Kint Corporation, 1300 Crooked Hill Road, Harrisburg, PA for two (2) semi-annual inspections and service maintenance for the fire protection system located in the lower level of the Courthouse, in the amount of \$1,455.00, effective January 1, 2019 through December 31, 2019
- Gruber Power Services, 21439 North 2<sup>nd</sup> Avenue, Phoenix, AZ, for two (2) preventative maintenance services for the Uninterruptable Power Systems (UPS) located at the Emergency Services Center, Courthouse Lower Level and the Adams County Adult Correctional Complex, in the amount of \$9,409.00, effective December 1, 2018 through November 30, 2019

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Donald (DJ) Roth, Caseworker 1, effective October 16, 2018

Separation of Employment with permission to post:

- Tiffany Smith, Corrections Officer, effective September 11, 2018

Motion carried.

**Other Business:**

HealthChoices:

Commissioner Qually noted the County received approval for \$650,000 from the State to renovate the Mercy House for a Recovery House. The Commissioners will be touring the Lancaster Recovery House (RASE) on Monday, October 22<sup>nd</sup>.

Commissioner Phiel noted the Mercy House will remain a County property and will help the community with the opioid crisis.

Commissioner Martin noted that hopefully the proposed recovery house will complement the prison as they proceed with the Vivitrol Program.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioner's Meeting.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 9:17 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk