

WEDNESDAY, MARCH 30, 2016:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:04 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners Jim Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steven Renner, Controller; Beth Cissel, Assistant Controller; Michelle Miller, Human Resources Director; Melissa Devlin, Finance Director; Darryl Crum, Director of Tax Services; Phil Walter, IT Director; Don Fennimore, Court Administrator; Bob Jackson, Citizen Representative; News Reporters: Vanessa Pellechio, *Gettysburg Times*, Chris Capella, *Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the March 16, 2016 Commissioners' Meeting as presented.

Motion carried.

Proclamations:

- Mr. Qually moved, seconded by Mr. Martin, to approve April 10 – 16, 2016 as “**National Volunteer Week**” in Adams County. The proclamation was presented to Vicki Corbett, Executive Director of the United Way and several United Way volunteers.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve the month of April 2016 as “**Sexual Assault Awareness Month**” in Adams County. This proclamation was presented to Nicole Nichols of Survivors, Inc.

Motion carried.

- Mr. Qually moved, seconded by Mr. Martin, to approve the month of April 2016 as “**Alcohol Awareness Month**”. This proclamation was presented to Eileen Grenell of Collaborating for Youth.

Motion carried.

Public Comment:

No public comments were addressed to the Board at this time.

Courts:

Domestic Relations:

With recommendation from Kelly Carothers, Director, and after review by Molly Mudd, Assistant Solicitor, Mr. Martin moved, seconded by Mr. Qually, to approve Estimate #1123 with Shredding Solutions, 1235 Ritner Highway, Carlisle, PA for additional \$22.00/bin of shredding services for a total contract amount of \$74.00.

Motion carried.

Human Resources:

With recommendation from Michele Miller, Director, and pending final review by Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy Phiel to sign the Major Accounts Master Services Agreement and accompanied Sales Order between the County of Adams and ADP Corporation in the estimated amount of \$81,891.

Motion carried.

Commissioners:

Mr. Martin moved, seconded by Mr. Qually, in conjunction with the Courts to approve the following 2017 Holidays:

New Year’s Day	January 2, 2017
Martin Luther King, Jr. Day	January 16, 2017
President’s Day	February 20, 2017
Good Friday	April 14, 2017
Memorial Day Holiday	May 29, 2017
Independence Day	July 4, 2017
Labor Day	September 4, 2017
Columbus Day	October 9, 2017
Veterans’ Day (observed)	November 10, 2017
Thanksgiving Day	November 23, 2017
Thanksgiving Day Holiday	November 24, 2017
Christmas Day	December 25, 2017
Christmas Day Holiday	December 26, 2017

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the following personnel actions:

Courts:

- Domestic Relations – Employment of Laura Lybarger, General Clerk and Nicole Meyer, Case Management Officer, both effective March 14, 2016.
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Sheriff:

Note the employment of Kari E. Ogburn, Deputy Sheriff, Part Time As Needed, effective March 21, 2016.

Building & Maintenance:

Approve the employment of Kathy Keys, Custodian (DES Building), effective March 14, 2016.

Adams County Adult Correctional Complex:

Recommendation from Warden Brian Clark to approve the employment, pending final approval by Prison Board, the following Correction Officers, effective March 21, 2016: Neal Perry, Jessica Allen, Kyle Freeman, Cheryl Young, Christopher Lewis and Brian Bossom.

Separation of Employment:

- Tax Services – Cynthia L. Stambaugh, Lead Customer Service Representative, effective May 5, 2016.
- District Attorney:
 - Adam Barr, Assistant District Attorney, effective date to be determined
 - Robert Bain II, Senior Deputy District Attorney, effective April 15, 2016

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period March 13, 2016 through March 25, 2016:

General Fund	\$ 1,043,916.53
911 Fund	\$ 66,563.42
Children & Youth Services	\$ 145,497.54
HazMat Fund	\$ 1,172.42
Liquid Fuels Fund	\$ 12,487.72
CDBG	\$ 5,000.00
Law Enforcement	\$ 2,315.39
Act 13 Bridge Improvements	\$ 50,722.89
Records Management	\$ 10,000.00
Human Services Building	\$ 4,340.87
Capital Project	\$ 48,810.09
Commissary Fund	\$ 3,317.28
Radio Project	\$ 4,502.95

Motion carried.

Other Business:

County Land:

At the recommendation of Solicitor John Hartzell, and pending final legal review, Mr. Qually moved, seconded by Mr. Martin, to enter into a Real Estate Sales Agreement between the County of Adams and the Civil War Trust for the sale of the 35-acre parcel of farmland owned by the County, identified as Tax Parcel I.D. 09-F12-0159-000 and located in Cumberland Township, predicated upon the sale price being in excess of fair market value.

Motion carried.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioners Meeting at 9:58 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk