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FILED
2026 NOV -9 AM 11:00
CLERK OF COURTS

Clerk of Courts Fee Schedule
Effective
Jan 1, 2027 – Dec 31, 2029

In accordance with Act 36 of 2000, amending Title 42 § 1725.4 enacted by the General Assembly of the Commonwealth of Pennsylvania, the following fees are hereby set for the office of the Clerk of Courts.

Clerk Fees:

Misdemeanor/felony cases disposed of at any time during or after a trial	$293.00
Misdemeanor/felony cases disposed of by non-jury bench trial.	$256.75
Misdemeanor/felony cases disposed of before trial	$220.50
Summary matters	$41.50
Contempt – filing of motion for contempt/contempt sentencing	$55.75
Juvenile delinquency matters where a petition was filed	$81.50
Juvenile delinquency - Informal Adjustments	$28.50

Copies:

Certifications (per certification) includes one $.50 page ($13.75 Certification, $.50 photocopy)	$14.25
Photocopies or printouts (per page)	$.50
Microfilm copies, reel copies or docket books (per page)	$1.00
Docket Entries (per case)	$13.75

Filing Fees:

All other matters filed in the office including all post-sentence motions. Filing fee is waived for omnibus pre-trial motions, motion for suppression, motion in limine, motion for in forma pauperis, request for transcripts, briefs, memorandums, discovery, entry of appearance, and PCRA petitions	$28.00
Appeal from the Court of Common Pleas to an Appellate Court Supreme/Superior Court fees and Clerk of Court fee. *Money order/ checks to be made out as follows:	
1 for Clerk of Courts	$87.00
1 for Appellate Court	$91.25
Appeal from a summary conviction before a Magisterial District Judge	$70.25
Including certification for PennDot (includes appeal, copy & certification)	$84.50
Nunc Pro Tunc Petition (includes automation fee)	$33.00
Bail bondsman/surety company (add $5.00 automation fee if initial filing)	
Copy of license	$28.00
Power of Attorney	$28.00
Bond	$28.00

Constable / Deputy Constable	
Bond	$28.00
Certificate of Insurance	$28.00
Petition for Appointment (includes Automation Fee)	$33.00
Expungement/Limited Access/Clean Slate – Adult (Act 5 of 2016 & MC-40-97)	
Case exists in CPCMS	$202.25
MDJ Expungement (includes Automation)	$207.25
Private Detective application (includes Clerk filing fee)	
New – Individual (includes Clerk filing fee & Automation)	$233.00
New - Firm, partnership, association or corporation application (includes Clerk Filing Fee & Automation)	$333.00
Renew - Individual	$228.00
Renew - Firm, partnership, association or corporation application	$328.00
Resolution / road docket	
New filing (includes Automation fee)	$33.00
Case already established	$28.00
Tax Collector Bonds	
New filing (includes Automation fee)	$33.00
Case already established	$28.00

Forms:

Bail Piece (per each docket number)	$28.00
Prepared motions, petitions, and forms – created from CPCMS	$5.50
Subpoena – created by Clerk	$11.00
Signed Subpoena only	$5.50

Miscellaneous:

Administrative Management for the collection of costs and handling monies paid to the Courts in all criminal court case resulting in a conviction for a felony, misdemeanor or summary offense, indirect criminal contempt, supervision transfers and juvenile delinquency matters in which the juvenile was adjudicated.	$28.00
Automation fee - for the initiation of any action or legal proceeding	$5.00
Bench Warrant Issuance	$16.25
Bonds – filing of any bond including bail bonds	$28.00
Certified Mail	$13.25
Collection Agency – each case referred	$13.75
Expungement – Clerk Fee	$70.25
Gagnon I	$28.00
Gagnon II	$41.50
Handling of money paid into Court .050 cents per dollar for the first $1,000.00 and .018 cents per dollar for each additional $1,000.00 or fraction thereof	.050/.018
Postage (charged per case)	15.00
Postage fee – where County incurred costs for change of address	actual cost
Record search - (per name) (per hour/or portion of hour)	$28.00
Returned/rejected/reversals - check, money order, ATM/debit card, or credit card returned for any reason	$42.50

An automation fee will be charged on the initiation of any action or legal proceeding.

Appellate Court filing fee **must be submitted on a separate check in the amount of $91.25**, payable to **Superior Court of Pennsylvania**, and must be included with the Notice of Appeal forwarded by the Clerk of Court.

The Clerk of Courts request that each motion/petition filed seek only one type of relief and reference only one docket number. If a party files a single motion/petition seeking multiple forms of relief, then that party shall be charged as if it had filed a separate motion/petition for each requested matter of relief. If a party files a single motion/petition referencing multiple docket numbers, then that party shall be charged as if it had filed a separate motion/petition for each docket number referenced. Exception is Omnibus Pretrial Motion which should be filed as such.

When filing fees have been overpaid in an amount not exceeding five dollars ($5.00), such overpayment will not be refunded, and the money will be forwarded to the county.

Adams County Clerk of Court utilizes a third-party payment processor, Allpaid (formerly GovPayNet), to handle debit and credit card filing fee transactions. Allpaid applies a separate processing fee that is added to the total amount paid.

Approved:

Thomas R. Campbell, President Judge

Effective: January 1, 2027

Kelly A. Lawver, Clerk of Courts