

WEDNESDAY, JUNE 27, 2018:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Albert Penksa, County Manager; Steve Renner, Controller; Beth Cissel, Deputy Controller; Treasurer Crissy Redding; Sarah Finkey, ACCYS Administrator; Lt. Kevin Miller, Sheriff's Department; Gretchen Henry, DR Supervisor; Daryl Crum, Tax Services Director; Harlan Lawson, Comprehensive Planner; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the June 20, 2018 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

No Public Comments were brought to the Board at this time.

Motion carried.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

- 2018-2019 Purchase of Service Agreements as follows: 1) Cornell Abraxas Group; 2) True North Wellness Services and 3) Valley Youth House Committee, Inc.
- After review by Solicitor John Hartzell, that the Board of Commissioners approve a two-year agreement with Attorney David K. James, III., to serve as Guardian Ad Litem attorney for Children & Youth Services clients at an annual cost of \$58,800 and effective from July 1, 2018 through June 30, 2020.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Child Accounting and Profile System (CAPS) Version 14 Amendment to the Child Accounting and Profile System Version 14 Upgrade Statement of Work dated January 22, 2018 between Adams County and vendor AVANCO International of Fairfax, Virginia. The Amendment augments Section 4.0 Terms and Conditions and is pro forma in nature. The Research and Development and infrastructure work specified in the underlying Agreement remains unchanged, and the cost to the County remains unchanged.

Motion carried.

Treasurer:

With recommendation from Treasurer Crissy Redding, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the Standing Draw-Down (Reverse) Wire Transfer Authorization with ACNB Bank pertaining to our ADP Payroll services.

Motion carried.

Tax Services

Sitting as the Board of Assessment Appeals and with recommendation from Daryl Crum, Director, Mr. Qually moved, seconded by Mr. Martin, to approve per 53 Pa. C.S. at 8841, to make public notice of the updated Assessment Rolls including exemptions and to announce the annual appeal deadline.

Motion carried.

Sitting as the Board of Assessment Appeals and with recommendation from Daryl Crum, Director, and after review and recommendation by Solicitor John Hartzell, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners, agree to settle the Real Estate Tax Assessment Appeal of Gateway Gettysburg Hotel / Conference Center Partners, LP, Parcel # 38G12-0158A---000 at a 2010 assessed value of \$16,206,200, effective for the 2018 taxes and beyond.

Motion carried.

Planning:

With recommendation from Sherri Clayton-Williams, Director, Mr. Qually moved, seconded by Mr. Martin, to approve the following:

- Authorize Chairman Randy L. Phiel to sign the IDIS OnLine Access Request to add Rebecca J. Moreland, Grants Coordinator for the CDBG and HOME Programs.
- After review by Solicitor John Hartzell, that the Board of Commissioners enter into a Professional Services Contract with The Chesapeake Group, Inc. at a cost not to exceed \$7,500 to assist in the completion of an equine economic impact assessment for Adams County.

Motion carried.

Sheriff's Office:

At the request of Chief Deputy Dave Allison, and after review by Solicitor John Hartzell, Mr. Martin moved, seconded by Mr. Qually, to approve and execute a contract between the Power DMS and the County, on behalf of the Sheriff's Office, for software and record management services, at a cost of \$3,500.

Motion carried.

Emergency Services:

At the request of Warren Bladen, Director, and after review by Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin, to approve a contract between Appalachia Technologies, LLC and the County for IT consulting, to assist in a system and software upgrade related to the Computer-Aided Dispatch, at a cost of \$3,000, pending final Solicitor review.

Motion carried.

Commissioners:

- With recommendation from William Cameron, PE, Bridge Engineer, Mr. Qually moved, seconded by Mr. Martin, to approve the proposal submitted by Lobar Associates, Inc. for the repair of the floor beam of Adams County Bridge No. 5 - Shorb Mill Road Bridge in the amount of \$5,950.00.

Motion carried.

- Board Chairman Phiel noted there will be no Commissioner's Meeting on July 4, 2018.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Courts:

Domestic Relations – Note the promotion of Crystal Hartlaub from General Clerk to Conference Officer, effective August 6, 2018.

Prothonotary:

Note the promotion of Betty Sordon from Second Deputy to First Deputy, effective June 25, 2018.

Victim Witness:

Approve the transfer of Karen Mathna from the District Attorney's Office to the position of Administrative Assistant in the Victim Witness Office, effective July 16, 2018.

Separation of Employment with permission to post:

- Carl Knaub, Corrections Officer, effective June 22, 2018
- Victor Woerner, Veterans Affairs Deputy Director, effective July 6, 2018

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioner's Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioner's Meeting at 9:32 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk