

**PROPOSED**

**AGENDA, WEDNESDAY, DECEMBER 7, 2016:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance**

**Minutes:**

Approval of the Minutes of the November 9, 2016 Commissioners' Meeting as presented.

NOTE: The November 23, 2016 Commissioners' Meeting was cancelled due to lack of a quorum.

**Proclamation:**

Approve to adopt and proclaim December 2016 as "**DRUNK, DRUGGED AND DISTRACTED DRIVING AWARENESS MONTH**" in Adams County.

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Department of Emergency Services:**

Recommendation from Mary Bowers, Deputy Director, to approve and authorize Chairman Randy L. Phiel to sign the Generator Emergency Service Contract between the County of Adams and Winter Engine-Generator Service, Inc. 715 Vogelsong Road, York, PA in the amount of \$5,097.00. This Contract is for twenty (20) emergency generators and is effective December 7, 2016 until terminated by either party with thirty (30) day notice.

**Tax Services:**

Sitting as the Board of Assessment Appeals and upon the recommendation of Daryl Crum, Director, to end the temporary assignment for the Tax Assessment Appeals Board Members – William Arrington, Robert Hahn and Barbara Weikert, effective October 28, 2016.

**Commissioners:**

- Act 89 Funds – Approve and sign the Report of Act 89 Tax Fund for the year 2015 for submission to the PA Department of Transportation reflecting a balance in Act 89 Funds of \$127,340.56.

Commissioners cont'd.

- Request to approve and authorize Attorney Samuel Wiser, Salzman & Hughes, to research and prepare documents for the Commissioners to consider for a municipal authority to serve educational needs in Adams County, including financing, building, and other needs.

**Personnel Report:**

Approve the following personnel actions:

Court:

Recommendation from Don Fennimore, Court Administrator, to note the following:

- Probation Services – Resignation of Amy Lowery, Director, effective December 1, 2016.
- Domestic Relations – Resignation of Kimberly Rife, General Clerk, effective December 15, 2016.

Sheriff:

Recommendation from Sheriff James Muller to approve the employment of Jackson Childs, PTAN Deputy Sheriff, effective November 14, 2016.

Department of Emergency Services:

Recommendation from Albert Penksa, County Manager, to approve Warren Bladen as the Deputy Director of the Department of Emergency Services, effective December 5, 2016 through February 17, 2016.

Children & Youth Services:

- Recommendation from Albert Penksa, County Manager, to approve Sarah Finkey as the Administrator of Children & Youth Services, effective December 5, 2016.
- Approve the following Unpaid Volunteers for the Children & Youth Mentoring Program effective December 19, 2016
  - Olga Nynas, Megan Booz, Lorie Reifsnider and Jerry Gilbert

Finance:

Recommendation from Melissa Devlin, Director, to approve the employment of Nabeel Kamal, Staff Accountant, effective November 28, 2016.

Conservation District:

Note the end of a paid internship for Stephanie Summers West Nile Virus Tech, effective October 21, 2016.

Personnel Report cont'd.

Planning:

Approve the unpaid internship for the following:

- Irma Dmdar, effective December 27, 2016
- Eric Livelsberger, effective January 6, 2017
- Levi Madenberg, effective January 23, 2017

Separation of Employment:

- John Eline, Director of Emergency Services, effective February 17, 2017
- Justin Alston, Corrections Officer, effective November 29, 2016
- Bradley Utz, Corrections Officer, effective November 23, 2016
- Christine Lurk, Corrections Officer, effective November 23, 2016
- Timothy Stevens, Corrections Officer, effective November 30, 2016

**Expenditures:**

Approve the following expenditures for the period November 7, 2016 through December 2, 2016:

General Fund	\$ 2,809,807.98
911 Fund	\$ 98,808.89
Children & Youth Services	\$ 414,681.81
HazMat Fund	\$ 243.30
Liquid Fuels	\$ 4,259.17
CDBG	\$ 5,000.00
Law Enforcement	\$ 849.23
Act 137 (Affordable Housing)	\$ 2,977.39
Ag Land Funds	\$ 1,370.22
Human Services Building	\$ 411,913.77
Capital Project	\$ 10,715.93
Commissary Fund	\$ 21,591.36

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**