

AGENDA, WEDNESDAY, MAY 17, 2023:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the May 3, 2023 Commissioners' Meeting as presented.

Proclamations:

- **“ADAMS COUNTY LIBRARY SYSTEM 2023 FUNFEST & SUMMERQUEST**
June through August 2023
- **“MENTAL HEALTH AWARENESS MONTH” – May 2023**

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Court:

Recommendation from Don Fennimore, Court Administrator, and with concurrence from the Board of Commissioners, to approve the following 2024 Holidays:

New Year's Day	January 1, 2024
Martin Luther King Jr., Day	January 15, 2024
Presidents' Day	February 19, 2024
Good Friday	March 29, 2024
Memorial Day	May 27, 2024
Independence Day	July 4, 2024
Labor Day	September 2, 2024
Columbus Day	October 14, 2024
Veterans' Day	November 11, 2024
Thanksgiving Day	November 28, 2024
Thanksgiving Day Holiday	November 29, 2024
Christmas Holiday	December 24, 2024
Christmas Day	December 25, 2024

Treasurer:

Recommendation from Treasurer Christine Redding, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Addendum to the Master Agreement for Treasury Management Services dated July 14, 2021. The Addendum adds ACH Positive Pay Services, which is an additional layer of fraud-prevention for County ACH transactions. This Addendum is effective May 17, 2023. Cost of service is \$300.00 per month.

Treasurer cont'd:

- Agreement for Collection of Germany Township Taxes by the County Treasurer. This Agreement, which was approved by the Germany Township Board of Supervisors on May 8, 2023, provides that Ms. Redding will be responsible for the collection of taxes in Germany Township due to a vacancy in the township tax collector position until December 31, 2023. The effective date of the Agreement is May 17, 2023. It is further recommended that the Board pass Resolution No. 5 of 2023, which directs Ms. Redding to collect Germany Township taxes, outlines the terms of the Agreement, and is required by the Local Tax Collection Law to effectuate the same.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve and sign the First Amendment to the Memorandum of Understanding for SWAN Legal Services Initiative.

Information Technology:

Recommendation from Phil Walter, CIO and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to approve the Statement of Work from Sylint, LLC, a Florida Company, for a subscription for ongoing managed cybersecurity services which includes an initial security posture assessment, application testing, a series of penetration tests, and critical threat response support. Sylint will conduct strategic, tactical, and operational activities designed to protect and improve the cybersecurity posture of the County. It is further recommended that Chairman Phiel sign the Master Services Agreement with Sylint. The term of the Agreement is one (1) year, commencing on May 17, 2023 and terminating on May 16, 2024. Total cost to the County is \$83,160.00, which will be paid in monthly installments of \$6,930.00.
- Local Government Entities Consent Agreement for the Pennsylvania Emergency Management Agency (PEMA) Fiscal Year (FY) 2022 State and Local Cybersecurity Grant Program (SLCGP). By signing the Agreement, the County consents to the utilization of 80% of the FY 2022 SLCGP, or \$4,164,051.20, for Local Government Entities to use Intrusion and Detection Services MS-ISAC Albert Sensors and Cofense security awareness services. MS-ISAC Albert Sensors provide network security alerts for both traditional and advanced network threats, helping organizations identify malicious activity. Cofense provides for social engineering (phishing) exercises. To opt-in for these services, the County must submit the Consent Agreement no later than May 24, 2023. These services will be provided at no additional cost to the County and the Commonwealth will provide the required 10% match.

Budget and Purchasing:

Recommendation from Melissa Devlin, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign Quote # Q-135073 from CentralSquare, a Florida Company, for consultant services to convert Budget and Purchasing's current CDD reports to Cognos Analytics reports. Cognos is CentralSquare's new report writer program. The Quote is effective May 17, 2023. Total cost to the County is \$8,640.00.

2021 Community Development Block Grant (CDBG):

Recommendation from Deana Duvall, Grants Coordinator, to approve and sign Fiscal Year 2021 CDBG Subrecipient Agreement (Contract No. C000082904) between the County of Adams and Biglerville Brough and Authority for their water/sewer improvement program in the amount of \$110,792.00.

Adams County Library System:

Recommendation from Heidi Gillis, President of the Board of Trustees, to officially appoint the following to the Adams County Library Board of Trustees for a three-year term effective April 27, 2023: Sheila Fleischer, Julie Ramsey, Rita Rice.

Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the Project Modification Request ("Request") for the Pennsylvania Commission on Crime and Delinquency (PCCD) Subgrant No. 2019/2020/2021/2022-GO-MA-30877. This Request seeks an extension of the project period until June 30, 2024 for the jail to expend the total grant award of \$251,904.00 for the purposes of funding the Vivitrol Medication-Assisted Treatment (MAT) program. This extension request comes at no cost to the County and is effective May 17, 2023.

Commissioners:

- Recommendation by Steve Nevada, County Administrator and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to approve Quotation No. MLS-230407A from Sage Technology Solutions, of Mount Joy, PA. This quote provides for five (5) 15" Gooseneck mics for the Historic Courtroom and is being made pursuant to Co-Stars Contract #034-E22-130. It is further recommended that the Board sign the Addendum to the Terms and Conditions, which incorporates the County's standard terms and conditions into the Agreement. This quote is effective May 17, 2023. Total cost to the County is \$1,065.00.

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Commissioners cont'd:

- Recommendation from Molly R. Mudd, Solicitor, that the Board of Commissioners approve the following:
 - After review of the bid documents with the County's Bridge Engineers Pennoni Associates Inc., that the Board of Commissioners award the contract for Maintenance Repairs of Forty County Bridges to contractor Jay Fulkroad and Sons Inc. ("JFS Inc.") of McAlisterville for the total base bid price of \$489,628.19.

Personnel Report:

Court Administration:

- Note the Status Change for Gobielle "Gaby" Francis from Part time to Fulltime Law Clerk for Judge Simpson, effective May 8, 2023
- Separation of employment for Nayeli Lua, Executive Assistant, effective May 26, 2023

IT Department:

Recommendation from Phillip Walter, CIO, to approve Eric Fisak, IT Technician 1 /Application Specialist, effective May 22, 2023. Mr. Fisak transferred from Court Administration.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve the following:

- Corrections Officers, pending successful completion of background screenings: Larry Fritz III; Melissa Schenk; Becky Armstrong; Seth Lawyer, effective June 5, 2023
- Layla Sabold, Intern in the Records Department, not to exceed 29 hours/week, effective May 22, 2023 through August 11, 2023

Separation of Employment with permission to post:

- Aparna Bhanu, Program Specialist-QA Fiscal, Children & Youth Services, effective May 12, 2023
- Carissa McKean, Children & Youth Caseworker 2, effective June 2, 2023
- Richard Aime, Assistant District Attorney, effective June 9, 2023
- Demitrios Kakaziotis, Network & Security Administrator, effective June 2, 2023
- Dustin Ebaugh, Lieutenant, Adams County Adult Correctional Complex, effective May 15, 2023
- Brett Kimel-Buddemeyer, Corrections Officer, effective May 23, 2023

Expenditures:

Approve the following expenditures for the period April 29, 2023 through May 12, 2023:

General Fund Total	\$ 5,040,483.51
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Expenditures cont'd:

General Fund	\$	411,347.74
Debt Service Payments	\$	3,522,178.08
Payroll – Week #19	\$	1,106,957.69
Children & Youth Services	\$	62,238.45
HazMat Fund	\$	716.00
CDBG	\$	67,888.00
Commissary Fund	\$	1,978.58
Hotel Tax Fund	\$	149,681.38
Human Services	\$	1,666.44
Capital Projects	\$	160,727.57
911 Fund	\$	20,358.28
Internal Service Fund	\$	286,770.09

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: