

Adams County Criminal Justice Advisory Board

Friday, June 23, 2023

On **Friday, June 23, 2023**, the regularly scheduled CJAB meeting was held at noon in the Adams County Human Services Building Conference Rooms

In attendance:

Randy Phiel
Brian Sinnett
Tony Little
Don Fennimore
Sarah Finkey
Phillip Walter

Warren P. Bladen
Kelly Carothers
Tiffani Kleiser
Chip Guise
Neil Burkholder

Welcome

Neil Burkholder called the meeting to order. Neil had been asked to lead the meeting in that Chairman, Judge Campbell, was unable to attend the meeting.

PCCD Announcements & report

No report.

Commissioner's Report

Commissioner Phiel reported that there were no updates to report.

Old Business

There was no old business to report.

Committee Reports:

Behavioral Health Committee Report – Warden Hileman passed along notes for Neil to read.

It was reported that the Committee has not been able to meet since the Julota presentation. Julota will be the main topic of discussion for when the committee next meets.

Housing Committee Report – Kristi Fields was unable to attend.

No report.

Technology Committee Report – Chip Guise

Chip reported that the Virtual Warrants project is still in the works and in the testing phase.

Employment Committee Report – Kelly Carothers

Kelly reported that the Committee last met on June 6th. At that time, Jason, CareerLink, reported that they are planning to hold a fall career exploration event this fall. This will be offered to students as well as justice involved youth within the local school districts. More information on this event will be shared soon.

Jason also stated that at the last Criminal Contempt date on May 23rd, there were two (2) attendees. Jason recommended that someone from the courtroom to direct or escort potential clients to their table after the hearing.

Kelly reported that the last two (2) hiring events held at the Human Service Building had low attendance. A flyer is currently being developed for the next Hiring Events. Once these are completed, they will be distributed. Kelly reported that Barbie (Jail) has met with CareerLink regarding the potential holding a Hiring Event at the Jail. The goal is to host this event in September 2023.

Finally, Billy Smith (Probation) stated to the committee that the Hiring Event Flyers have been forwarded to all of their staff and are looking for ways for their staff to encourage more participation in the Hiring Events.

New Business

Neil reported that our current CJAB's Strategic Plan will be ending on December 31st of this year. It was developed as a two (2) year plan, and we are nearing the end of the 2nd year. We need to start looking at the next two (2) years and what will be included, issues to address in our 2024-2025 Strategic Plan. Regarding ways to develop our strategic plan, in the past consultants have been hired to lead our board to develop this. For the last plan, we developed this plan ourselves using several half-day planning meetings, discussing topics and issues of importance. It was asked of the board as to how we should conduct this Strategic Planning for our next plan.

After discussion it was suggested and approved that our next Planning meetings should again be done internally instead of hiring a consultant. The board also agreed that having a few target items, then arranging committees to address these target items is a much better approach than having a dozen items to target in the plan.

It was suggested that the next two regularly scheduled board meetings that we use that time to devote to the planning process by going around the table discussing system issues that need address and areas of need. It was suggested that prior to the planning process beginning, all four (4) committee chairs will need to review what had been assigned to the committee and what has been accomplished relating to the plan. During the discussion, Don Fennimore related that a topic he is most concerned about is relating to where the future leadership is coming from here in our County. He is not sure what needs to be done or considered to help develop future leaders.

Discussion ended by the group deciding that Don Fennimore will lead a discussion on Staff Recruitment, Retention and Leadership Developments at the next scheduled meeting on August 25, 2023. It was decided that this should be discussed prior to each member reviewing and voicing areas of concerns and issues that potentially need addressed in the strategic plan.

Other Business:

None

Our next meeting is scheduled for Friday, August 25, 2023, at noon.

A motion was made and approved for adjournment.