

MINUTES OF THE APRIL 28, 2022, A.C.C.D. BOARD MEETING

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on April 28, 2022, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chairman, Carl Keller, Jr. called the meeting to order at 7:05 PM. A quorum was met. The following were present in person or by phone (* if present via phone):

Carl Keller Jr., Chair/ Farm Director
Charlie Bennett, Public Director
Dave Benner, Farm Director
Lindsey Bream, NRCS
Sarah Spencer, Admin. Asst./ Board Secretary

Ed Wilkinson, Vice-chair/ Farm Director
*Rick Crouse, Public Director
*Michelle Kirk, Treasurer/ Farm Director
Adam McClain, District Manager
Deb Eck, Staff Accountant

Adam McClain went over the additional measures the District is taking to maintain transparency during the COVID-19 pandemic: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance.

Welcome and Roll Call: Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

Public Comments: There were no comments from the public.

Additional Agenda Items and Flexibility of the Agenda Order: *Ed Wilkinson moved to approve the Board having flexibility of the agenda order. Dave Benner seconded the motion. Motion carried.*

Approval of Minutes: *Ed Wilkinson moved to approve the minutes of the March 24, 2022, BOD meeting. Dave Benner seconded the motion. Motion carried.*

Treasurer's Report: *Ed Wilkinson reviewed the Treasurer's report for March 2022, found everything to be in order, and recommended that it be filed for audit.*

Cooperating Agency Reports:

Natural Resources Conservation Service (NRCS) - Lindsey Bream, District Conservationist, highlighted the USDA-NRCS monthly report and mentioned EQIP ranking and deadlines.

Committee Reports:

Ag Center- Adam McClain shared that Frantz repaired the elevator sump pump and that McClure repaired the compressor for the HVAC system.

Nutrient and Odor Management Program: Adam McClain reviewed the Nutrient Management Plan updates for Mike and Jim Todt and Dale and Sharon Hess.

PA Treasurer's Invest Program (PA Invest): Deb Eck reviewed current ACNB rates and alternative programs. *Ed Wilkinson moved to approve the application and resolution for the PA Treasurer's Investment Program. Michelle Kirk seconded the motion. Motion carried.*

PA Local Government Investment Trust (PLGIT): Deb Eck reviewed the rates and requested to proceed with the application and resolution. *Ed Wilkinson moved to approve the application and resolution for the PA Local Government Investment Trust. Michelle Kirk seconded the motion. Motion carried.*

General Investment Policy: Adam McClain shared that the District’s financial auditor recommended that the Board revise the District’s General Invest Policy to include the option to deposit funds with PLGIT and PA Invest to make sure investments were consistent with District policy. *Dave Benner moved to approve the revised General Investment Policy. Ed Wilkinson seconded the motion. Motion carried.*

2022 Envirothon Donations: *Charlie Bennett moved to approve the donations for the 2022 Envirothon as presented. Ed Wilkinson seconded the motion. Motion carried.*

Ag Center Facility Use: *Charlie Bennett moved to approve the facility use request for the Adams County Children and Youth Service’s event. Dave Benner seconded the motion. Motion carried.*

Johnson Controls: *Ed Wilkinson moved to approve the 5-year Service with Johnson Controls. Charles Bennett seconded the motion. Motion carried.*

Johnson Controls: Adam McClain reviewed multiple options to upgrade the sprinkler system in the attic. *Ed Wilkinson moved to approve the quote of \$2,789 to repair the sprinklers with Johnson Controls. Charles Bennett seconded the motion. Motion carried.*

Employee Bench: *Rick Crouse moved to approve allowing a new bench outside the United States Department of Agriculture’s entrance in recognition of Judy Behney for 39 years of service to the Adams County farm community. Michelle Kirk seconded the motion. Motion carried.*

Rock/Marsh Critical Area Resource Plan /Act 220: Charlie Bennett shared that the Potomac Regional Committee met on April 14th. Official actions could not be taken due to the lack of quorum, but those in attendance agreed to share the Potomac Regional Committee’s recommendations with the Statewide Committee for their consideration.

Program/Staff Reports

a. Bay Tech Report – Adam McClain highlighted Tyler Echard’s written report.

b. Admin Assistant - Sarah Spencer discussed assisting with both Envirothons in May, planning the fall tree distribution with the Watershed Alliance of Adams County & Chesapeake Bay Foundation, registering residents for the Tire Recycling event, staffing outreach table during the April 7-8 tree pick up. She also passed around a draft of the 75th Anniversary invitation and asked for revisions.

c. Staff Accountant – Deb Eck shared the SEK audit is complete.

b. District Manager – Adam McClain discussed the upcoming Budget Finance Committee meeting, quote for liability insurance, change in his contact information, solar panel credits with MetEd, and replacing the ice machine. Consensus was shared that the District was not interested in replacing the ice machine at this time due to the cost and sanitation.

Adjournment Chair Carl Keller Jr. adjourned the meeting at 8:10PM.

Respectfully submitted,

Sarah Spencer, Administrative Assistant/Board Secretary
Adams County Conservation District