

## **PROPOSED**

## **AGENDA, WEDNESDAY, OCTOBER 3, 2018:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the September 26, 2018 Commissioners' Meeting as presented.

### **Proclamations:**

- **“DOMESTIC VIOLENCE AWARENESS MONTH”** – October 2018
- **“FIRE PREVENTION WEEK”** – October 7-13, 2018
- **“NATIONAL 4-H WEEK”** – October 7-13, 2018

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Clerk of Courts:**

Recommendation from Kelly Lawver, Clerk of Courts, and after review by Solicitor Molly Mudd, that the Board of Commissioners review and approve the following:

- eCheck Services Rider to the Government Payment Services, Inc. Participation Agreement. The eCheck Rider allows the Clerk of Courts to accept eCheck payments from Payors, in addition to the debit and credit card payments established under the terms of the Participation Agreement. There is a \$1.00 per item Transaction Service Fee to the Payor for eCheck transactions, and no cost to the County
- Software Services Agreement with COTT Systems, Inc. of Columbus, Ohio for eCommerce Software and Verdict Software for the term of one (1) year, January 1, 2019 through December 31, 2019, at a cost of \$9,900.00

### **Department of Tax Services:**

Recommendation from Daryl Crum, Director of Tax Services, and after review by Solicitor Molly Mudd, that the Board of Commissioners review and approve the eCheck Services Rider to the Government Payment Services, Inc. Merchant Agreement. The eCheck Rider allows Tax Services to accept eCheck payments from Payors, in addition to the debit and credit card payments established under the terms of the Merchant Agreement. There is a \$1.00 per item Transaction Service Fee to the Payor for eCheck transactions, at no cost to the County.

**Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve the following:

- After review by Solicitor Molly Mudd, that the Board of Commissioners review to approve Chairman Randy Phiel to execute on behalf of the Board of Commissioners the American Sign Language (ASL) Interpreting Services Memorandum of Understanding with SpiriTrust Lutheran Deaf Connections to provide ASL Interpreting Services for the deaf and hard of hearing. Said ASL Interpreting Services are to be provided according to an hourly fee schedule.
- 2018-2019 Purchase of Services Contracts with the following: Nicole Litzinger, MA, LPC – Therapeutic Treatment Services; Nicole Litzinger, MA, LPC – Small Purchase of Service Agreement
- After review by Solicitor Molly Mudd, that the Board of Commissioners execute the Memorandum of Understanding between the Administrative Office of Pennsylvania Courts and Adams County for a \$5,000 grant to be used for a Family Engagement Initiative Educational Workshop, which will include Adverse Childhood Experiences Training.

**Planning:**

Recommendation from Rebecca Moreland, Grants Coordinator, to approve the request from South Central Community Action Programs, Inc. to modify the budget of the Adams County's 2017 Emergency Solutions Grant (Contract No. C000067038) transferring funds from Homelessness Prevention to Rapid Rehousing in the amount of \$30,354.00 and to adopt Resolution No. 5 of 2018 authorizing the submission to the Department of Community and Economic Development.

**Human Services Building:**

Approve Change Order #1 with Sage Technology (Quotation No. J17029-C1) dated September 26, 2018 to provide equipment and labor to connect the previously purchased Video Conference Units in the Courtroom to the installed sound system in the amount of \$3,434.00.

**Commissioners:**

- Recommendation from Molly R. Mudd, Solicitor, that the Board of Commissioners sign a one-year Lease between the County of Adams and Donald P. Miller to rent approximately six (6) acres of farm land in Cumberland Township surrounding the Human Resources Building, 525 Boyds School Road, Gettysburg, effective May 1, 2018, for one year at the cost of \$240 (\$40 per acre).
- Remove from the Table the authorization to advertise proposed Ordinance #4 of 2018 relative to the adoption of a LERTA.

Commissioners cont'd:

- Authorize the advertisement of Ordinance #4 of 2018 authorizing the granting of tax exemption relief for certain new construction and improvements for designated deteriorated properties within the Borough Of Gettysburg, pursuant to the Local Economic Revitalization Tax Assistance Act, establishing a maximum exemption amount and exemption schedules, and providing a procedure for securing an exemption.
- Recommendation from Albert Penksa, County Manager, to approve and sign an Engagement Letter with Zelenkofske Axelrod LLC (ZA) to provide assistance to the County in obtaining the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award, in the amount not to exceed \$23,125.

**Personnel Report:**

Separation of Employment with permission to post:

- Austin Little, Telecommunicator, effective October 14, 2018

**Other Business:**

Solicitor Mudd  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**