

Adams County Dept of Emergency Services
230 Greenmyer Lane
Gettysburg, Pennsylvania 17325

Dear Mr. Eline;

I have met all the requirements and I am interested in applying for the Municipal Coordinator-Basic Certification. I have enclosed copies of the required certificates and the checklist.

If you have any further questions, please feel free to contact me.

Sincerely,

(Your Name)
(Title and Municipality)