

ADAMS COUNTY ASSOCIATION OF TOWNSHIP OFFICIALS

William J. Chantelau, President
Stephanie Egger, Vice President

Jean A. Hawbaker, Secretary
Robin Crushong, Treasurer

Minutes of the November 16, 2009 Executive Committee Meeting

The Adams County Association of Township Officials (ACATO) met on Monday, November 16, 2009, 7:00 p.m. at the Mt. Joy Township Municipal Building, Gettysburg, PA. Those attending were Bill Chantelau, Mt. Joy Township, President; Stephanie Egger, Hamilton Township, Vice President; Robin Crushong, Mt. Joy Township, Treasurer; Bill McMaster, Oxford Township, Chairman of the Legislative Committee; Bob Gordon, Hamilton Township, Chairman of the Audits Committee; Sandy Spence, Franklin Township, Chairwoman of the Conference Committee; Alicia Birckhead, Highland Township, Chairwoman of the Programs Committee; Jean Hawbaker, Straban Township, Association Secretary.

Joe Brennan, Robin Price and Debi Golden could not attend this meeting.

Bill Chantelau welcomed Jean Hawbaker of Straban Township to serve as the Association Secretary.

Bill McMaster made a motion to approve the minutes of the September 28, 2009 Executive Committee meeting, 2nd by Sandy Spence. The motion carried unanimously.

Review 2009 Conference:

- Conference went very well and was held at a good location.
- Door prizes with names went very well.
- There were 21 paid vendors and a total of 169 attendees.
- Net income was \$1,411.24.

What went well or could we improve:

- Stephanie Egger will write down operating procedures by sequence on how things are done to prepare for the conference.
- Speakers were good.

- Possible topics for discussion would be the reassessment and electricity deregulation.

Critique Sheet Comments:

- Majority thought the conference went well.
- Speakers were beneficial.
- Good location.
- Great Meal.
- Prizes were great.

2010 Fall Conference:

Bob Gordon moved to hold the 2010 Conference at SAVES on November 18, 2010, with the second choice being November 10, 2010. Doors open at 6:00 p.m. and dinner at 6:30 p.m., 2nd by Alicia Birckhead. Motion carried unanimously.

Conference Booklet:

- Should try to get the township solicitor's to advertise.
- Sandy Spence contacted the Outlets, Staples and Boyd's Bear for prizes, but to no avail.

April 2010 Conference:

- Date is April 28, 2010 at 7:00 p.m.
- Alicia Birckhead will check with Tammy Kunkel to see if the Emergency Management Services Center would be available.
- Everyone should bring a dessert.

Possible Topics to Discuss:

- Electrical Deregulation
- 2010 Census
- Floodplain Issues
- Internet Security

2010 Executive Committee Meetings:

February 22, 2010	Franklin Township
April 28, 2010 (Conf.)	EMS?
May 17, 2010	Straban Township
September 20, 2010	Hamiltonban Township
November 10 or 18, 2010 (Conf.)	SAVES
November 22, 2010	Oxford Township

Other Items of Interest/Concern:

- Need to think about who would be interested in serving as President of the Association next year.
- The Adams County Transportation Planning Organization has a position opening up.
- There was good attendance at the C.O.G. meeting for Roadmasters.
- Should think about providing training for QuickBooks.
- Could possibly get a township engineer to put on a class to explain zoning.

Bill McMaster made a motion to adjourn the meeting at 8:57 p.m., 2nd by Robin Crushong. The motion carried unanimously.

The next Executive Committee meeting will be held on Monday, February 22, 2010, 7:00 p.m. at Franklin Township.

Respectfully submitted,

Jean A. Hawbaker, Secretary
STRABAN TOWNSHIP