

**WEDNESDAY, JANUARY 4, 2017:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Melissa Devlin, Finance Director; News Reporters Vanessa Pellichio, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the December 21, 2016 Commissioners' Meeting as presented.

Motion carried.

**Proclamation:**

Mr. Qually moved, seconded by Mr. Martin, to approve to proclaim Monday, January 16, 2017 as "**MARTIN LUTHER KING, JR. DAY**" in Adams County. The proclamation was presented to Nancy Whitman.

Motion carried.

**Public Comment:**

No public comments were addressed to the Board at this time.

**Fire Marshal:**

Board Chairman Phiel noted the passing of Glenn Herring, Adams County Fire Marshal, on December 19, 2016. Mr. Herring has served as Adams County's Fire Marshal since August of 1986.

**Purchasing/Finance:**

With recommendation from Phil Swope, Staff Accountant, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign the following:

- Agreement #A161677044 with Republic Services for waste disposal at the Human Services Building in the approximate amount of \$65.00/month and a one-time charge of \$49.82 for a term of 36 months.
- McClure Company Proposal #20161474 for HVAC Plus Comprehensive Maintenance for the Adams County Courthouse effective January 1, 2017 through December 31, 2017 in the amount of \$2,374.00
- NRG Building Services Inc. for Maintenance Services Agreement Proposal #ADCCH-NRG-1 for the Adams County Courthouse Building Schneider Electric DDC Control System effective January 1, 2017 through December 31, 2017 in the amount of \$4,360.00.
- NRG Building Services, Inc. for Maintenance Services Agreement Proposal #ADCDES-NRG-1 for the Adams County Department of Emergency Services Schneider Electric DDC Control System effective January 1, 2017 through December 31, 2017 in the amount of \$6,275.00.

Motion carried.

**Commissioner's Office:**

With recommendation from Albert Penksa, County Manager, Mr. Martin moved, seconded by Mr. Qually, to approve and set the mileage rate at 53.5 cents per mile, based on the IRS rate for 2017.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve the employment of Kay Hollinger, Office Assistant, effective January 3, 2017.

Public Defender:

Recommendation from Public Defender Kristen Rice to approve the employment of Sean Mott, Assistant Public Defender, effective January 3, 2017.

Separation of Employment:

- Roberto Rivera, Staff Accountant in the Finance Office, effective January 5, 2017

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period December 19, 2016 through December 30, 2016:

General Fund	\$ 1,242,835.08
911 Fund	\$ 28,493.94
Children & Youth Services	\$ 97,957.49
Liquid Fuels	\$ 13,334.18
Internal Service Fund	\$ 41,189.47
Records Management	\$ 3,155.00
Ag Land Funds	\$ 180,863.61
Human Services Building	\$ 541,640.46
Capital Project	\$ 139.00
Commissary Fund	\$ 569.98
Radio Project	\$ 1,091,839.87

Motion carried.

**Other Business:**

**Zelenkofske Axelrod Contract:**

Solicitor Hartzell brought up for discussion and approval the modified ZA Contract for the 2016 financial audit, with an amount not to exceed \$23,100. Board Chairman Phiel requested if there was any public comment on this addition to the agenda. No public comment was received.

With recommendation from Solicitor Hartzell, Mr. Qually moved, seconded by Mr. Martin, to approve the modified ZA Contract for the 2016 financial audit, not to exceed \$23,100.

Motion carried.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners' Meeting at 9:34 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk