

## **AGENDA, WEDNESDAY, JUNE 14, 2023:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approve the Minutes of the June 7, 2023 Commissioners' Meeting as presented.

### **Public Comment:**

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

### **2023 Community Development Block Grant:**

Date and time advertised to hold Public Hearing #1 on the 2023 Community Development Block Grant program. This Hearing provides the citizens an opportunity to make their comments known regarding what types of eligible activities Adams County should apply for and to solicit citizen input on possible activities to be included in the application, as well as past performance. Any government or non-profit agency with an eligible project can apply to the Adams County Office of Planning & Development by Friday, July 28, 2023.

### **Children & Youth Services:**

Recommendation from Sarah Finkey, Administrator, to approve and sign the following:

- 2023-2024 Contracts: Families United Network, Inc.; Diversified Treatment Alternative Center, LLC; Youth Advocate Programs, Inc.
- Subsidized Permanent Legal Custodianship Agreement between the County of Adams and the following:
  - M. & K.E. on behalf of E.S. in the amount of \$912.50/month
  - M. & K.E. on behalf of N.S. in the amount of \$912.50/month

### **Information Technology:**

Recommendation from Phil Walter, CIO and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- StormWind Order Form and StormWind Online Training Terms and Conditions of Use with StormWind, LLC, an Arizona-based online education company. These Agreements will provide the County IT Trainer with unlimited access to StormWind's online training platform with on-demand courses related to IT. The total annual cost of the license to access to the web platform is \$695.00, which is a

## **AGENDA, WEDNESDAY, JUNE 14, 2023**

### **Page 2 of 4**

#### Information Technology cont'd:

discounted price (originally \$1,990.00) offered through PA State Contract No. 4400023837. This Agreement is effective June 14, 2023.

- Designate Chairman Randy L. Phiel to sign Quote #1020434 with Link Computer Corporation, a Pennsylvania Company, for the renewal of the County's InformaCast licenses. InformaCast is used to send a mass emergency page out to VOIP phones using each phone's speaker functionality. It can also be used by other departments within the organization for various paging purposes. It is further recommended that the Commissioners sign the Addendum to the Terms & Conditions of Sale with Singlewire Software, LLC, who produces InformaCast. This Quote is made pursuant to CoStars Contract #006-E22-223. The term of the Agreement commences on August 1, 2023 and terminates on July 31, 2024. Total cost to the County is \$2,908.00.

#### **Tax Services:**

Recommendation from Susan Miller, Assistant Director/Chief Assessor, to approve the exemption of Personal Taxes for the following: Carol Rutters, Oxford Township and Marie Aschenbach, Conewago Township.

#### **Commissioners:**

Recommendation from Molly R. Mudd, Solicitor, that the Board of Commissioners approve the following:

- Designate Chairman Randy L. Phiel to sign the Amendment to Master Equity Lease Agreement and Indemnity Agreement with Enterprise Fleet Management, a Missouri Company, from whom the County leases its vehicles. These Agreements incorporate the County's standard terms and conditions into the Master Equity Lease Agreement. These Agreements shall become effective June 14, 2023.
- Legal Fee Agreement with Suzanne L. Smith, Esq. of Fresh Start Law, PLLC. The purpose of this Agreement is to provide individual legal counsel to Sherri DePasqua, Assistant Administrator of CYS, who received a subpoena to testify as a witness in grand jury proceedings. Ms. Smith will be taking over for Ms. DePasqua's former counsel, Kristin Rice, at the same rate of \$175.00 per hour. This Agreement is effective May 22, 2023, and shall terminate upon conclusion of the grand jury proceedings.

#### **Personnel Report:**

##### Court Administration:

- MDJ Harvey: Note the employment of Deanna Conover, General Clerk, effective June 12, 2023

**AGENDA, WEDNESDAY, JUNE 14, 2023**

**Page 3 of 4**

Personnel Report cont'd:

- Probation Services – Separation of Employment of Colin Johnson, Director, effective June 30, 2023

Department of Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of the following Telecommunicators, effective June 5, 2023: Jose Ariza and Kennedy Shropshire.

IT Department:

Recommendation from Phillip Walter, CIO, to approve the employment of Shane Rhoten, IT Technician 1 & Website Administrator, effective June 5, 2023.

Tax Services:

Recommendation from Daryl Crum, Director, to approve the employment of Elisabeth Alexander, Customer Service Assessor, effective June 19, 2023.

Conservation District:

Recommendation from Sherri Clayton-Williams, Director of Planning, to approve the employment of Anastasia Miller, Chesapeake Bay Technician, effective June 26, 2023.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman to approve employment of the following Corrections Officers: Hunter Shover, effective June 5, 2023; John Choueiri, Quincy Noland, William Bujold, Jason Medrano, effective July 10, 2023

Separation of Employment with permission to post:

- Colby Tracey, Deputy Sheriff, effective June 9, 2023
- Jose Ariza, Telecommunicator, effective June 5, 2023
- John Caron, Lead Security Lieutenant, ACACC, effective June 16, 2023
- Adam Brown, Corrections Officer, effective June 20, 2023
- Rescind the offer of employment for Jason Medrano, Corrections Officer, effective July 10, 2023

**Expenditures:**

Approve the following expenditures for the period May 27, 2023 through June 9, 2023:

General Fund Total	\$ 1,388,101.86
General Fund	\$ 314,207.21
Payroll – Week #23	\$ 1,073,894.65

**AGENDA, WEDNESDAY, JUNE 14, 2023**

**Page 4 of 4**

Expenditures cont'd:

Children & Youth Services	\$	128,937.18
Commissary Fund	\$	3,542.50
Hotel Tax Fund	\$	204,622.33
Capital Projects	\$	23,388.00
911 Fund	\$	13,087.20
Internal Service Fund	\$	237,892.53

**Other Business:**

Solicitor Mudd  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**