

Prothonotary of Adams County, Pennsylvania - Fee Schedule

Beverly Boyd, Prothonotary
Adams County Courthouse
117 Baltimore Street, Room 104
Gettysburg, PA 17325
Phone: (717) 337-9834

Office Hours: 8:00 AM - 4:30 PM Monday - Friday
www.adamscountypa.gov
Effective: January 1, 2026
All Passport Applicants Need An Appointment
www.travel.state.gov

Acknowledgements		\$ 11.00
Appeals		
Assessment Appeal		\$ 209.00
Driver's License & Registration Appeal		\$ 209.00
District Justice Appeal		\$ 209.00
Except Political Subdivision**		\$ 91.25
Liquor Control Board Appeal		\$ 209.00
Supreme, Superior, Commonwealth - Adams County Prothonotary's Fee		\$ 91.25
Appellate Court Fee (separate checks required)	Separate Checks Required	\$ 91.25
Zoning Appeal		\$ 209.00
Except Political Subdivision**		\$ 91.25
Arbitration Proceedings: \$50,000 Limit		
Motion To Appoint Arbitrators is required by the Court along with Motion filing fee		\$ 29.00
Arbitration Appeal		\$ 725.00
Arbitration Award Judgment	Does NOT include Satisfaction Fee	\$ 27.00
Bench Warrants		\$ 9.50
Certification		\$ 6.50
Copies: 25 cents per page for file & docket copies	Copies from microfilm \$1.00 per page	
Commencement of Action		\$ 209.00
Abandoned Title, Vehicle, Boat, RVs, Motorcycles		\$ 209.00
Board of View	Commencement of Action	\$ 209.00
Civil Complaint with Confession of Judgment	Satisfaction Fee for judgment NOT included	\$ 236.00
Civil Complaint (Law or Equity)		\$ 209.00
Except Political Subdivision**		\$ 91.25
Reinstatement of Complaint		\$ 11.50
Custody Complaint	New Suit Fee Plus Conciliator Fee	\$ 313.00
Petitions to Modify or Special Relief	Petition Fee Plus Conciliator Fee	\$ 129.00
Petitions to Intervene or Contempt for Disobedience of Court Order	Petition Fee only; No Conciliator Fee	\$ 29.00
Home Study		\$ 200.00
Declaratory Judgment		\$ 209.00
Divorce Commencement of Action 3301(c) and/or 3301(d)	Includes fee for Praecepto to Transmit	\$ 224.00
Additional Count: Equitable Distribution		\$ 66.50
Additional Count: Counsel Fees, Costs & Expenses		\$ 66.50
Additional Count: Alimony and/or APL		\$ 66.50
Additional Count: Custody	Includes Conciliator Fee	\$ 190.00
Additional Count: Miscellaneous - Fault, Indignities		\$ 66.50
Appointment of Master, Motions are required by the Court along with Motion filing fee		\$ 500.00
Divorce with Custody Count	Includes fee for Praecepto to Transmit Plus Conciliator Fee	\$ 413.00
Motions or Petitions: Including but not limited to: Special Relief, Modify, Continuances, Contempt, Enforcement		\$ 29.00
No fee required for payment of attorney or stenographer fees		
QDRO Fee - Petitions are required by the Court along with Petition filing fee		\$ 29.00
Retake Maiden Name (filed to Divorce action)		\$ 21.00
Ejectment		\$ 209.00
Eminent Domain or Declaration of Taking		\$ 209.00
Insurance Company Financial Statement		\$ 10.00
EXHIBIT B		

Prothonotary of Adams County, Pennsylvania - Fee Schedule 1-1-2026		
Mechanics Liens	Satisfaction Fee for judgment NOT included	\$ 236.00
Minor's Compromise & Structured Settlement		\$ 209.00
Mortgage Foreclosure		\$ 209.00
Motions and Petitions	No fee required in Abuse cases, payment of attorney or stenographer fees	\$ 29.00
Name Change		\$ 209.00
Quiet Title		\$ 209.00
Writ of Summons		\$ 209.00
Judgments		
Assignments, Release, Satisfaction, Settlement, Strike, Vacate		\$ 10.50
Decree, Lis Pendens, Non Pros, Verdict		\$ 27.00
Default, Consent, Note, Foreign Judgment	Does NOT include Satisfaction Fee	\$ 27.00
Exemplified Record or Triple Seals		\$ 27.00
Motor Vehicle, License Reinstated, Certification to PaDOT		\$ 6.50
Transcript Judgment from Magisterial District Justice	Does NOT include Satisfaction Fee	\$ 27.00
Liens		
Building Agreements (Agreement, Waiver, Stipulation)		\$ 29.00
Federal and State, Municipal Liens	Includes Discontinuance Fee	\$ 36.00
Miscellaneous		\$ 86.75
Notary Public Registration of Signature		\$ 4.50
Notary Public Affidavit of Signature of Record	An appointment is required	\$ 11.00
Objections/Exceptions (filed to an existing case)		\$29.00
Petitions & Motions	No fee required in Abuse cases, payment of attorney or stenographer fees	\$ 29.00
Paternity		\$ 209.00
Passports		
Book Adult (16 years old and above) US Dept of State Fee	check or money order required	\$ 130.00
Book Child (under 16 years of age) US Dept of State Fee	check or money order required	\$ 100.00
Card Adult (16 years old and above) US Dept of State Fee	check or money order required	\$ 30.00
Card Child (under 16 years of age) US Dept of State Fee	check or money order required	\$ 15.00
Prothonotary Fee, new fee effective 4/2/2018	check, money order or cash	\$ 35.00
Passport Photos	check, money order or cash	\$ 10.00
Poundage	Each dollar of the first \$1,000.00	\$ 0.03
	Each dollar thereafter	\$ 0.01
Reinstatement of Complaint		\$ 11.50
Statement of Intention to Proceed / Dismissals & Terminations		\$ 34.00
Subpoenas		\$ 4.50
Temporary Guardian		\$ 209.00
Transfer Case To Another County		\$ 29.00
Writs		
Indexing of Out of County Writ		\$ 35.00
Reissue Writ of Summons, Execution, Scire Facias, Amendments to Writs		\$ 11.25
Writ of Execution, Money Judgment, Mortgage Foreclosure		\$ 35.00
Writ of Possession		\$ 35.00
Writ of Revival (Adverse & Agreement)		\$ 35.00
Writ of Scire Facias	Includes Discontinuance Fee	\$ 45.50
Writ of Summons		\$ 209.00
Writ of Wage Attachment for Garnishment		\$ 35.00

IN THE COURT OF COMMON PLEAS OF
ADAMS COUNTY, PENNSYLVANIA
CIVIL ACTION - LAW

FILED
ADAMS COUNTY, PA
PROTHONOTARY
2025 NOV 25 AM 11:01

In Re: Fee Schedule,

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: NO.: 2025-MS-0116

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Prothonotary of Adams County.

ORDER OF COURT

AND NOW, this 25 day of November 2025, upon review and consideration of the Petition of Beverly L. Boyd, Adams County Prothonotary, and pursuant to 42 P.S. § 21071.1, which authorizes the Prothonotary to increase fees consistent with the percentage of increase in the Consumer Price Index for Urban Workers for the immediate three (3) year period proceeding the last increase, the Court takes judicial notice that the proposed increase in fees of 6.2% or less is within the stated percentage increase.

It is hereby ORDERED and DECREED that the Court approves the increase in the fee schedule for the Prothonotary effective January 1, 2026 as per the fee schedule that follows hereto and is marked as Exhibit B to the Petition. It is directed that this Order shall be filed and published on the Adams County website and in the Adams County Legal Journal and Pennsylvania Bulletin.

BY THE COURT,



THOMAS R. CAMPBELL
President Judge