

PROPOSED

AGENDA, WEDNESDAY, APRIL 27, 2016:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the April 13, 2016 Commissioners' Meeting as presented.

Proclamations:

- **"12th ADAMS COUNTY MEDICINE TAKE BACK DAY"** – April 30, 2016
- **"WOMEN'S LUNG HEALTH WEEK"** – May 8-14, 2016
- **"MOTORCYCLE SAFETY AWARENESS MONTH"** – May 2016

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Children & Youth Services:

Recommendation from Sue Cohick, Administrator, and Assistant Solicitor Molly Mudd that the Board of Commissioners enter into a contract with Oasis Television Productions, Inc. for the purpose of creating an informational Project Hope video for the Adams County Independent Living Program.

Commissioners:

Approve the following:

ACNB Bank Resolutions:

- Adams County Tax Claim Bureau to update the names and signatures on the account to Daryl G. Crum and Paula V. Neiman
- County of Adams to update the names and signatures on the accounts to reflect Theresa A. Adamik, Treasurer; Beth R. Smith, Deputy Treasurer; Steven E. Renner, Controller; Elizabeth A. Cissel, Deputy Controller; Randy L. Phiel, James E. Martin and Marty Karsteter Qually, Commissioners.
- Authorize Chairman Randy L. Phiel to sign the Management Letter between Zelenkofske Axelrod LLC and the County of Adams for auditing of the County's financial statements for the year ended December 31, 2015 in the amount not to exceed \$62,260.00.

- Recommendation from William Cameron, Bridge Engineer, and after review by Solicitor Hartzell, to approve and authorize Chairman Randy L. Phiel to sign the Memorandum of Understanding between the County of Adams, Pennsylvania and the County of Frederick, Maryland to establish a detour for the Adams County Bride No. 111, T-402 (Horner Road) over Marsh Creek bridge replacement project.

2016-2017 Bridge Maintenance Project:

Approve the Professional Services Proposal submitted by Pennoni Associates, Inc. for the maintenance repair recommendations and preliminary construction cost estimate for the 40 Adams County Owned Bridges which will include – 1) preparation of Contract Documents; 2) Consultation with potential bidders; and 3) Performance of services during construction in the estimate amount of \$77,000.00.

Personnel Report:

Approve the following personnel actions:

Courts:

- Domestic Relations – employment of Shay Stremmel, Conference Officer, effective April 25, 2016

Conservation District:

Recommendation from Larry Martick, District Director, to approve the employment of Stephanie Summers, Temporary West Nile Virus Monitor, effective May 16, 2016.

Children & Youth Services:

- Recommendation from Sue Cohick, Administrator, to approve the employment of Dana Vandergrift, Caseworker 1, effective April 25, 2016.
- Transfer of Lynne Alwine to Caseworker 2, effective April 18, 2016.

Sheriff:

Note the employment of Jamil Lee, PTAN Deputy Sheriff, effective April 18, 2016.

Clerk of Courts:

Note the transfer of Rachel Marlow to Expungement/Counter Clerk, effective April 18, 2016.

Adams County Adult Correctional Complex:

Note the transfer of Kristina Wagner to Schedule & Payroll Coordinator, effective April 4, 2016

County Interns:

- District Attorney – note the Unpaid Internship of Thea Paolini, effective May 9, 2016
- Planning – GIS Unpaid Internship of Daniel McCormack, effective May 16, 2016 through August 19, 2016

Separation of Employment:

- Danielle Helwig, Tax Claim/Assessment Specialist, effective April 22, 2016
- Susan Bowmaster, Customer Service Assessor, effective May 6, 2016
- Lauren H. Campbell, Probation Officer I, effective April 29, 2016
- Adam Barr, Assistant District Attorney, effective April 15, 2016
- Keith Kellison, Correctional Officer, effective March 21, 2016
- Jennifer Ingram, Correctional Officer, effective April 21, 2016
- Michelle Ruquet, Correctional Officer, effective April 26, 2016

Expenditures:

Approve the following expenditures for the period April 11, 2016 through April 22, 2016:

General Fund	\$ 1,654,222.28
911 Fund	\$ 66,109.81
Children & Youth Services	\$ 184,119.46
HazMat Fund	\$ 150.43
Liquid Fuels	\$ 185.92
Law Enforcement	\$ 295.83
Ag Land Funds	\$ 18,273.71
Human Services Building	\$ 4,837.79
Coroner Visa	\$ 250.00
Capital Project	\$ 35,463.41
Commissary Fund	\$ 8,176.10
Radio Project	\$ 3,332.18

Other Business:

- Solicitor Hartzell
- County Manager Penksa
- Commissioner Qually
- Commissioner Martin
- Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: