

Adams County Transportation Planning Organization (ACTPO)
Minutes for the Committee Meeting on October 25, 2023

Attendance:

Voting Members

David Laughman	Arendtsville Borough (Vice-Chair)
Charles "Skip" Strayer	Adams County Planning Commission
Scott Small	Conewago Township
Ted Sheehe	PennDOT Central Office
Carey Mullins	PennDOT District 8-0
Nina Tipler	York Springs Borough
Robin Fitzpatrick	Adams Economic Alliance
Jim Martin	Adams County Commissioner
Beth Nidam	rabbittransit
David Hazlett	Carroll Valley Borough

Legislative Representatives

None

Adams County Office of Planning and Development

Andrew Merkel
Laura Neiderer
Sherri Clayton-Williams

Others

Judie Butterfield	Gettysburg Borough
Stacy Newcomer	Commuter Services
Jeff Puher	PennDOT District 8-0
Kenana Zejcirovic	PennDOT District 8-0
Sarah McHugh	PennDOT District 8-0
Will Cameron	County Bridge Engineer
Jack Ketterman	Germany Township
Tom Jolin	HABPI
Stacey Rice	@Home in Adams County
Shelley Hobbs	Upper Adams School District

Media

Vanessa Sanders	Gettysburg Times
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1. Introductory Comments

Mr. Laughman called the meeting to order at 1:10pm. It was established that a quorum was present. Mr. Laughman expressed appreciation for Mr. Gordon's dedication to the ACTPO board. Although not in attendance today, this was slated to be Mr. Gordon's last ACTPO meeting as board member, as he is not running for Township re-election. Much gratitude was extended to Mr. Gordon for his many years of service.

2. Approval of Minutes – July 26, 2023

Mr. Mullins made a motion to approve the July 26, 2023 ACTPO meeting minutes. Ms. Tipler seconded the motion and the motion passed unanimously.

3. Staff Updates – ACOPD

- a. Mr. Merkel reported on Developments of Significance being proposed in the county. Significant Developments include plan submissions proposing 25 or more total new residential lots or units, or 30,000 square feet or more of industrial, commercial, or mixed-use development. There were two resubmissions and three new submissions since the last ACTPO meeting, including:
 - Cambridge Crossing Phase II & III (resubmission; Cumberland Township)
 - Fifty Properties LLC (Carroll Valley Borough)
 - Mason Dixon Storage (Germany Township)
 - 293 Blettner Ave Snacks (resubmission: Conewago Township)
 - Hampton Heights Ph VI (Reading Township)
- b. Mr. Merkel reported that staff attended the following HOP, traffic study, and project meetings. Additional discussion followed on the various meetings.
 - SRTP/PA Commuter Services
 - Board Meetings (Sept)
 - PennDOT Meetings
 - Vulnerable Road User Safety Assessment – Adams/Franklin/York (Aug)
 - HSIP Project Meetings (Sept)
 - 2023 Planning Partners Conference (Oct)
 - EV Outreach Meeting - Gettysburg (Oct)
 - 2025 TIP Update (Oct)
 - PennDOT TIS Scoping Meetings
 - Wynstone (Germany Township)
 - Keagy Industrial Park (Conewago Township)
 - Gettysburg Station Mixed Use Development (Gettysburg Borough)
 - Bonneauville Mobile Home Park (Bonneauville Borough)
 - Municipal Meetings
 - Route 94 Corridor Study
 - East Berlin
- c. Mr. Cameron provided an update on local bridge inspection activity. Construction is ongoing with the bridge maintenance program. He noted that the plaque from Bridge 79 (Orchard Rd) was recovered (it was in the possession of a nearby property owner) and will be placed back on the bridge by the contractor.

- d. Ms. Neiderer provided an update on the ACTPO Bylaws review. The review group met October 18, 2025 to discuss potential revisions to the organization's bylaws. The discussion focused on minor revisions, language additions, membership, and urban area representation. She reported that a follow-up meeting will be scheduled with the group to finalize draft revisions before the draft version is presented to the full ACTPO board.
- e. Mr. Merkel provided an update on the Cross Keys Corridor Study. Staff worked with the municipalities involved and the consultant to finalize a scope of work. The study is expected to complete by June 2024. Some further discussion ensued about the general scope of the study. Updates will be provided to the board as necessary.
- f. Ms. Neiderer explained that PennDOT District 8-0 is seeking potential candidate locations to conduct Road Safety Audits. RSAs evaluate safety and identify opportunities for improvement on the state routes. Mr. Merkel noted that two official RSAs have been completed in Adams County in the Past; one on Route 94 from the Tropical Treat area to Lake Meade Rd. The roundabout in Hampton and the turning lanes at the intersection of Route 94/Route 234 are projects that were initiated by that study. An RSA was also completed on Route 116 in the Carroll Valley area. Mr. Laughman suggested evaluating where potential passing lanes maybe added to Route 30 to alleviate some congestion. Mr. Hazlett shared his experience being involved with an RSA, noting that when the study was complete, there was no funding or support to implement recommended improvements. He questioned the benefit of the board suggesting locations for RSAs if there isn't funding to deliver recommendations. Mr. Merkel recognized that can be a challenge and explained that implementing improvements largely depends on the type of project and the funding sources available for those types of projects. Staff discussed reviewing the Long Range Transportation Plan for potential locations, as well. Members can also provide recommendations to staff after the meeting.
- g. Ms. Neiderer provided an overview of the Active Transportation and Safety Analysis Tool to the board. The tool is GIS based and intends to evaluate the road network, using input data criteria, to identify where potential improvements may increase safety for active transportation users. The tool is formatted to be interactive and will evolve as data sources are updated or additional analysis is warranted. This first version is near completion and will be released for public use in early 2024. Mr. Laughman asked if this tool was used to inform the 911 Trail that is being championed throughout the region. Mr. Merkel noted that although this specific tool was not used in that route analysis, the county GIS staff did provide recommendations for an alternate route beyond the one that was initially proposed by the 911 Trail organizers. In the future, this tool can aid in those types of analysis. Mr. Jolin noted that this type of tool is needed to assess the road network as there are not many ROW options available for the creation of off-road trails.
- e. Mr. Neiderer reviewed the Draft Public Participation Plan update with the board. She explained that this document is a federally mandated plan and aims to provide a framework for outreach efforts with the public. She explained that FHWA's guidance is to update the plan each time the LRTP is updated. Ms. Butterfield commented that Main Street Gettysburg should be added to the list of stakeholders. The draft document requires a 45-day public comment period and the board must adopt each version of the plan.

4. Transit Update

- a. Ms. Newcomer provided the following update on behalf of Commuter Services of PA:

- Clash of the Career Links was held in August. Employees and staff from Career Link office are encouraged to use a green mode of transportation for a two-week period. Adams County office Career Link office took first place in the competition.
- The first “Walk, Bike, Bus Gettysburg” event took place throughout the month of September and took over 1,200 miles off the road.
- Gettysburg College is participating in College Month (October).

b. SRTA reported business is operating as usual.

5. 2025-2028 TIP Development Process

- a. Staff provided an update on the 2025-2028 TIP development process. The draft TIP is still being reviewed and coordinated with the District. Currently, the draft TIP includes carry-over projects from the current TIP. Eisenhower Drive requires a considerable portion of available funding. In the event additional funding is allocated to Adams County or projects are completed sooner than expected, additional candidate projects may be added to the program. Mr. Laughman asked if there was a financial redirection toward highway projects that has been seen in the past that may prevent MPO priorities from being accomplished. Mr. Merkel noted he doesn’t feel that focus is being pushed in this program. The project selection process is primarily being driven by the funding pots with available money.

6. 2023-2026 TIP Update – PennDOT, Adams County

- a. Ms. McHugh noted that there were 34 administrative modifications made to the 2023-2026 TIP. There is no vote required for administrative modifications.
- b. Mr. Mullins reviewed the 2023-2026 Statewide TIP administrative modifications. There is no vote required for these actions.
- c. Mr. Puher reviewed the 2023 August Redistribution information. August redistribution moves funds from projects that aren’t using the funds to projects that can use the funds or line items on the TIP. Discussion ensued regarding the TSMO Device project in Adams County and the use of TSMO devices. Ms. Tipler commented that the local fire department in York Springs is looking forward to the benefits of the TSMO devices for their operation.

7. PennDOT Comments

- Ms. Zejcirovic provided project updates. Data collection has started for PA-234 / Stoney Point Rd project and PA-234 / Peepytown Rd projects. Preliminary work has begun for the Route 97 resurfacing project. Mr. Small expressed concern about the bridge closure that will be associated with the project and impact on emergency service response. Ms. Zejcirovic will follow-up regarding planned detour routes.

8. FHWA Comments – No Representation present from FHWA

9. Public Comments

- Mr. Jolin shared that the regional active transportation meeting will be held November 11, 2023. Staff will share the information regarding the summit with the ACTPO email list. He provided additional comments on the benefits of active transportation.

10. Member Comments

- Mr. Laughman reiterated the value that Mr. Gordon has contributed to the ACTPO board and transportation planning in the county over his many years of service.

11. Next Meeting, Time and Place

The next meeting is scheduled for Wednesday January 24, 2024 at 1:00pm. The meeting was adjourned at 2:34pm.

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