

WEDNESDAY, APRIL 17, 2019:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Board Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly Mudd, Solicitor; Steve Renner, Controller; Crissy Redding, Treasurer; Don Fennimore, Court Administrator; Michele Miller, HR Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Warren Bladen, Department of Emergency Services Director; Kelly Carothers, Domestic Relations Executive Director; Barbara Walter, Chief Assessor; Susan Miller, Deputy Chief Assessor; John Phillips; Dave Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the March 27, 2019 Commissioners' Meeting as presented.

Motion carried.

Proclamations:

- Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim the week of April 14-20 as "**National Public Safety Telecommunicator's Week**" in Adams County. This proclamation was presented to Warren Bladen, Director of the Department of Emergency Services and Nicholas Cook, Administrative Supervisor.

Motion carried.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

No Public Comment was brought before the Board at this time.

District Attorney:

With recommendation by District Attorney Brian Sinnett, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve and sign the SAVIN Maintenance and Service Agreement between the County and the Pennsylvania District Attorneys Institute (PDAI) for the implementation and maintenance of the Statewide Automated Victim Information & Notification System for a term of (1) year, with the County as a Participating Agency, at no cost to the County.

Motion carried.

Children & Youth Advisory Board:

Mr. Qually moved, seconded by Mr. Martin, to accept the resignation of Kathryn Vogel from the Adams County Children & Youth Services Advisory Board, effective April 17, 2019.

Motion carried.

Building and Maintenance:

With recommendation by Director Larry Steinour, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve and authorize Chairman Randy L. Phiel to sign the HVACPlus Comprehensive Maintenance Program Agreement with McClure Company of Harrisburg for a (1) year term for the quarterly inspection of the (8) York rooftop HVAC units at the Human Services Building, at an annual cost to the County of \$4,072.00.

Motion carried.

Tax Services:

- With recommendation from Chief Assessor Barbara Walter, Mr. Martin moved, seconded by Mr. Qually, to approve the Personal Tax Exemption for the following individuals who have met the exemption criteria: Jerry Hood, Straban Township and Neil Rothhaupt, Cumberland Township.

Motion carried.

- With recommendation from Chief Assessor Barbara Walter, Mr. Qually moved, seconded by Mr. Martin, to approve the Disabled Veterans Real Property Tax Exemptions for the following:
 - Jay A. Smith, 27 Galaxy Drive, Hanover, PA, Conewago Township for Parcel #08023-0098-000, consisting of the residence with a one car attached garage on .16 acre, effective for the 2019-2020 School Taxes.
 - James R. Cullison, Jr., 5 Tiffany Lane, Gettysburg, PA, Cumberland Township for Parcel #09E13-0145-000 consisting of the residence with two car attached garage on .94 acre, effective with the 2019-2020 School Taxes.

Motion carried.

Human Resources:

With recommendation by Director Michele Miller, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve and authorize Chairman Randy L. Phiel to sign the following:

- Agreement for Professional Services with Dynamic Training Solutions of Exton, Pennsylvania for Professional Workplace diversity training at a cost of \$4,953.72
- April 15, 2019 Proposal from Pillar +Aught for Training, Development and Facilitation of a senior management refresher course regarding harassment, hostile work environment and discrimination, at a cost of \$1,180.

Motion carried.

Finance:

With recommendation by Phil Swope, Staff Accountant, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, for the Board of Commissioners to approve and authorize Chairman Randy L. Phiel to sign the following:

- Equipment Lease Agreement #6457782-089 with Quality Copy Products, Inc. of York for (2) Kyocera copiers at a cost to the County of \$6,289.80 over a five (5) year term
- Enterprise Fleet Management Trust Lease Agreement in the annual amount of \$68,296.68 for the County of Adams to lease eleven (11) vehicles plus an additional fee for maintenance of the leased vehicles in the annual amount of \$6,665.64 for the Departments of Probation Services, Building & Maintenance, Planning and Children & Youth Services.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Courts:

- Separation of Employment with the intent to post – Domestic Relations – Susan Gantz, Financial Operations Officer, effective May 3, 2019

Separation of Employment with permission to Post:

- Tonya Velazquez, Corrections Officer, effective April 9, 2019

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:27 a.m. this date to discuss personnel and attorney/client issues.

Meeting Reconvened:

Commissioner Phiel reconvened the Commissioner's Meeting at 11:15 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor Molly Mudd and Chief Clerk Paula Neiman.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 11:18 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk