

## Adams County Association of Township Officials

**Stephanie Egger, President**  
**Marcia Weaver, Treasurer**

**Harry McKean, Vice President**  
**Beverly Shriver, Secretary**

### EXECUTIVE COMMITTEE MEETING September 13, 2016

The Adams County Association of Township Officials (ACATO) Executive Committee met at Hamilton Township, Abbottstown, PA on Tuesday, September 13th, at 12:00pm Stephanie Egger, President, Supervisor of Hamilton Township presided. Those attending were: Marcia Weaver, Association Treasurer, Reading Township; Diane Groft, Conference & Programs Planning Committee Chair, Mt. Pleasant Township; Bob Gordon, Legislative Committee, Hamiltonban Township; Debby Brogan, Resolutions Committee Chair; Hamilton Township; and Beverly Shriver, Association Secretary, Oxford Township.

#### **Minutes**

Diane Groft motioned to approve the May 25, 2016 Mid-Year Conference Minutes second by Debby Brogan. Motion Carried.

Diane Groft motioned to approve the June 21, 2016 Executive Committee Minutes second by Marcia Weaver. Motion Carried.

#### **Old Business:**

##### **MS4 Workshop:**

At the present time townships are inundated with MS4 training invitations from Adams County and DEP.

#### **New Business**

Treasurer Report, Marcia Weaver: The Committee unanimously accepted the Treasurer's Report as presented pending the audit. Convention reservations are arriving from vendors and townships.

#### **Newsletter:**

Coleen Reamer's resignation at the end of the year makes November's newsletter her last one. The committee will need to look for a replacement beginning January 2017.

#### **Nominations Committee, Carol Merryman:**

This committee is short one member.

#### **Resolutions Committee, Debby Brogan:**

This committee is short one member; no report given by Ms. Brogan.

#### **Public Relations Committee, Coleen Reamer:**

This position will need to be filled.

Bob Gordon arrived.

**Legislative Committee, Bob Gordon:**

Sent surveys out twice and received no responses back of the Township priorities they want the Legislative Committee to advocate for the balance of the year. The COG Annual Legislative Forum will meet October 27, 2016. The Legislation only has the month of October to work on a bill and get it passed. The Legislative representatives are attending the next COG Committee meeting to discuss what the chances are for getting bills passed or defeated. January starts a new two- year session.

**Audit Committee, Craig Rockey:**

No report. Bob Gordon reported Deborah Feiler submitted her resignation to Mr. Rockey this morning; she is moving out of state. The vacant position will need to be filled.

**Programs Committee, Diane Groft:**

**ACATO 99<sup>th</sup> Fall Convention, November 9, 2016:**

Invocation: Ms. Egger will ask Wilbur Slothour to give the invocation.

Presentation of the Colors: Ms. Groft will confirm with the Mason Dixon VFW Memorial Post 6954 if they are still available.

Music: The CD is being made.

PSATS Speaker: Megan McDonough Ms. Egger will let her know, she just needs a flash drive, a lap top will be available.

Game: There was a meeting with Judy Chambers regarding the game.

Centerpieces: The old time transistor radios plus handmade items. There will be white paper tablecloths with a placemat to put the old time communication items on. Diane Groft will send around the proof of the placemat for approval.

Door Prizes: ACATO \$500 breakdown; ( 2 ) \$100 Lowes goes to Townships ( 4 ) \$50 and ( 4 ) \$25 certificates from Staples, Wal-Mart, Tractor Supply (no restaurants); and a speaker gift. Shriver will ask Harry McKean for an idea for an appreciated gift for Fred Snyder. Megan McDonough will be given a centerpiece and small (\$25) gift card. Diane Groft reported some vendors are offering door prizes as noted on their return reservation forms.

Stage Decorations: Shriver will ask Country Manor Florist to provide the columns and ferns as they did last year.

Registration Forms, Meal Reservations & Money: Marcia Weaver

Booklet Updates and Vendor Lists: Diane Groft

Convention Booklet: If a blank page; fill with tidbits about communications. The back cover ad is available.

Certificate of Attendance: Ms. Egger will run off 25-30 copies.


Evaluation Form: Look for last year's evaluation form; no questions with yes or no answers.

Program Time Line: Tentative

**Invite Paul Bart back for another computer training session:** Ms. Egger will ask Mr. Bart if he is available in the spring.

**Next Executive Meeting:** Reading Township Building, October 18<sup>th</sup> at 1:00pm.

**Adjournment:** Marcia Weaver second by Bob Gordon motioned to adjourn the meeting. Meeting adjourned at 1:40pm.

  
Beverly A. Shriver, Association Secretary