

WEDNESDAY, AUGUST 9, 2018:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Daryl Crum, Tax Services Director; Phil Walter, IT Director; Sherri Clayton-Williams, Planning Director; Kelly Carothers, Domestic Relations Executive Director; Phil Swope, Staff Accountant; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the August 1, 2018 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Board Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

No Public Comments were brought to the Board at this time.

Tax Services:

Sitting as the Board of Assessment Appeals and with recommendation from Daryl Crum, Director, Mr. Qually moved, seconded by Mr. Martin, to approve and appoint the following three member Auxiliary Board and one Alternate to assist the County Commissioners during the tax assessment appeals:

- William Arrington, Cumberland Township; Robert Hahn, Germany Township and Barbara Weikert, Cumberland Township
- Alternate – Lisa Moreno-Woodward, Straban Township

Motion carried.

Commissioners:

- Mr. Martin moved, seconded by Mr. Qually, to approve and ratify the signing of Amendment #2 to the County of Adams Health Care Plan – 4. Medical Schedule of Benefits – WellSpan Online Urgent Care, effective January 1, 2017.

Motion carried.

At the recommendation of Architect Josh Bower, and after review by County Solicitor John Hartzell, that the Board of Commissioners approve the change orders for eciConstruction relative to work being conducted at the Human Services Building as follows:

- Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Phiel to sign Change Order 45, for all labor, equipment and materials for the installation of two (2) security windows for the District Magisterial Judge offices at the Human Services Building, at a cost of \$8,438.00.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Phiel to sign Change Order 46, for all labor, equipment and materials to make modifications to millwork to be installed at the two (2) District Magisterial Judge courtrooms, and the regular courtroom, at the Human Services Building, at a cost of \$11,346.00.

Motion carried with Commissioner Qually voting no.

Finance/Purchasing:

With recommendation from Phil Swope, Staff Accountant, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the AutoClear Annual Maintenance Agreement for the Security Department Scanner in the amount of \$6,500.00 for the period April 15, 2018 –April 14, 2019.

Motion carried.

IT Department:

At the request of Phillip Walter, Director, and after review by County Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners enter into an agreement with CenturyLink, Inc., Contract No. 180404802587 for the provision of data capacity and related services at different County facilities, for a period of three years, at a total cost of approximately \$43,325.

Motion carried.

HealthChoices:

At the request of Taryn Maguire, York/Adams HealthChoices Management Unit, and after review by Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners enter into the following two agreements:

- (1) An agreement with Keystone Service Systems, Inc., for the provision of Specialized Community Residence and related services, for a one year period, at an annual cost of \$103,236.00; and
- (2) An agreement with Substance Abuse Services, Inc. / RASE Project, for the provision of Recovery Support Services, for a one year period, at a cost of \$6,217.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Court:

Employment of the following:

- Morgan Golay, Law Clerk for President Judge Michael George, effective August 13, 2018
- Part Time to Fulltime status for Nicholas Ketterer, Law Clerk for Judge Shawn Wagner, effective August 13, 2018
- Domestic Relations – Susan Ford, General Clerk, effective August 6, 2018
- Probation Services – Kayla Warner, General Clerk, effective August 13, 2018
- Domestic Relations – Separation of Employment for Jill Clark, Director of Training & Innovation, effective August 17, 2018

District Attorney:

Note the extended Paid Internship of Kristy Darby from August 10 through October 31, 2018.

Sheriff:

Note the employment of Shawn L. Masucci, Deputy Sheriff 1st Class, effective August 21, 2018.

Children & Youth Services:

Recommendation from Sara Finkey, Administrator, to approve the employment of Aleah Leonard, Office Manager, effective August 27, 2018.

Tax Services:

Recommendation from Daryl Crum, Director, to approve the employment of Kierstyn Green, Customer Service Assessor, effective August 13, 2018.

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the employment of Mariya Kitzmiller, Custodian, 2nd shift at the Courthouse, effective August 13, 2018

Veterans Affairs:

Recommendation from Stanley Clark, Director, to approve the employment of Todd Gardner, Veterans Service Officer, effective August 6, 2018.

Motion carried.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:28 a.m. this date to discuss personnel and attorney/client issues.

Meeting Reconvened:

Commissioner Phiel reconvened the Commissioner's Meeting at 3:15 p.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor John Hartzell, Assistant Solicitor Molly Mudd and Chief Clerk Paula Neiman.

Other Business:

No Other Business was brought before the Board at this time.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 3:22 p.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk