

# ADAMS COUNTY OFFICE OF PLANNING AND DEVELOPMENT

670 Old Harrisburg Road, Suite 100 | Gettysburg, PA 17325  
Ph: 717-337-9824 | Fax: 717-334-0786

Sherri Clayton-Williams, AICP, Director

**Date:** January 19, 2024

**To:** Adams County Transportation Planning Organization (ACTPO)  
Committee Members

*Andrew D. Merkel*

**From:** Andrew D. Merkel, AICP  
Assistant Director/Comprehensive Planning Manager

**Subject:** ACTPO Meeting: January 24, 2024

---

The next meeting of the ACTPO Board is **Wednesday, January 24, 2024** from **1:00-3:00 p.m.** This meeting will be conducted using as a hybrid format, with options for in-person attendance or virtual attendance.

The in-person component of the meeting will be held at Adams County Agricultural and Natural Resources Center, Meeting Rooms A1-A3, 670 Old Harrisburg Rd, Gettysburg, PA 17325. The virtual component will be held using Microsoft Teams. Instructions to access the meeting are included in the meeting notice email. Attached, please find the following documents:

- 1) Draft agenda for the January 24, 2024 ACTPO meeting,
- 2) Current ACTPO Membership List,
- 3) Draft minutes from the October 25, 2023 ACTPO meeting,
- 4) Developments of Significance Report,
- 5) FFY 2023 Adams County Obligation Report,
- 6) Draft ACTPO By-Laws,
- 7) Draft Public Participation Plan,
- 8) Adams County Performance Measures (PM-1) Target Setting Letter,
- 9) Draft 2024-2025 UPWP,
- 10) Draft 2025-2028 TIP,
- 11) Draft 2025-2028 TYP,
- 12) Amendments for the 2023-2026 TIP, and
- 13) Administrative Actions for the 2023-2026 TIP.

Anyone needing special meeting accommodations should contact Andrew Merkel at 717-337-9824 or [amerkel@adamscounty.us](mailto:amerkel@adamscounty.us) at least 24 hours in advance of the meeting.

# Adams County Transportation Planning Organization

January 24, 2024

1:00 – 3:00 P.M.

1. Introductory Comments
2. ACTPO Re-organization / Selection of Officers
  - a. Chair (currently Bob Gordon)
  - b. Vice-Chair (currently David Laughman)
3. Approval of Minutes: October 25, 2023
4. Staff Updates – ACOPD
  - a. Developments of Significance
  - b. HOP / Traffic Study / Project Meetings
  - c. Local Bridge Update – Adams County Bridge Engineer
  - d. FFY 2023 Adams County Obligation Report
  - e. Draft ACTPO By-Laws Review (*Action Needed*)
  - f. Draft Public Participation Plan (*Action Needed*)
  - g. Cross Keys Corridor Study
  - h. Active Transportation and Safety Analysis Tool  
<https://storymaps.arcgis.com/stories/18a7af892d7947baa22c509d89d2cc9c>
5. Transit Update
  - a. Commuter Services of Pennsylvania Update
  - b. Susquehanna Regional Transportation Authority Update
6. Performance Measures for Adams County – Adams County (*Action Needed*)
  - a. Safety Performance Measures (PM-1)
7. Approval of Draft 2024 – 2025 UPWP (*Action Needed*)
8. 2025 – 2028 TIP Development Process (*Informational*)
  - a. Draft 2025 – 2028 TIP
  - b. Draft 2025 – 2028 TYP
9. 2023 – 2026 TIP Update – PennDOT, Adams County
  - a. Amendments (*Action Needed*)
  - b. Administrative Actions (*Informational*)
10. Penn DOT Comments
11. FHWA Comments
12. Public Comments
  - a. Open Public Comment Period
13. Member Comments
14. Next Meeting, Time and Place
  - a. 2024 ACTPO Meetings
    - March 27, 2024
    - June 26, 2024
    - October 23, 2024 (Tentative based on Fall Planning Partners Conference)

# Adams County Transportation Planning Organization Board

<b>Voting members</b>
-----------------------

Adams County Boroughs Association

**3 Voting Members**

**David Laughman**, Vice Chair

Arendtsville Borough

**Nina Tipler**

York Springs Borough

David Hazlett

Carroll Valley Borough

Alternate:

<vacant>

Adams County Townships Association

**3 Voting Members**

**Louann Boyer**

Conewago Township

<vacant>

<vacant>

Alternate:

Vacant

Adams County Commissioners

**1 Voting member**

**Jim Martin**, Commissioner

# Adams County Transportation Planning Organization Board

Adams County Planning Commission

**1 Voting member**

Charles "Skip" Strayer

Alternate:

John Lerew, Chairman

Susquehanna Regional Transportation Authority

**1 Voting member**

Beth Nidam

Alternate:

Rich Farr

Gettysburg-Adams County Area Chamber of Commerce

**1 Voting member**

Carrie Stuart

Alternate:

Isaac Bucher

Adams County Industrial Development Authority

**1 Voting member**

Robin Fitzpatrick

PennDOT Central Office

**1 Voting member**

Brian Hare

Alternate:

Ted Sheehe

Ray Green

PennDOT District 8

**1 Voting member**

Carey Mullins

Alternate:

Rich Reisinger

Kenana Zejcirovic

Sarah McHugh

# Adams County Transportation Planning Organization Board

<b>Non-voting, ex-officio members:</b>
--

## State Representatives

---

Torren Ecker, Representative, District 193

Alternate: Catherine Wallen

Dan Moul, Representative, District 91

Alternate: Chris Kimple

Senator Doug Mastriano - District 33

Alternate: Melissa Cruys

## Federal Representatives and Agencies

---

Congressman John Joyce, PA 13<sup>th</sup> District

Alternate: Nancy Bull

Kristina Heister / Zach Bolitho

Gettysburg National Military Park

Ronniq Bishop, Transportation Planner

U.S. Department of Transportation, Federal Highway Administration

Pennsylvania Division Office

## Local Agencies

---

Megan Shreve, Executive Director

South Central Community Action Program

Mr. William D. Cameron, P.E.

Adams County Bridge Engineer

Mr. Brian Glass

Penn DOT Maintenance District 8-1

Gary Laird, President

Hanover Chamber of Commerce

Chris Caba

York County Planning Commission

Warren P. Bladen

Adams County Department of Emergency Services

# **Adams County Transportation Planning Organization Board**

## Past Chairs

---

Edwin Calvert, Conewago Township

Theodore (Ted) Streeter, Gettysburg Borough

Rich Farr, Rabbittransit

Robert Gordon, Hamiltonban Township

Adams County Transportation Planning Organization (ACTPO)  
Minutes for the Committee Meeting on October 25, 2023

**Attendance:**

**Voting Members**

David Laughman	Arendtsville Borough (Vice-Chair)
Charles "Skip" Strayer	Adams County Planning Commission
Scott Small	Conewago Township
Ted Sheehe	PennDOT Central Office
Carey Mullins	PennDOT District 8-0
Nina Tipler	York Springs Borough
Robin Fitzpatrick	Adams Economic Alliance
Jim Martin	Adams County Commissioner
Beth Nidam	rabbittransit
David Hazlett	Carroll Valley Borough

**Legislative Representatives**

None

**Adams County Office of Planning and Development**

Andrew Merkel  
Laura Neiderer  
Sherri Clayton-Williams

**Others**

Judie Butterfield	Gettysburg Borough
Stacy Newcomer	Commuter Services
Jeff Puher	PennDOT District 8-0
Kenana Zejcirovic	PennDOT District 8-0
Sarah McHugh	PennDOT District 8-0
Will Cameron	County Bridge Engineer
Jack Ketterman	Germany Township
Tom Jolin	HABPI
Stacey Rice	@Home in Adams County
Shelley Hobbs	Upper Adams School District

**Media**

Vanessa Sanders	Gettysburg Times
-----------------	------------------

## **1. Introductory Comments**

Mr. Laughman called the meeting to order at 1:10pm. It was established that a quorum was present. Mr. Laughman expressed appreciation for Mr. Gordon's dedication to the ACTPO board. Although not in attendance today, this was slated to be Mr. Gordon's last ACTPO meeting as board member, as he is not running for Township re-election. Much gratitude was extended to Mr. Gordon for his many years of service.

## **2. Approval of Minutes – July 26, 2023**

Mr. Mullins made a motion to approve the July 26, 2023 ACTPO meeting minutes. Ms. Tipler seconded the motion and the motion passed unanimously.

## **3. Staff Updates – ACOPD**

- a. Mr. Merkel reported on Developments of Significance being proposed in the county. Significant Developments include plan submissions proposing 25 or more total new residential lots or units, or 30,000 square feet or more of industrial, commercial, or mixed-use development. There were two resubmissions and three new submissions since the last ACTPO meeting, including:
  - Cambridge Crossing Phase II & III (resubmission; Cumberland Township)
  - Fifty Properties LLC (Carroll Valley Borough)
  - Mason Dixon Storage (Germany Township)
  - 293 Blettner Ave Snacks (resubmission: Conewago Township)
  - Hampton Heights Ph VI (Reading Township)
- b. Mr. Merkel reported that staff attended the following HOP, traffic study, and project meetings. Additional discussion followed on the various meetings.
  - SRTP/PA Commuter Services
    - Board Meetings (Sept)
  - PennDOT Meetings
    - Vulnerable Road User Safety Assessment – Adams/Franklin/York (Aug)
    - HSIP Project Meetings (Sept)
    - 2023 Planning Partners Conference (Oct)
    - EV Outreach Meeting - Gettysburg (Oct)
    - 2025 TIP Update (Oct)
  - PennDOT TIS Scoping Meetings
    - Wynstone (Germany Township)
    - Keagy Industrial Park (Conewago Township)
    - Gettysburg Station Mixed Use Development (Gettysburg Borough)
    - Bonneauville Mobile Home Park (Bonneauville Borough)
  - Municipal Meetings
    - Route 94 Corridor Study
    - East Berlin
- c. Mr. Cameron provided an update on local bridge inspection activity. Construction is ongoing with the bridge maintenance program. He noted that the plaque from Bridge 79 (Orchard Rd) was recovered (it was in the possession of a nearby property owner) and will be placed back on the bridge by the contractor.

- d. Ms. Neiderer provided an update on the ACTPO Bylaws review. The review group met October 18, 2025 to discuss potential revisions to the organization's bylaws. The discussion focused on minor revisions, language additions, membership, and urban area representation. She reported that a follow-up meeting will be scheduled with the group to finalize draft revisions before the draft version is presented to the full ACTPO board.
- e. Mr. Merkel provided an update on the Cross Keys Corridor Study. Staff worked with the municipalities involved and the consultant to finalize a scope of work. The study is expected to complete by June 2024. Some further discussion ensued about the general scope of the study. Updates will be provided to the board as necessary.
- f. Ms. Neiderer explained that PennDOT District 8-0 is seeking potential candidate locations to conduct Road Safety Audits. RSAs evaluate safety and identify opportunities for improvement on the state routes. Mr. Merkel noted that two official RSAs have been completed in Adams County in the Past; one on Route 94 from the Tropical Treat area to Lake Meade Rd. The roundabout in Hampton and the turning lanes at the intersection of Route 94/Route 234 are projects that were initiated by that study. An RSA was also completed on Route 116 in the Carroll Valley area. Mr. Laughman suggested evaluating where potential passing lanes maybe added to Route 30 to alleviate some congestion. Mr. Hazlett shared his experience being involved with an RSA, noting that when the study was complete, there was no funding or support to implement recommended improvements. He questioned the benefit of the board suggesting locations for RSAs if there isn't funding to deliver recommendations. Mr. Merkel recognized that can be a challenge and explained that implementing improvements largely depends on the type of project and the funding sources available for those types of projects. Staff discussed reviewing the Long Range Transportation Plan for potential locations, as well. Members can also provide recommendations to staff after the meeting.
- g. Ms. Neiderer provided an overview of the Active Transportation and Safety Analysis Tool to the board. The tool is GIS based and intends to evaluate the road network, using input data criteria, to identify where potential improvements may increase safety for active transportation users. The tool is formatted to be interactive and will evolve as data sources are updated or additional analysis is warranted. This first version is near completion and will be released for public use in early 2024. Mr. Laughman asked if this tool was used to inform the 911 Trail that is being championed throughout the region. Mr. Merkel noted that although this specific tool was not used in that route analysis, the county GIS staff did provide recommendations for an alternate route beyond the one that was initially proposed by the 911 Trail organizers. In the future, this tool can aid in those types of analysis. Mr. Jolin noted that this type of tool is needed to assess the road network as there are not many ROW options available for the creation of off-road trails.
- e. Mr. Neiderer reviewed the Draft Public Participation Plan update with the board. She explained that this document is a federally mandated plan and aims to provide a framework for outreach efforts with the public. She explained that FHWA's guidance is to update the plan each time the LRTP is updated. Ms. Butterfield commented that Main Street Gettysburg should be added to the list of stakeholders. The draft document requires a 45-day public comment period and the board must adopt each version of the plan.

#### **4. Transit Update**

- a. Ms. Newcomer provided the following update on behalf of Commuter Services of PA:

- Clash of the Career Links was held in August. Employees and staff from Career Link office are encouraged to use a green mode of transportation for a two-week period. Adams County office Career Link office took first place in the competition.
- The first “Walk, Bike, Bus Gettysburg” event took place throughout the month of September and took over 1,200 miles off the road.
- Gettysburg College is participating in College Month (October).

b. SRTA reported business is operating as usual.

## **5. 2025-2028 TIP Development Process**

- a. Staff provided an update on the 2025-2028 TIP development process. The draft TIP is still being reviewed and coordinated with the District. Currently, the draft TIP includes carry-over projects from the current TIP. Eisenhower Drive requires a considerable portion of available funding. In the event additional funding is allocated to Adams County or projects are completed sooner than expected, additional candidate projects may be added to the program. Mr. Laughman asked if there was a financial redirection toward highway projects that has been seen in the past that may prevent MPO priorities from being accomplished. Mr. Merkel noted he doesn’t feel that focus is being pushed in this program. The project selection process is primarily being driven by the funding pots with available money.

## **6. 2023-2026 TIP Update – PennDOT, Adams County**

- a. Ms. McHugh noted that there were 34 administrative modifications made to the 2023-2026 TIP. There is no vote required for administrative modifications.
- b. Mr. Mullins reviewed the 2023-2026 Statewide TIP administrative modifications. There is no vote required for these actions.
- c. Mr. Puher reviewed the 2023 August Redistribution information. August redistribution moves funds from projects that aren’t using the funds to projects that can use the funds or line items on the TIP. Discussion ensued regarding the TSMO Device project in Adams County and the use of TSMO devices. Ms. Tipler commented that the local fire department in York Springs is looking forward to the benefits of the TSMO devices for their operation.

## **7. PennDOT Comments**

- Ms. Zejcirovic provided project updates. Data collection has started for PA-234 / Stoney Point Rd project and PA-234 / Peepytown Rd projects. Preliminary work has begun for the Route 97 resurfacing project. Mr. Small expressed concern about the bridge closure that will be associated with the project and impact on emergency service response. Ms. Zejcirovic will follow-up regarding planned detour routes.

## **8. FHWA Comments – No Representation present from FHWA**

## **9. Public Comments**

- Mr. Jolin shared that the regional active transportation meeting will be held November 11, 2023. Staff will share the information regarding the summit with the ACTPO email list. He provided additional comments on the benefits of active transportation.

#### **10. Member Comments**

- Mr. Laughman reiterated the value that Mr. Gordon has contributed to the ACTPO board and transportation planning in the county over his many years of service.

#### **11. Next Meeting, Time and Place**

The next meeting is scheduled for Wednesday January 24, 2024 at 1:00pm. The meeting was adjourned at 2:34pm.

DRAFT

Significant Developments

Development Name	Resubmission	Municipality	School District	Street Location	Total New Residential Lots or Units (≥ 25)	Total Building Square Feet (≥30,000) for Industrial, Commercial, or Mixed Use Development
Bridgewater Landing at Cross Keys Village	NO	Oxford	CVSD	382 Brickyard Rd		59 (blank)

# **Adams County MPO**

## **Annual Listing of Federally Obligated Projects**

### **FFY 2023**

*October 1, 2022 to September 30, 2023*

#### **Introduction**

In accordance with [23 CFR 450.334](#), this document will identify the projects that received obligated federal funding during the Federal Fiscal Year (FFY) 2023 covering October 1, 2022 to September 30, 2023. The Federal Highway Administration defines ‘obligated’ as “the Federal government’s promise to pay a State for the Federal share of a project’s eligible cost.” These funds are typically a portion of the overall project cost. The overall funded project cost generally consists of Federal funds and funds matched from other sources obtained by the State or local project sponsor.

In some instances, the obligated funds for a project become de-obligated as a result of lower than expected costs, project removal or withdrawal, and other factors. In most cases negative obligations return to the budget’s bottom line to be utilized for other projects. De-obligation amounts in all tables throughout this document are identified in red and parentheses.

Figures included in this report only apply federal dollars to referenced projects. Projects may also include state and/or local funding that is not reflected in project totals.

The FFY 2023 Transit Annual List of Obligated Projects table is located at the end of this document.

#### **Terms and Acronyms**

A variety of terms and acronyms are used to describe both the phase of work and the funding source of a project. The following identifies and describes the codes used in the FFY 2023 Annual Obligated Funds table at the end of this document.

CON Construction

FD Final Design

FFY Federal Fiscal Year

Fed. Funds Remaining – The amount of federal funding for a project for subsequent years.

Project Description – the brief project description of the from MPMS

MPMS – Multimodal Project Management System number

Obligation\* FFY 2023 – the amount of obligated federal funds associated for the project during FFY 2023

PE Preliminary Engineering

Phase – the stage of work for a project SR – State Route number

Prog. Total FFY 2023-2026 – the amount of money programmed on the TIP over the identified years for a project.

Project Title – the name given to a project.

ROW Right-of-way Acquisition

SEC – the section of the route

STUDY Traffic Study

UTL Utility

### Previous FFY Obligated Fund Amounts

The chart and table below show the obligation/deobligation amounts and the number of highway and bridge projects funded for Federal Fiscal Years 2019-2023.

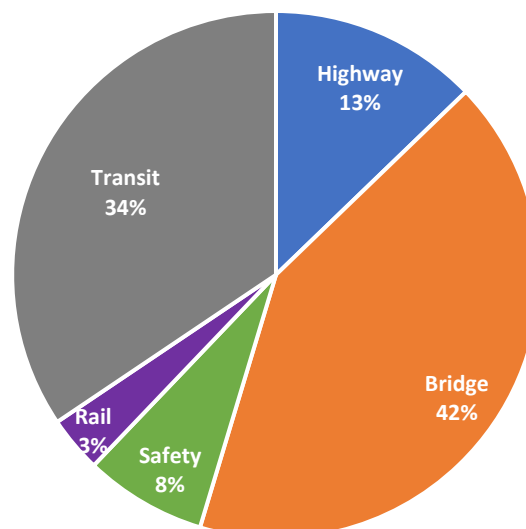
Year	Obligated Funds	Number of Projects	De-obligated Funds
FFY 2019	\$2,910,953	8	(\$302,580)
FFY 2020	\$12,155,436	6	(\$627,459)
FFY 2021	\$4,635,797	10	(\$232,058)
FFY 2022	\$9,664,325	11	(\$2,747,878)
FFY 2023	\$8,142,603	12	(\$245,841)

### FFY 2023 Summary

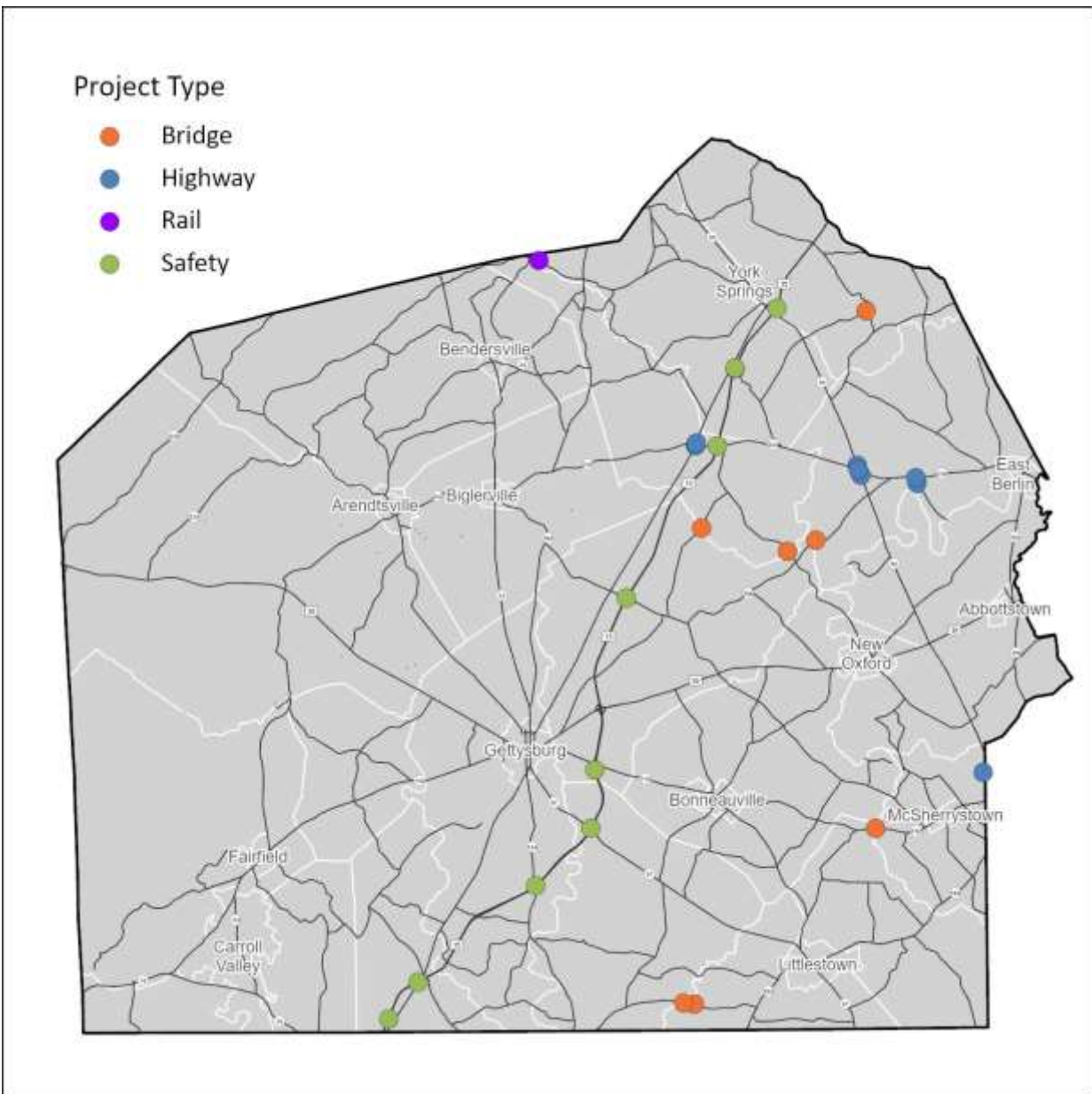
The following report lists all transportation projects in the Adams County MPO in which federal funds were spent in federal fiscal year (FFY) 2023. The total amount of federal funding obligated to projects in the region during FFY2023 was \$8,142,603 covering 12 projects. This represents a decrease of 16% (\$1,521,722) in obligated funds in comparison to the amount reported from the FFY 2022 obligation report of \$9,664,325. There was a total savings of \$245,841 due to completion of projects which were de-obligated.

In FFY 2023, 42% of all obligated funds were for federal bridge projects, followed by transit projects at 34%, highway projects at 13%, safety projects at 8%, and rail projects at 3%. De-obligated funds were split between highway projects at 5% and bridge projects at 95%. A summary listing of the funding amounts can be found in the table below and distribution of funding is illustrated in the pie chart, also found below. A more detailed listing of projects can be found in the following pages.

FUNDING CLASS	OBLIGATED	%	DE-OBLIGATED	%
Highway	\$1,041,572	13%	(\$13,280)	5%
Bridge	\$3,408,733	42%	(\$232,561)	95%
Safety	\$609,701	7%	\$0	0%
Rail	\$279,690	3%	\$0	0%
Transit	\$2,802,907	34%	\$0	0%
<b>Totals:</b>	<b>\$8,142,603</b>		<b>(\$245,841)</b>	



## FFY 2023 Federally Obligated Projects in Adams County Project Locations



**FFY 2023 Federally Obligated Projects in Adams County**  
**Obligations from 10/1/2022 to 9/30/2023**

MPMS	PROJECT TITLE	MUNICIPALITY	OBLIGATED	DE-OBLIGATED
<b>HIGHWAY PROJECTS</b>				
58137	Eisenhower Drive Extension	Conewago	\$113,585	
94897	PA 94 & 234 Intersection Improvements	Reading	\$707,602	
116594	East Berlin Road and Peepytown Road	Reading	\$220,385	
73602	PA 234 & 3001 Improvements	Tyrone Huntington		\$13,280
<b>Subtotals:</b>			<b>\$1,041,572</b>	<b>\$13,280</b>
<b>BRIDGE PROJECTS</b>				
113071	SR 116 Bridge over Conewago Creek	Conewago	\$404,780	
90698	Hunterstown Hampton Road Bridge over Conewago Creek	Straban Reading	\$390,000	
73854	Latimore Valley Road Bridge	Latimore	\$369,091	
78640	Conewago Creek Bridge	Straban	\$1,352,232	
78642	Red Bridge Road over Conewago Creek	Straban	\$453,000	
90740	Alloway Creek Bridge	Germany Mount Joy	\$439,630	
18049	Mengus Mill Road Bridge	Germany		\$232,561
<b>Subtotals:</b>			<b>\$3,408,733</b>	<b>\$232,561</b>
<b>SAFETY PROJECTS</b>				
114856	TSMO Adams County Devices	Adams	\$609,701	
<b>Subtotals:</b>			<b>\$609,701</b>	
<b>RAIL PROJECTS</b>				
95729	Peach Glen RR Crossing	Huntington	\$279,690	
<b>Subtotals:</b>			<b>\$279,690</b>	
<b>TRANSIT PROJECTS</b>				
110666	Operating Assistance York	Regionwide	\$2,802,907	
<b>Subtotals:</b>			<b>\$2,802,907</b>	

## FFY 2023 Federally Obligated Projects in Adams County

### Project Descriptions

MPMS	STATE ROUTE	PROJECT TITLE	PROJECT DESCRIPTION
58137		Eisenhower Drive Extension	This project consists of extending Eisenhower Drive with a new limited access roadway through Conewago Township, Adams County, from where it currently ends at High Street to Hanover Road (SR 0116) west of McSherrystown. These changes aim to address the falling level of service (LOS), as well as improve safety within the study area.
114856	15	TSMO Adams County Devices	This project will consist of installing 9 CCTVs, 1 Dynamic Message Sign and 2 Dynamic Message Sign Retrofits in various locations in Adams County.
94897	94	94 & 234 Intersection Improvements	Intersection improvement, adding left turn lanes and protected phasing to the intersection of PA 94 (Carlisle Pike) and PA 234 (East Berlin Road) in Reading Township, Adams County.
113071	116	SR 116 Bridge over Conewago Creek	This project consists of a bridge replacement on "SR 116 Bridge over Conewago Creek" in Conewago Township, Adams County.
116594	234	East Berlin Road and Peepytown Road Intersection	This project consists of an intersection realignment of PA 234 (East Berlin Road) and SR 1018 (Peepytown Road) in Reading Township, Adams County.
90698	394	Hunterstown Hampton Road Bridge over Conewago Creek	This project may consist of a bridge rehabilitation/replacement on PA 394 over Conewago Creek in Straban Township and Reading Township, Adams County.
73854	1005	Latimore Valley Road Bridge-C	This project consists of a bridge rehabilitation on SR 1005 (Latimore Valley Road) over Bermudian Creek in Latimore Township, Adams County.
78640	1015	Conewago Creek Bridge	This project consists of a bridge replacement on SR 1015 (Oxford Road) over Conewago Creek in Straban Township, Adams County.
78642	1017	Red Bridge Road over Conewago Creek	This project may consist of a bridge rehabilitation on SR 1017 (Red Bridge Road) over Conewago Creek in Straban Township, Adams County.
95729	1020	Peach Glen RR Crossing	This project consists of installing automatic warning devices with short arm gates at the Rail Road Crossing on Peach Glen-Idaville Road (SR 1020) in Huntington Township, Adams County.
90740	2014	Alloway Creek Bridge	This project will consist of a bridge replacement on SR 2014 (Harney Road) over Alloway Creek in Germany and Mount Joy Townships, Adams County.
73602	234	234 & 3001 Improvements	Upgrade signing/pavement markings and minor pave/shoulder upgrade on SR 234 (Heidlersburg Road) and SR 3001 (Old Harrisburg Road) in Tyrone and Huntington Townships, Adams County.
18049	T-438	Mengus Mill Road Bridge	This project consists of a bridge replacement on T-438 (Mengus Mill Road) over Piney Creek in Germany Township, Adams County.

**FFY 2023 Federally Obligated Projects in Adams County**  
**Additional Project Details**

<b>MPMS</b>	<b>STATE ROUTE</b>	<b>PROJECT TITLE</b>	<b>PROJECT ADMIN</b>	<b>PHASE</b>	<b>PROGRAM TOTAL FFY 2023 TO 2026</b>	<b>FEDERAL FUNDS REMAINING</b>
<b>58137</b>		Eisenhower Drive Extension	PennDOT	Final Design	\$3,257,386	\$3,143,801
<b>114856</b>	15	TSMO Adams County Devices	PennDOT	Construction	\$609,701	\$0
<b>94897</b>	94	94 & 234 Intersection Improvements	PennDOT	Construction	\$707,602	\$0
<b>113071</b>	116	SR 116 Bridge over Conewago Creek	PennDOT	Construction	\$404,780	\$0
<b>116594</b>	234	East Berlin Road and Peepytown Road Intersection	PennDOT	Preliminary Engineering	\$220,385	\$0
<b>90698</b>	394	Hunterstown Hampton Road Bridge over Conewago Creek	PennDOT	Preliminary Engineering	\$390,000	\$0
<b>73854</b>	1005	Latimore Valley Road Bridge-C	PennDOT	Construction	\$1,352,232	\$0
<b>78640</b>	1015	Conewago Creek Bridge	PennDOT	Construction	\$560,000	\$107,000
<b>78642</b>	1017	Red Bridge Road over Conewago Creek	PennDOT	Preliminary Engineering	\$412,001	\$132,311
<b>95729</b>	1020	Peach Glen RR Crossing	PennDOT	Construction	\$439,630	\$0
<b>90740</b>	2014	Alloway Creek Bridge	PennDOT	Preliminary Engineering	\$0	\$0
<b>73602</b>	234	234 & 3001 Improvements	PennDOT	Final Design	\$0	\$0
<b>18049</b>	T-438	Mengus Mill Road Bridge	PennDOT	Preliminary Engineering/ Construction	\$0	\$0

**FFY 2023 Federally Obligated Projects in Adams County**  
**Project Descriptions – Transit**

MPMS	STATE ROUTE	PROJECT TITLE	PROJECT DESCRIPTION
110666		Operating Assistance York	Operating Assistance for Rabbittransit for 2021-2024. Federal and State funding for Federal Fiscal Years 2021-2024.

**FFY 2023 Federally Obligated Projects in Adams County**  
**Additional Project Details – Transit**

MPMS	STATE ROUTE	PROJECT TITLE	PROJECT ADMIN	PHASE	PROGRAM TOTAL FFY 2023 TO 2026	FEDERAL FUNDS REMAINING
110666		Operating Assistance York	Rabbittransit	Construction	\$2,802,907	\$3,503,634

FHWA Obligation Report  
Obligations 10/1/2022 to 9/30/2023

MPMS	PROJECT TITLE	PROJECT DESCRIPTION	PROJECT ADMINISTRATOR	PHASE	DISTRICT	COUNTY	STATE ROUTE	OBLIGATION* FFY 2023	PROG. TOTAL FFY 2023 TO 2026	FED FUNDS REMAINING
58137	Eisenhower Drive Extension	This project consists of extending Eisenhower Drive with a new limited access roadway through Conewago Township, Adams County, from where it currently ends at High Street to Hanover Road (SR 0116) west of McSherrystown. These changes aim to address the falling level of service (LOS), as well as improve safety within the study area.	PENNDOT	Final Design	8	Adams	0	\$113,585	\$3,257,386	\$3,143,801
114856	TSMO Adams County Devices	This project will consist of installing 9 CCTVs, 1 Dynamic Message Sign and 2 Dynamic Message Sign Retrofits in various locations in Adams County.	PENNDOT	Construction	8	Adams	15	\$609,701	\$609,701	\$0
94897	94 & 234 Intersection Imp	Intersection improvement, adding left turn lanes and protected phasing to the intersection of PA 94 (Carlisle Pike) and PA 234 (East Berlin Road) in Reading Township, Adams County.	PENNDOT	Construction	8	Adams	94	\$707,602	\$707,602	\$0
113071	SR 116 Bridge over Conewago Creek	This project consists of a bridge replacement on "SR 116 Bridge over Conewago Creek" in Conewago Township, Adams County.	PENNDOT	Construction	8	Adams	116	\$404,780	\$404,780	\$0
116594	East Berlin Rd and Peepytown Rd Int	This project consists of an intersection realignment of PA 234 (East Berlin Road) and SR 1018 (Peepytown Road) in Reading Township, Adams County.	PENNDOT	Preliminary Engineering	8	Adams	234	\$220,385	\$220,385	\$0
90698	Hunterstown Hampton Rd ov Conewago Cr	This project may consist of a bridge rehabilitation/replacement on PA 394 over Conewago Creek in Straban Township and Reading Township, Adams County.	PENNDOT	Preliminary Engineering	8	Adams	394	\$390,000	\$390,000	\$0
73854	Latimore Valley Road Brg-C	This project consists of a bridge rehabilitation on SR 1005 (Latimore Valley Road) over Bermudian Creek in Latimore Township, Adams County.	PENNDOT	Construction	8	Adams	1005	\$369,091	\$369,091	\$0
78640	Conewago Creek Bridge	This project consists of a bridge replacement on SR 1015 (Oxford Road) over Conewago Creek in Straban Township, Adams County.	PENNDOT	Construction	8	Adams	1015	\$1,352,232	\$1,352,232	\$0
78642	Red Bridge Rd over Conewago Creek	This project may consist of a bridge rehabilitation on SR 1017 (Red Bridge Road) over Conewago Creek in Straban Township, Adams County.	PENNDOT	Preliminary Engineering	8	Adams	1017	\$453,000	\$560,000	\$107,000
95729	Peach Glen RR Crossing	This project consists of installing automatic warning devices with short arm gates at the Rail Road Crossing on Peach Glen-Idaville Road (SR 1020) in Huntington Township, Adams County.	PENNDOT	Construction	8	Adams	1020	\$279,690	\$412,001	\$132,311
90740	Alloway Creek Bridge	This project will consists of a bridge replacement on SR 2014 (Harney Road) over Alloway Creek in Germany and Mount Joy Townships, Adams County.	PENNDOT	Preliminary Engineering	8	Adams	2014	\$439,630	\$439,630	\$0
73602	234 & 3001 Improvements	Upgrade signing/pavement markings and minor pave/shoulder upgrade on SR 234 (Heidlersburg Road) and SR 3001 (Old Harrisburg Road) in Tyrone and Huntington Townships, Adams	PENNDOT	Final Design	8	Adams	234	\$(13,280)	\$0	\$0
18049	Mengus Mill Rd Bridge	This project consists of a bridge replacement on T-438 (Mengus Mill Road) over Piney Creek in Germany Township, Adams County.	PENNDOT	Preliminary Engineering	8	Adams	7207	\$(207,727)	\$0	\$0
18049	Mengus Mill Rd Bridge	This project consists of a bridge replacement on T-438 (Mengus Mill Road) over Piney Creek in Germany Township, Adams County.	PENNDOT	Construction	8	Adams	7207	\$(24,834)	\$0	\$0

\* Negative amounts in the obligation column are a result of de-obligating unused funds for a project. De-obligation is a release of funds due to either the cancelation or completion of a project.

Transit Obligation Report

Obligations 10/1/22 to 9/30/23

MPMS	PROJECT TITLE	PROJECT DESCRIPTION	PROJECT ADMINISTRATOR	PHASE	DISTRICT	COUNTY	OBLIGATION*	PROG. TOTAL	FED FUNDS
110666	Operating Assistance York	Operating Assistance for Rabbittransit for 2021-2024. Federal and State funding for Federal Fiscal Years 2021-2024.	rabbittransit	Construction	8	Adams/York	\$2,802,907	\$3,503,634	\$0

\* Negative amounts in the obligation column are a result of de-obligating unused funds for a project. De-obligation is a release of funds due to either the cancelation or completion of a project.



# **ADAMS COUNTY TRANSPORTATION PLANNING ORGANIZATION**

## **DRAFT BYLAWS, POLICIES AND PROCEDURES**

**Originally Adopted: August 3, 2000**

**Revised: June 25, 2014**

**Month date, year**

## ARTICLE I - NAME

The entity responsible for maintaining a cooperative, continuous and comprehensive transportation planning process for Adams County, Pennsylvania shall be known as the Adams County Transportation Planning Organization (ACTPO).

## ARTICLE II - PURPOSE

**Section 1:** The Adams County Transportation Planning Organization (ACTPO) was established on October 26, 1998 between the Pennsylvania Department of Transportation and the County of Adams per Agreement No. 520609. ACTPO shall serve as the Metropolitan Planning Organization (MPO) covering the entire political subdivision boundary of Adams County in accordance with Title 23 U.S.C. Section 34 and Title 49 U.S.C. Section 1607.

**Section 2:** The purpose of ACTPO shall be to complete studies, prepare plans and to establish and control policies relative to meeting the primary responsibilities of an MPO, as specified in federal law and regulations, including but not limited to:

1. Allocation of federal and state funds for surface transportation projects.
2. Establishment of transportation priorities for Adams County based on applicable data, studies, and long-term planning policies and goals.
3. Provide for effective public involvement throughout the planning process.
4. Increase the safety and security of the transportation system for motorized and non-motorized users.

**Section 3:** ACTPO shall consist of a single committee which shall serve as the decision-making body responsible for meeting the federal regulations, requirements and technical recommendations relative to MPOs.

## ARTICLE III – MEMBERSHIP

**Section 1:** The governing body of ACTPO shall consist of 13 voting members. Voting members shall be appointed by each entity with a voting seat and shall serve at the discretion of the organization they represent. The voting members are as follows:

**Voting members:** 13 Total

### **PennDOT – Two (2) Votes**

- Central Office, Program Center
- District 8-0

### **Adams County Government – Three (3) Votes**

- County Commissioner – One (1) Vote
- County Planning Commission – One (1) Vote
- Adams Economic Alliance – One (1) Vote

### **Municipalities – Six (6) Votes**

- Boroughs Association – Three (3) Votes<sup>1</sup>
- Townships Association – Three (3) Votes<sup>2</sup>

### **Community Associations – One (1) Vote**

- Gettysburg Adams Chamber of Commerce – One (1) Vote

### **Transportation Providers – One (1) Vote**

- Susquehanna Regional Transportation Authority – One (1) Vote

**Section 2:** Organizations with voting seats may appoint an alternate representative in addition to the primary voting member to ensure full meeting attendance.

**Section 3:** A minimum of one (1) appointed voting member from the Adams County Boroughs Association shall represent one of the following Boroughs within an Urban Area (UA) designated by the most recent decennial census, with representation of the Hanover Urban Area preferred but not mandatory:

#### Hanover UA:

- McSherrystown
- New Oxford

#### Littlestown UA:

- Littlestown

#### Gettysburg-Cumberland UA:

- Gettysburg

**Section 4:** A minimum of one (1) appointed voting member from the Adams County Townships Association shall represent one of the following Townships within an Urban Area (UA) designated by the most recent decennial census, with representation of the Hanover Urban Area preferred but not mandatory:

#### Hanover UA:

- Berwick
- Conewago
- Hamilton
- Mt. Pleasant
- Oxford

#### Littlestown UA:

- Germany
- Union

#### Gettysburg-Cumberland UA:

- Cumberland
- Mt. Joy
- Mt. Pleasant
- Straban

**Section 5:** ACOPD staff, as permanent secretary, shall contact organizations with a voting seat following the General Election in municipal election years to facilitate the process for member reappointment.

**Section 6:** In addition to the 13 voting members, ACTPO shall include non-voting members. All non-voting members shall receive reports, agenda and meeting handouts and shall be entitled to participate in meeting discussions, but shall serve without a vote. Non-voting members shall include, but not be limited to, advisory and planning partners identified as “stakeholders” in the most recent version of the Public Participation Plan (PPP).

#### **ARTICLE IV – OFFICERS**

**Section 1:** The staff of the Adams County Office of Planning and Development (ACOPD) shall serve as the staff and advisors to ACTPO and perform transportation planning activities as defined through the annual Unified Planning Work Program developed in support of federal, state and local priorities.

**Section 2:** The officers of ACTPO shall be a Chair and Vice-Chair. Both positions shall be elected at the first meeting in each calendar year. Officer terms shall be until the next election. There shall be no limit on the length of term or number of terms a voting member may hold any office. If the Chair position becomes vacant, the Vice-Chair will assume the role of Chair. The Chair will be the spokesperson for ACTPO and will respond to the public.

**Section 3:** The staff of the ACOPD shall serve as permanent recording secretary and shall record and prepare the minutes of each meeting.

**Section 4:** The Chair shall be responsible for conducting the ACTPO meetings. The Vice-Chair shall conduct the duties of the Chair in their absence.

#### **ARTICLE V – MEETINGS**

**Section 1:** ACTPO shall hold meetings as necessary, but no less than quarterly. Meetings, unless otherwise noted, shall be held on the fourth Wednesday of the month. In the event of inclement weather, if the Gettysburg Area School District cancels school or is on a delay the ACTPO meeting is canceled.

**Section 2:** All meetings will be held at an ADA accessible Adams County facility, room availability permitting. When feasible, meetings will be held using a hybrid format with both an in-person and virtual option for participation.

**Section 3:** ACTPO meetings shall be open to the public and all materials presented at the meeting or provided to the members prior to the meeting shall be made available to the public.

**Section 4:** Meeting notices shall be provided to the membership no less than one week prior to the meeting.

**Section 5:** All meetings shall be advertised in the Gettysburg Times and announced on the Adams County website. The notice advertising each meeting will include the location to attend in-person and connection information for virtual participation.

**Section 6:** The quorum for a meeting to be official shall be seven (7) voting members.

## **ARTICLE VI – PROCEDURES**

**Section 1:** Actions of ACTPO shall be by a majority vote of the members present and eligible to vote.

**Section 2:** When formal actions need to be expedited without convening a meeting, an electronic mail and/or telephone ballot may be conducted. ACOPD staff shall conduct all electronic mail/telephone ballots. ACOPD staff will review the issues at hand and determine the appropriateness of a mail or electronic mail ballot. All relevant materials to the issue at hand will be distributed to all voting members by staff. Voting members will be given five (5) business days to submit their vote. Results will not be considered valid unless a majority vote has been obtained. ACOPD staff will notify voting members of the result. The action will be re-affirmed at the next regular ACTPO meeting.

**Section 3:** Sub-committees (i.e. work groups, task forces, study groups, etc.) may be formed when the use of entire ACTPO membership is not suitable or practical. Approval of the committee membership shall be made by vote during an advertised meeting. The sub-committee shall terminate when no longer needed.

**Section 4:** Proposed amendments to these bylaws or any bylaw changes shall be distributed to ACTPO for a vote at a scheduled meeting or through electronic mail. Adoption of a change shall be by majority vote of the voting members.

**Section 5:** In accordance with current federal regulations for metropolitan transportation planning, ACTPO shall prepare and periodically update and adopt or amend the following studies and/or plans. Actions taken with respect to these documents shall be consistent with policies and procedures developed by the Pennsylvania Department of Transportation and the Federal Highway Administration.

- Long Range Transportation Plan (LRTP)
- Transportation Improvement Program (TIP)
- Unified Planning Work Program (UPWP)
- Public Participation Plan
- Coordinated Public Transit-Human Services Transportation Plan
- Other transportation related plans and programs that may be required by state or federal regulations or directives.

**Section 6:** Only the approved version of the Secretary's meeting minutes shall serve as the official record. When possible, meetings will be recorded and posted on the ACTPO webpage for later viewing.

## **ARTICLE VII – EFFECTIVE DATE**

These bylaws shall become effective immediately after enactment by the Adams County Transportation Planning Organization.

ATTEST:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice-Chair

\_\_\_\_\_  
Date

Adams County Transportation Planning Organization

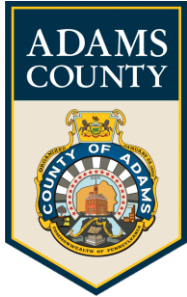
# DRAFT PUBLIC PARTICIPATION PLAN



[www.adamscountypa.gov](http://www.adamscountypa.gov)

Adopted xxxxx, 2023





Prepared By:  
Adams County Office of Planning and  
Development  
670 Old Harrisburg Rd, Suite 100  
Gettysburg, PA 17325

This work was sponsored by the Pennsylvania Department of  
Transportation (PennDOT) and the Federal Highway Administration (FHWA)

The contents of this report reflect the views of the authors, who are responsible for the facts and accuracy of the data presented herein. The contents do not necessarily reflect the official views or policies of the Commonwealth of Pennsylvania, the United States Department of Transportation, or the Federal Highway Administration at the time of publication. This report does not constitute a standard, specification, or regulation.

---

**English**

ATTENTION: If you speak another language, language assistance is available to you FREE OF CHARGE. Call 717-337-9824 (TTY: 711)

---

**Español**

Atención: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 717-337-9824 (TTY: 711)

---

**中文**

注意：如果您講廣東話或普通話，您可以免費獲得語言援助服務。請致電

717-337-9824（TTY：711）

---

**Tiếng Việt**

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 717-337-9824 (TTY: 711)

---

**한국어**

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 717-337-9824 (TTY: 711) 번으로 전화해 주십시오.

---

**Français**

ATTENTION: Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 717-337-9824 (ATS: 711)

---

**العربية**

ملحوظة: إذا كنت تتحدث اللغة العربية، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم المبرقة الكاتبة: 717-337-9824: (TTY: 711)

---

**עברית**

(TTY: 711) שיים לב: אם אתה מדבר עברית, סיוע בשפה, ללא תשלום, זמינים עבורך. התקשר 717-337-9824

---

**Hmoob**

LUS CEEV: Yog tias koj hais lus Hmoob, cov kev pab txog lus, muaj kev pab dawb rau koj. Hu rau 717-337-9824 (TTY: 711)

---

**Русский**

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 717-337-9824 (TTY: 711)

---

**Tagalog**

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong se wika nang walang bayad. Tumawag sa 717-337-9824 (TTY: 711)

ไทย

ความสนใจ: หากคุณพูดภาษาไทยคุณสามารถขอความช่วยเหลือด้านภาษาฟรีได้ โทร 717-337-9824 (TTY: 711)

---

## ភាសាខ្មែរ

ចំណាំ: ប្រសិនបើលោកអ្នកនិយាយជាភាសាខ្មែរ សេវាកម្មជំនួយផ្នែកភាសាមានផ្តល់ជូនសម្រាប់លោកអ្នកដោយមិនគិតថ្លៃ។  
សូមទំនាក់ទំនងតាមរយៈលេខ៖ 717-337-9824 (TTY: 711). ។

---

## Deutsche

ACHTUNG: Wenn Sie Deutsch sprechen, erhalten Sie kostenlose sprachliche Unterstützungsdienste. Telefonnummer 717-337-9824 (TTY: 711).

---

## हिंदी

ध्यान दें: यदि आप हिन्दी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 717-337-9824 पर कॉल करें (TTY: 711)

---

## 日本人

注：日本語を話す人は、無料で言語サポートを利用することができます。電話番号717-337-9824（TTY：711）

---

## Italiano

ATTENZIONE: se parli italiano, l'assistenza linguistica, a titolo gratuito, è a tua disposizione. Chiama il numero 717-337-9824 (TTY: 711)

---

## Português

POR FAVOR, OBSERVE: se você fala português, assistência linguística, grátis, está à sua disposição. Ligue para 717-337-9824 (TTY: 711)

---

## Nederlands

LET OP: als u Nederlands spreekt, is taalondersteuning gratis. Bel 717-337-9824 (TTY: 711)

---

## Ελληνικά

ΠΡΟΣΟΧΗ: αν μιλάτε ελληνικά, η υποστήριξη γλώσσας είναι διαθέσιμη δωρεάν. Καλέστε 717-337-9824 (TTY: 711)

---

## Polskie

UWAGA: jeśli mówisz po polsku, obsługa języków jest dostępna bezpłatnie. Zadzwoń 717-337-9824 (TTY: 711)

---

## Српски

ПАЖЊА: Ако говорите српски, на располагању вам је бесплатна помоћ. Позив 717-337-9824 (TTY: 711)

## Hrvatski

Pažnja: Ako govorite hrvatski, besplatna vam je pomoć dostupna. Nazovite 717-337-9824 (TTY: 711)

---

## Українська

Увага: якщо ви розмовляєте по-українськи, ви можете отримати безкоштовну допомогу. Зателефонуйте за номером 717-337-9824 (TTY: 711)

---

## فارسی

توجه: اگر حرف فارسی رایگان دریافت کمک. تماس 9824-337-717. (TTY: 711)

---

## ગુજરાતી

સુચના: જો તમે ગુજરાતી બોલતા હો, તો નિ:સુલ્ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો 717-337-9824 (TTY: 711)

---

## اردو

نوٹ: اگر آپ اردو بولتے ہیں، تو آپ مفت مدد حاصل کرسکتے ہیں. 9824-337-717 کو کال کریں (ٹی ٹی آئی 711)

---

## বাঙালি

নোট: আপনি যদি বাংলা বলতে পারেন তবে আপনি বিনামূল্যে সহায়তা পেতে পারেন। কল করুন 717-337-9824 (টিটিআই: 711)

---

## ਪੰਜਾਬੀ

ਨੋਟ: ਜੇ ਤੁਸੀਂ ਪੰਜਾਬੀ ਬੋਲਦੇ ਹੋ ਤਾਂ ਤੁਸੀਂ ਮੁਫਤ ਮਦਦ ਲੈ ਸਕਦੇ ਹੋ. ਕਾਲ 717-337-9824 (ਟੀ.ਟੀ.ਆਈ.: 711)

---

## नेपाली

नोट: यदि तपाईं नेपाली बोल्नुहुन्छ भने, तपाईं नि:शुल्क मद्दत प्राप्त गर्न सक्नुहुनेछ। फोन 717-337-9824 (टीटीआई: 711)

---

## Română

Atenție: Dacă vorbești limba română, poți obține ajutor gratuit. Telefon 717-337-9824 (TTI: 711)

---

## Albanian

Kujdes: Nëse ju flisni gjuhën shqipe, mund të merrni ndihmë falas. Telefoni 717-337-9824 (TTI: 711)

## Laotian

ຂ້ອຍວະວັງ: ຖ້າທ່ານເວົ້າພາສາລາວ, ທ່ານຈະໄດ້ຮັບການຊ່ວຍເຫຼືອເໝາະ. ໂທ 717-337-9824 (TTY: 711)

---

## Türk

Dikkat: Türkçe konuşursanız, ücretsiz yardım alırsınız. 717-337-9824 'i arayın (TTY: 711)

---

## తెలుగు

శ్రద్ధ: మీరు తెలుగు మాట్లాడితే, మీకు ఉచిత సహాయం లభిస్తుంది. కాల్ చేయండి 717-337-9824 (TTY: 711)

---

## മലയാളം

ശ്രദ്ധിക്കുക: നിങ്ങൾ മലയാളം സംസാരിക്കുകയാണെങ്കിൽ നിങ്ങൾക്ക് സ്വതന്ത്ര സഹായം ലഭിക്കും. കോൾ ചെയ്യുക 717-337-9824 (TTY: 711)

---

## தமிழ்

கவனம்: நீங்கள் தமிழ் பேசினால், இலவச உதவி பெறலாம். அழைப்புக்கு 717-337-9824 (TTY: 711)

---

## မြန်မာ

အရံစူးစိုက်မှု: သင်မြန်မာစကားပြောဆိုလျှင်, သင်အခမဲ့အကူအညီလက်ခံရယူနိုင်ပါသည်။ 717-337-9824 Call (TTY: 711)

---

## Bahasa Indonesia

Perhatian: Jika Anda berbicara bahasa Indonesia, Anda dapat menerima bantuan gratis. Hubungi 717-337-9824 (TTY: 711)

---

## አማርኛ

ማስታወቂያ: በአማርኛ የሚናገሩ ከሆነ, ነጻ እርዳታ ማግኘት ይቻላል. በ 717-337-9824 ላይ መደወል (TTY: 711)

---

## Yorùbá

Ifarabalẹ: Ti o ba sọ ni Yorùbá, o le gba iranlọwọ ọfẹ. Pe 717-337-9824 (TTY: 711)

---

## Igbo

Ntị: Ọ bụrụ na ị na-asụ Igbo, ịnwere ike ịnweta enyemaka n'efu. Kpọọ 717-337-9824 (TTY: 711)

## ລາວ

ໂປດຊາບ: ຖ້າວ່າ ທ່ານເວົ້າພາສາ ລາວ, ການບໍລິການຊ່ວຍເຫຼືອດ້ານພາສາ, ໂດຍບໍ່ເສັຽຄ່າ, ແມ່ນມີຮ່າງໃຫ້ທ່ານ. ໂທ 717-337-9824 (TTY: 711)

---

## 日本語

注意事項：日本語を話される場合、無料の言語支援をご利用いただけます。717-337-9824 (TTY: 711) まで、お電話にてご連絡ください

---

## ગુજરાતી

સુચના: જો તમે ગુજરાતી બોલતા હો, તો નિઃશુલ્ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો 717-337-9824 (TTY: 711)

# Adams County Transportation Planning Organization (ACTPO)

---

## NOTIFYING THE PUBLIC OF RIGHTS UNDER TITLE VI

The County of Adams (Adams County) operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Adams County Office of Planning & Development (ACOPD) using the contact information below in the Title VI Policy Statement.

## TITLE VI POLICY STATEMENT

The Adams County Metropolitan Planning Organization (ACTPO) does not discriminate against individuals on the basis of race, color, or national origin in its services, programs or activities. Furthermore, ACTPO will not, directly or through contractual arrangements:

- Engage in intentional discrimination because of race, color, or national origin;
- Use criteria or methods of administration which have the effect of subjecting persons to discrimination because of their race, color, or national origin; or,
- Intimidate, threaten, coerce, or discriminate against any individual in retaliation for exercising a right or privilege.

All complaints that allege exclusion from participation in; denial of benefits or discrimination on the basis of race, color, or national origin shall be forwarded to the Adams County Title VI Compliance Officer for intake and disposition consistent with the ACTPO Title VI Complaint Process.

Complaints that a program, service, or activity of ACTPO should be submitted via mail or email to:

Robert Thaeler  
Principal Planner  
Adams County Office of Planning and Development  
670 Old Harrisburg Road, Suite 100  
Gettysburg, PA 17325  
(717) 337-9824  
rthaeler@adamscountypa.gov

## NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the County of Adams will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

**Employment:** The County of Adams does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

**Effective Communication:** The County of Adams will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in ACTPO's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

**Modifications to Policies and Procedures:** The County of Adams will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in the County of Adams' offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the County of Adams, should contact the Adams County Office of Planning and Development as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the County of Adams to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the County of Adams is not accessible to persons with disabilities should be directed to the Adams County Office of Planning and Development at (717) 337-9824.

The County of Adams will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

## County of Adams

### NON-DISCRIMINATION POLICY UNDER FEDERAL AND STATE LAWS

---

The County of Adams is committed to compliance with the non-discrimination requirements of applicable civil rights policy. In accordance with Title VI of the Civil Rights Act, as amended, programs, plans, services, and activities are administered without regard to race, color, or national origin. In addition, the County of Adams prohibits discrimination based on age, sex, religious creed, disability, limited english proficiency (LEP), or low-income status under the Civil Rights Restoration Act of 1987, Executive Order 12898 (Federal Actions to Address Environmental Justice in Minority and Low-Income Populations), the Americans with Disabilities Act, Executive Order 13166 (Improving Access to Services for Persons with Limited English Proficiency), the Pennsylvania Human Relations Act, or any other law affording protection from discrimination. Meeting locations are accessible to persons with disabilities and, with advance notification, accommodations may be provided for those with special needs related to language, sight, or hearing.

Any person who believes he or she has been aggrieved by any unlawful discriminatory practice may file a complaint with the Adams County Office of Planning & Development.

To request more information on the County of Adams' civil rights program, the procedures to file a complaint, or to submit a request for accommodations, contact the Adams County Office of Planning & Development.

<b>Phone:</b>	717-337-9824	<b>Address:</b> 670 Old Harrisburg Rd, Suite 100 Gettysburg, PA 17325
<b>Email:</b>	rthaeler@adamscountypa.gov	
<b>Website:</b>	https://adamscountypa.gov/departments/officeofplanninganddevelopment/titlevi	

A complainant may file a complaint directly to the following agencies:

<b>Pennsylvania Department of Transportation</b>	<b>Federal Highway Administration</b>	<b>Federal Transit Administration</b>	<b>U.S. Department of Justice</b>
<i>Bureau of Equal Opportunity</i>	<i>U.S. Department of Transportation Equal Opportunity Specialist</i>	<i>Office of Civil Rights</i>	<i>Office of Justice Programs</i>
P.O. Box 3251 Harrisburg, PA 17105-3251	PA Division Office 228 Walnut Street, Room 508 Harrisburg, PA 17101-1720	Title VI Program Coordinator East Building - 5th Floor 1200 New jersey Ave, SE Washington DC 20590	Office of Civil Rights 810 7th Street, NW Washington DC 20531
Phone: 800-468-4201	Phone: 717-221-3705	Phone: 202-366-8810	Phone: 202-307-0690
Email: <a href="mailto:penndoteoreports@pa.gov">penndoteoreports@pa.gov</a>			Phone (TDD): 202-307-2027

## Title VI and ADA Policy Statements and Complaint Procedures

### Content

Adams County Transportation Planning Organization & Public Participation .....	3
Involving All People in the Public Process .....	4
Public Participation Goals .....	5
Outreach Targets .....	6
Stakeholders .....	6
Adams County Profile .....	7
Environmental Justice, Title VI, ADA, and Equity Considerations .....	8
Public Participation Procedures .....	9
Public Outreach Principles .....	9
ACTPO Responsibilities .....	10
Virtual Public Involvement (VPI) - .....	13
Public Outreach and Involvement Techniques .....	14

### Appendix

A. Equity Resources and Tools .....	15
B. Public Outreach and Involvement Techniques .....	16
Techniques Involving Media (By Type) .....	16
Public Outreach and Involvement Techniques - Traditional Methods .....	17
C. Summary of Public Involvement and Outreach Efforts for Transportation Plans / Programs / Meetings .....	18

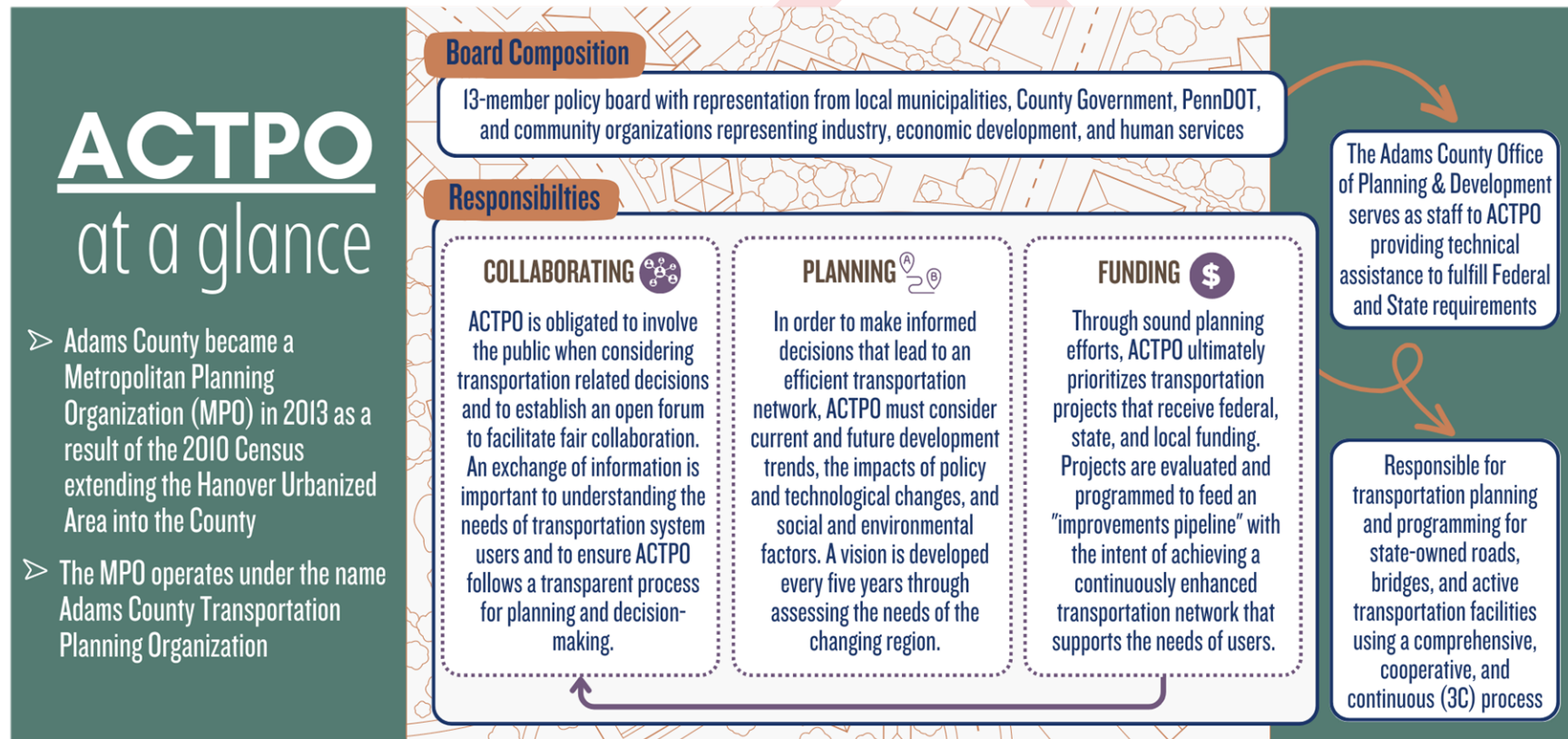
### Text Version of Images

ACTPO Overview: The Board and its Responsibilities .....	19
Board Composition .....	19
Board Responsibilities .....	19
Regulations Guiding Public Participation Activities .....	20

Federal.....	20
State .....	20
ACTPO's Public Participation Goals .....	20
Public Outreach Principles .....	21
Plans and Programs Adopted by ACTPO.....	21
Unified Planning Work Program (UPWP).....	21
Long Range Transportation Plan (LRTP) .....	21
Transportation Improvement Program (TIP) .....	21
Public Participation Plan (PPP).....	22
Meetings and Public Comment Periods.....	22
Public Outreach and Involvement Techniques.....	23
Techniques used to PROVIDE Information to the Public.....	23
Techniques used to RECEIVE Feedback from the Public .....	23
Techniques used to PROVIDE and RECEIVE Information.....	24

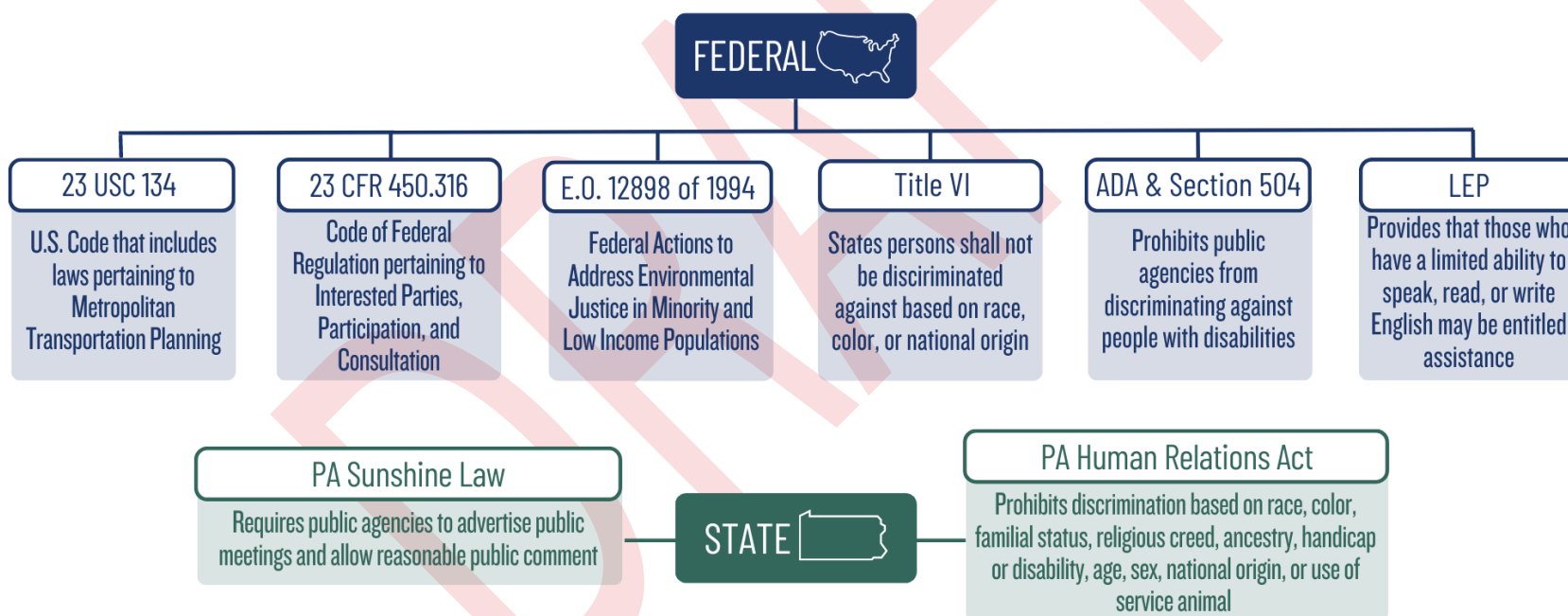
## Adams County Transportation Planning Organization & Public Participation

Public participation is the idea that people have an opportunity to be involved in the decisions that impact their well-being and community. A transparent exchange of information is necessary for a balanced approach to decision-making where affected parties can learn about a particular situation and provide relevant feedback. Many forms of communication are used to reach the public and successful engagement is hinged on ensuring those methods remain relevant to a changing society. Providing opportunities for public involvement is a core responsibility of ACTPO and the Public Participation Plan provides a framework for conducting on-going meaningful engagement that informs the transportation planning process. [Link to ACTPO Overview & Responsibilities \(text version\)](#)



## Involving All People in the Public Process

The overarching framework for transportation planning and programming, including guidelines for ensuring public participation, begins with the federal government. At the highest level, laws are passed by Congress and governmental departments interpret the law to form relative regulations. The resulting regulations are permanent rules that are written to enforce the law. Executive Orders are signed directives from the President and are intended to manage procedures of the federal government. States may also implement policies that affect transportation activities. These regulations, however, achieve very little if not actually applied in practice and their stated existence alone does not satisfy such application. ACTPO is committed to ensuring compliance with regulations that impact the transportation planning process and recognizes the important responsibility of facilitating meaningful, open engagement activities for all members of the public who wish to participate. [Link to regulations guiding public participation activities \(text version\)](#)



USC: United State Code  
CFR: Code of Federal Regulations

E.O.: Executive Order  
Title VI: Title VI of the Civil Rights Act of 1964

ADA & Section 504: Americans with Disabilities Act & Section 504 of the Rehabilitation Act of 1973

LEP: Limited English Proficiency

## Public Participation Goals

ACTPO recognizes the obligation to provide adequate information to citizens regarding transportation plans and programs. It also seeks out and encourages citizens to participate in the development of these plans and programs, as well as all substantial amendments to them. Therefore, ACTPO will ensure that adequate information is provided to local citizens to evaluate these proposals.

ACTPO recognizes that persons affected by a public action need to have a voice in the formulation of that policy and/or decision. Although the various transportation planning and programming activities are designed to have long term beneficial effects on the community, these activities may also have an adverse short-term or long-term impact on some individuals or populations. It is important that citizens know what is being planned and be given every opportunity to present their views.

ACTPO recognizes the need to consult and coordinate with appropriate public and private agencies such as federal and state departments, local municipalities, county departments, and private organizations. It will also confer with social service agencies regarding the needs of their clients, including older adults, persons with disabilities, low income, and those of minority and/or Limited English Proficient (LEP) groups. ACTPO sets forth these Public Participation Goals, including:

[Link to ACTPO's Public Participation Goals \(text version\)](#)

### GOALS

Recognize that all interested and affected parties in Adams County, including traditionally underserved populations, have a stake in the transportation planning process.

Ensure that interested parties have an active and ongoing role in the regional transportation planning process.

Use multiple methods to distribute information so that all interested parties have access to the planning process.

Provide information related to the planning process in a clear, concise, and understandable manner.

Document what we learn from interested parties for future consideration by the ACTPO Board, ACOPD staff, and others to improve our outreach and participation efforts.

Ensure the engagement process remains relevant and effective.

## Outreach Targets

### Stakeholders

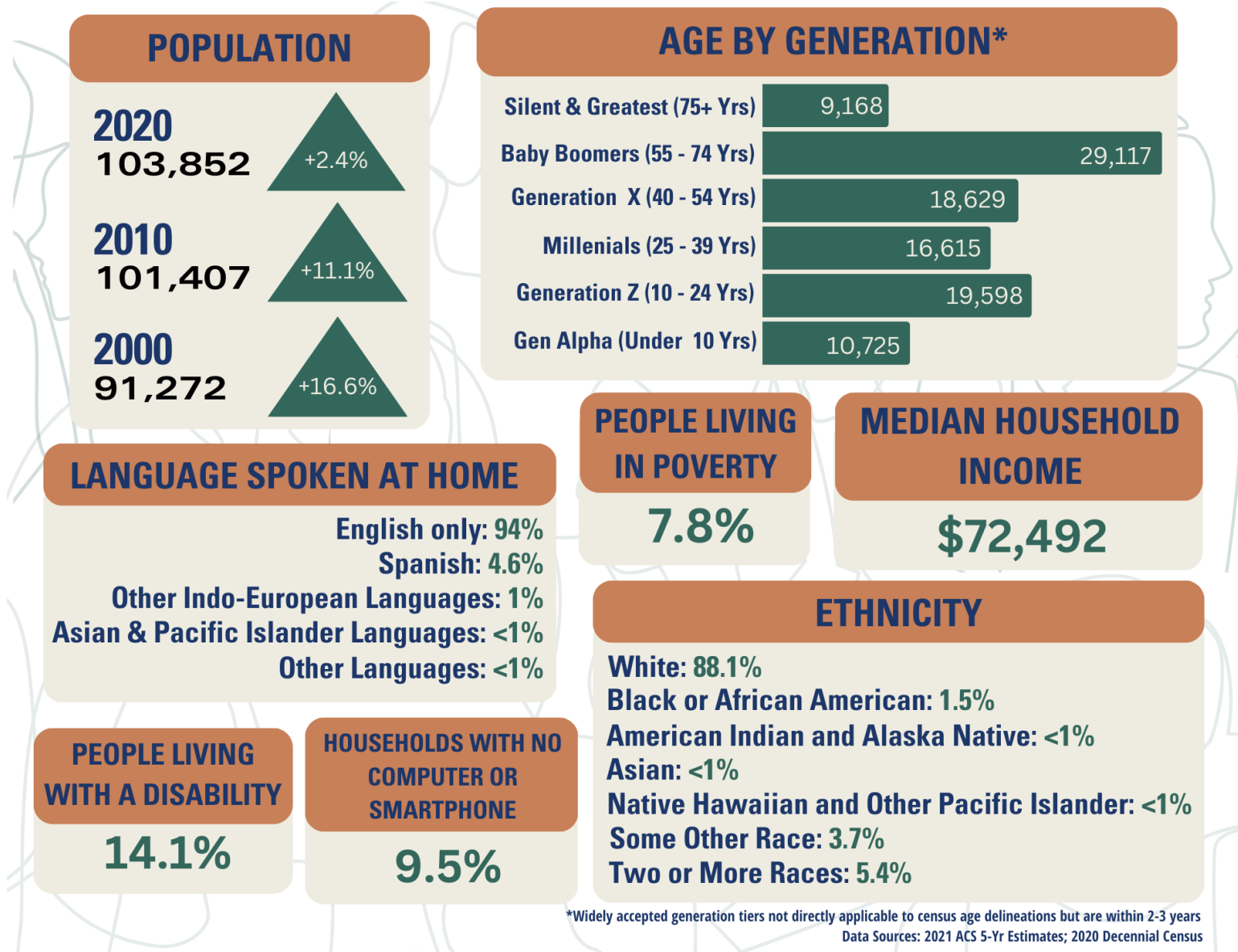
In developing transportation plans and programming projects, ACTPO seeks input from a number of interested parties (also called “stakeholders”) to receive feedback on potential impacts from these plans and processes. These include but are not limited to:

Adams County Commissioners  
Adams County Office of Planning & Development  
Adams Economic Alliance  
Adams County Boroughs  
Adams County Townships  
Adams County Association for the Blind  
Adams County CareerLink  
Adams County Head Start  
Adams County Housing Authority  
Adams County Literacy Council  
Adams County Office for Aging  
Adams County Emergency Mgmt.  
Fire/EMS/Police Departments  
Center for Community Health Partnership  
Community Centers  
Area Chambers of Commerce  
Assisted living/ Rehab Facilities  
United Way of Adams County  
@ Home in Adams County  
Healthy Adams County  
Affected Native American Tribes

Susquehanna Regional Transportation Authority (rabbittransit)  
Hanover Adams Rehabilitation and Training (HART) Center  
Adams County Community Foundation  
Federal Agencies (e.g. FHWA, National Park Service)  
State Agencies (e.g. PennDOT, PHMC, PA Fish & Boat, DHS)  
Healthy Adams Bicycle Pedestrian Incorporated (HABPI)  
South Central Community Action Program (SCAPP)  
Harrisburg Area Community College (HACC)  
Elected Officials (Federal, State, Local)  
Los Manos Unidas  
PathStone  
School Districts  
Keystone Health  
Freight Associations  
Lincoln Intermediate Unit #12  
Manufacturers/Freight Shippers  
South Mountain Partnership  
Main Street Gettysburg  
Builders Associations  
Agricultural Groups  
Rail Providers



## Adams County Profile



## Environmental Justice, Title VI, ADA, and Equity Considerations

ACTPO is committed to considering the needs of, and impacts to, underserved populations. Environmental Justice (EJ) emphasizes non-discrimination in federal programs affecting human health and the environment and provides minority and low-income communities with access to public information and an opportunity to participate in matters relating to the environment. There are three fundamental environmental justice principles set forth by the Federal Highway Administration (FHWA):

- ▶ Avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low-income populations.
- ▶ Ensure the full and fair participation by all potentially affected communities in the transportation decision-making process.
- ▶ Prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations.

Title VI of the Civil Rights Act of 1964 ensures that *“No person in the United States shall, on the basis of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance”*. Title VI applies to all federally funded projects and activities and imposes statutory and regulatory requirements that may overlap and exceed EJ requirements.

Similarly, the American with Disabilities Act of 1990 protects people with disabilities from discrimination. Specifically, Title II of the Act provides provisions that *“no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of services, programs, or activities of a public entity, or be subjected to discrimination by any such entity”*. This protection ensures that those with physical and mental impairments have an equal opportunity to public accommodations.

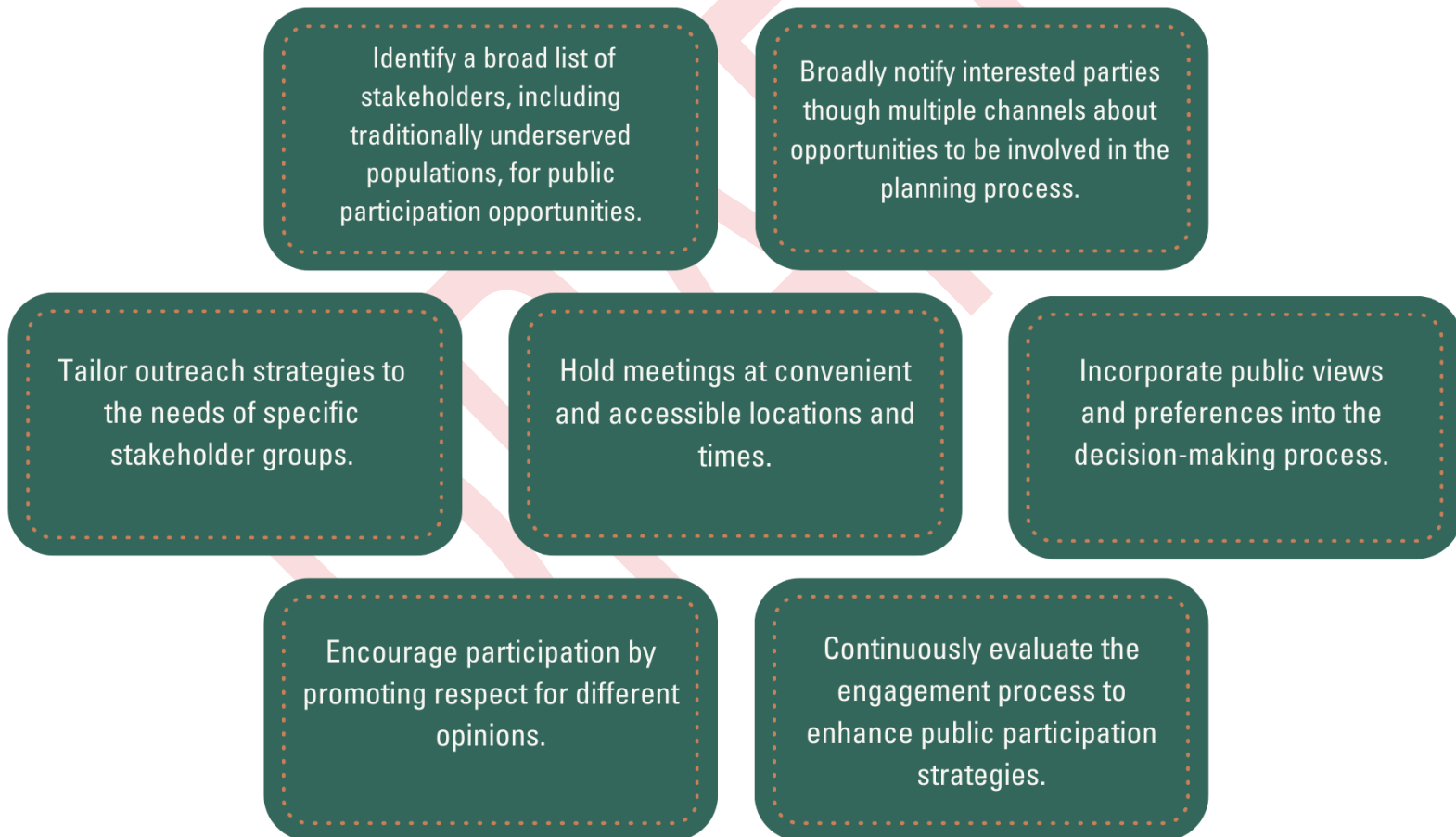
ACTPO retains and publishes a Title VI Policy Statement and an ADA Policy Statement. A procedure for filing grievances exists to document and investigate any allegations of discrimination. Additional information regarding these procedures can be accessed on the Adams County website ([adamscountypa.gov/departments/officeofplanninganddevelopment/titlevi](https://adamscountypa.gov/departments/officeofplanninganddevelopment/titlevi)) or by contacting the Adams County Office of Planning and Development.

Equity goes beyond the factors identified through Environmental Justice, Title VI, and ADA. Other factors, including age, internet access, and proximity to essential needs, to name a few, may expose individuals to other disadvantages that affect quality of life. Government agencies have developed interactive resources to educate and inform the public about Environmental Justice and other equity issues. Through these resources, users can browse demographic data sets, view interactive web applications and maps, and identify disadvantaged and underserved communities. ACTPO and ACOPD staff incorporate these tools in the planning process to ensure relevant and up-to-date data is evaluated and used to inform decisions. A list of resources that may be used to better understand disparities related to equity is included in [appendix A](#). Additionally, anyone seeking information may reach out to the Adams County Office of Planning and Development and the most recent data and information will be provided.

## Public Participation Procedures

### Public Outreach Principles

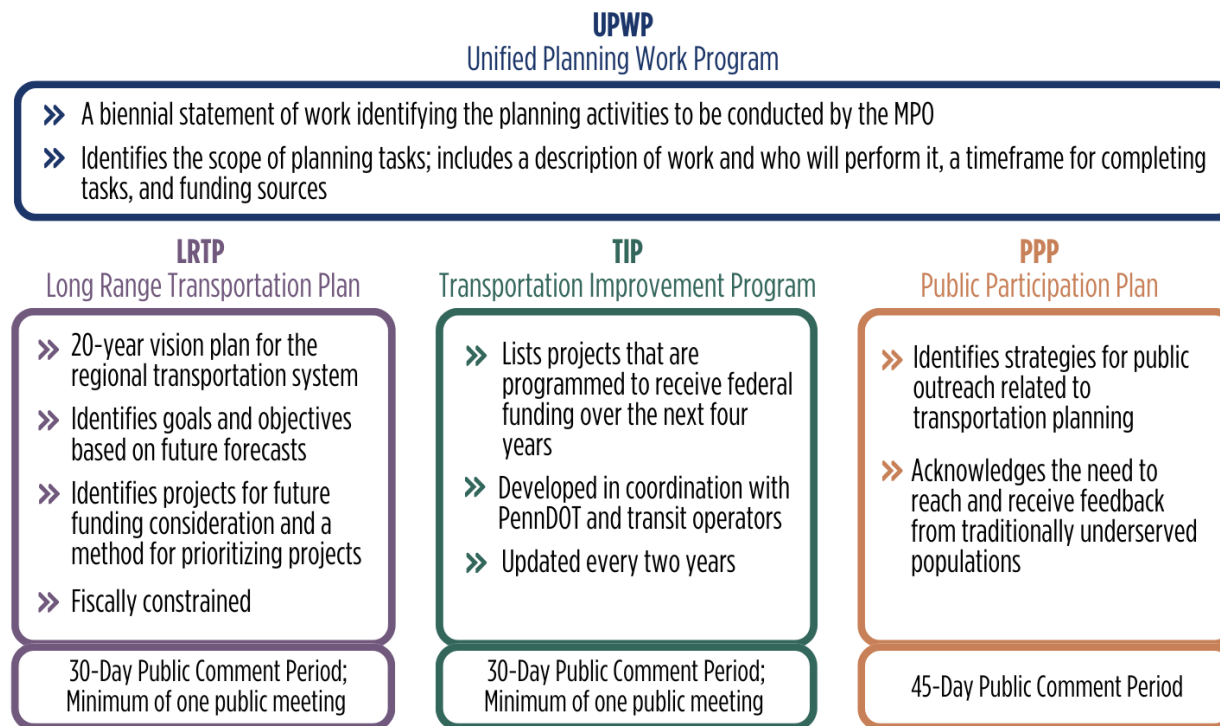
Public outreach should be centered on openness, transparency and flexibility and provide special attention for underserved and underrepresented populations. The Adams County MPO should focus on the following principles to achieve successful public engagement with all interested stakeholders during the transportation planning process. [Link to ACTPO's Public Participation Principles \(text version\)](#)



## ACTPO Responsibilities

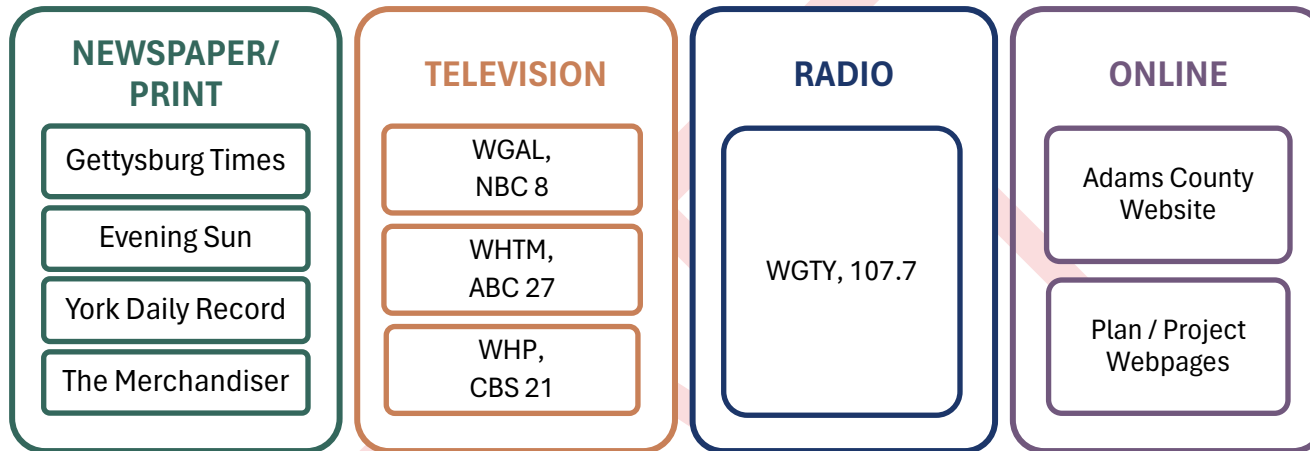
### Meetings & Public Comment Periods

ACTPO is responsible for developing and approving plans and programs related to transportation planning and programming, including a Unified Planning Work Program, Long Range Transportation Plan, Transportation Improvement Program, and Public Participation Plan. Quarterly public meetings are held at an ADA-accessible location to discuss planning activities related to plans and programs, conduct official MPO business, and inform the public of current transportation-related planning activities. Additionally, public review and comment periods related to the approval of the LRTP, TIP, and PPP are required. [Link to Plans and Programs Adopted by ACTPO \(text version\)](#).



## Public Notices

ACTPO provides adequate notice of upcoming meetings using a combination of the media sources below. Each meeting notice includes a point of contact for individuals that may need to request special accommodations to participate in the meeting. ([Text Version of Image](#))



## Public Comments

Members of the public have an opportunity ask questions and provide comment at all meetings or submit comment prior to the meeting to be shared during the public comment portion of the meeting. Public comments received during comment periods may pertain to an overall plan, program, or project, or may be more specific, addressing particular details of a plan, program, or project. Comments may be submitted by U.S Mail, telephone, email, or in-person. Below is the contact information for submitting comments via the various options:

### Adams County Office of Planning and Development

<b>Address</b>	670 Old Harrisburg Rd, Gettysburg, PA 17325
<b>Phone:</b>	717-337-9824
<b>Email:</b>	amerkel@adamscountypa.gov
<b>Hours:</b>	Monday – Friday; 8am - 4:30pm

ACTPO considers and responds to all public comments received on draft documents within a timely manner. Comments from the public may take the form of questions. In this case, if ACTPO board members or staff are not readily able to answer the question, staff will consult with the appropriate agencies and respond with the answer in a timely fashion. If significant revisions to a draft document occur as a result of public comment, an additional public comment period may be provided. All public comments are considered public record and are included with the final adopted version of the document.

A comment period is offered at every ACTPO Board meeting. Participants have the opportunity to provide input at that time and comment on any agenda items. Depending on the number of participants, it may be necessary to limit the length of comments. Participants may also submit comments to the ACOPD prior to the meeting date.

## Document Accessibility

Draft documents are made available for review by the public on the Adams County Office of Planning & Development website. Hardcopies of the draft documents are placed at various public facility locations. Requests for draft documents can also be made by contacting the ACOPD. After adoption, the final documents are posted on the Adams County website in electronic format and copies are available upon request from ACOPD.

ACTPO meeting agendas and other documents related to agenda items are posted on the ACOPD webpage in advance of the scheduled meeting. After the meeting, the meeting recording, presentation, and approved minutes for the previous meeting are posted electronically on the ACOPD webpage, and the final minutes are posted after adoption occurs at the subsequent meeting. Hardcopies of this information may also be requested from the ACOPD.

ACTPO & ACOPD staff recognize that individuals with disabilities and individuals with a limited ability to speak or read English may face challenges accessing plans and other related documents. ACOPD staff has developed a process for incorporating ‘accessibility best practices’ when electronically producing plans and programs. These measures are meant to accommodate the use of assistive technology, such as screen readers. The best practices used will continue to evolve as institutional knowledge in the discipline increases and technology advances. Additionally, translation services are available upon request for those needing language assistance and the Adams County Limited English Proficiency Plan outlines a process to ensure meaningful access to the benefits, services, information, and other important portions of programs and activities for individuals who are Limited English Proficient (LEP).

Document/Plan Review Locations
<ul style="list-style-type: none"><li>▶ Adams County Commissioner’s Office</li><li>▶ Adams County Office of Planning and Development</li><li>▶ Adams County Website</li><li>▶ Adams County Borough Offices</li><li>▶ Adams County Township Offices</li><li>▶ Adams County Library System:<ul style="list-style-type: none"><li>○ Gettysburg Library</li><li>○ East Berlin Community Library</li><li>○ Fairfield Area Library</li><li>○ Harbaugh-Thomas Library (Biglerville)</li><li>○ Littlestown Library</li><li>○ New Oxford Area Library</li></ul></li></ul>

## Virtual Public Involvement (VPI) –

### How does it fit into Transportation Planning and Programming?

New formats and applications for communication have emerged with the everchanging advancements in technology. People now have the capability to connect using telecommunication devices while being in different locations (referred to as “remotely”), or when meeting face-to-face is not an option. Virtual Public Involvement (VPI) utilizes audio and/or visual tools to interact with interested parties. Collaboration may occur using just a phone conference line or may incorporate audio and visual functions using an online application (e.g. Zoom, Microsoft Teams, etc.). In many cases, virtual meetings have the capability to be recorded, and viewed later by anyone not able to attend the meeting.

However, these modern communication methods do not come without caveats. VPI is hinged on the assumption that all people have access to the components necessary to connect remotely. Many forms of VPI require internet access and compatible devices, such as smart phones, tablets, or computers, which may not be available to all people. Even if the necessary devices are available, some participants may not possess the “know-how” or technological skills to use such devices, the applications, or both. Even when connection is not an issue, stakeholders participating remotely may not have the same opportunities; meeting materials may not be as clear, body language may become less of a factor, and dialogue may not occur as naturally. Consequently, some populations may be at a disadvantage or excluded from the VPI process all together, albeit unintentionally.

ACTPO realizes that the shortcomings of VPI do not allow for the full realization or accomplishment of the previously mentioned public participation goals. For this reason, in-person engagement

remains the preferred method for public participation activities. When possible, VPI may be combined with in-person engagement so that members of the public may conveniently participate remotely, if they prefer.

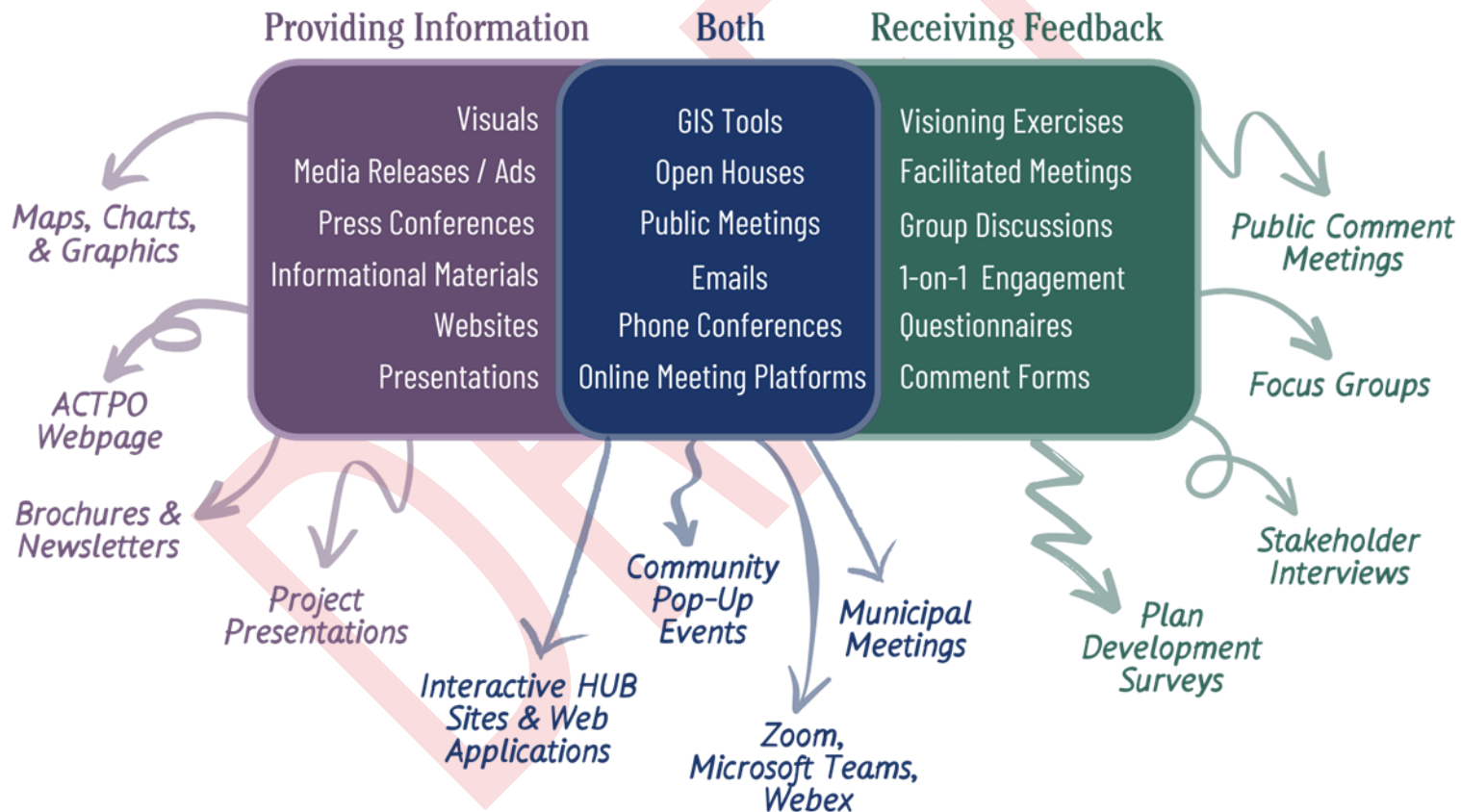


### ALL NOTICES ADVERTISING VIRTUAL MEETINGS WILL INCLUDE THE FOLLOWING INFORMATION:

- ▶ **Date and time of the meeting**
- ▶ **Teleconference line with access information, which requires only a telephone for participation in the meeting**
- ▶ **A web link with access information to join the visual component of the meeting**
- ▶ **Contact information to request copies of meeting documents or to submit comment prior to the meeting**

## Public Outreach and Involvement Techniques

Effective outreach techniques are essential to clearly communicate the transportation planning process and procedures and to ensure successful public participation. ACTPO uses a wide range of mechanisms and techniques to communicate with interested parties. The following techniques and strategies can be used by ACTPO to provide information, receive feedback, or both. Each technique involves varying levels of cost, technical equipment requirements and digital skill, and time commitment. These techniques will need to be tailored to the audience and the transportation plan/program/activity under development and review to achieve meaningful public engagement. [A full description of each involvement technique is included in Appendix B.](#)



# APPENDIX

## A. Equity Resources and Tools

[Equitable Transportation Community \(ETC\) Explorer](#) – USDOT’s interactive dashboard to allow users the ability to understand how a community or project area is experiencing transportation disadvantage compared to other Census Tracts across the five disadvantage component areas and forty indicators used to develop the five components.

[Climate and Economic Justice Screening Tool](#) – Developed by the Council on Environmental Quality, this tool has an interactive map and uses datasets that are indicators of burdens in eight categories: climate change, energy, health, housing, legacy pollution, transportation, water and wastewater, and workforce development. The tool uses this information to identify communities that are experiencing these burdens. These are the communities that are disadvantaged because they are overburdened and underserved.

[Screening Tool for Equity Analysis of Projects \(STEAP\)](#) – STEAP is an extension of [FHWA's HEPGIS web application](#) that permits rapid screening of potential project locations anywhere in the United States to support Title VI, environment justice (EJ) & other socioeconomic data analyses. The tool provides estimates of the socioeconomic characteristics of the resident population surrounding a project location.

[Environmental Justice Screening Tool \(EJScreen\)](#) - EJScreen is EPA's environmental justice mapping and screening tool that provides EPA with a nationally consistent dataset and approach for combining environmental and demographic socioeconomic indicators.

[PennEnviroScreen Tool](#) – Pennsylvania Environmental Justice Mapping and Screening Tool – PennEnviroScreen allows the Department of Environmental Protection to more accurately identify communities facing environmental justice issues using more than 30 environmental, health, and socioeconomic indicators.

This page blank intentionally

B. Public Outreach and Involvement Techniques

Techniques Involving Media (By Type)

Traditional Media	Description	Formats	Level of Investment			Primary Role	
			Time	Cost	Skill	Give Information	Receive Information
Media Releases and Advertising	Media releases convey information through the television, radio, and/or newspaper. This is a controlled message with a broad distribution. Plans Display and Exhibits Draft materials, particularly maps and graphics can be presented at public venues such as government buildings, area libraries, shopping centers, etc. and/or used as part of outreach meetings	Feature Story, Press Release, Display Ad	Low	Low	Low	•	
Press Conference	Press conference is typically part of a formal public meeting where decision makers formally announce significant news related to a progress or a decision related to community issues or activities.	Newspaper, Radio, Television	Low	Low to Medium	Low	•	
Legal Notices and Local Advertisements	These notices and advertisements are provided to inform the general public of upcoming public involvement opportunities. These techniques are typically used in conjunction with the local newspaper and websites.	Newspaper	Low	Low to Medium	Low	•	

New Media	Description	Formats	Level of Investment			Primary Role	
			Time	Cost	Skill	Give Information	Receive Information
Email Distribution	Emails are an inexpensive means to communicate to a wide range of stakeholders. This communication tool is limited to individuals and groups with access to email and therefore should be used in association with other outreach communication efforts. Facilitation Group facilitators help the audience arrive at a collective decision by providing a neutral role in asking questions and help in summarizing responses and reactions.	Email Blast, Email Lists	Low	Low	Low	•	•
Website	Use of the Adams County government website can be effective for sharing materials and communicating meeting times and other announcements. The website should be maintained to keep information current.		Low	Low	Low	•	•
Social Networking Tools	These tools include the use of Facebook, Twitter, blogs, etc. as an inexpensive way to reach audiences that may not be able to attend scheduled meetings.	Facebook, X, YouTube	Low	Low	Low	•	•
Virtual Public Involvement	Virtual Public Involvement utilizes internet access to connect participants remotely, rather than meeting in-person. An online application serves as a "meeting place" where attendants can participate in a real-time meeting, regardless of their physical location. Both audio and visual functions are possible, with the appropriate devices (webcam, speakers, microphone, etc.). Costs vary depending on the selected platform used to host the virtual meeting and participation is limited to persons with internet access.	Skype, WebEx, Microsoft Teams, Zoom, Etc.	Low	Low/Medium	Medium/High	•	•
Teleconference	A teleconference allows for multiple participants to link using telecommunication devices. A conference bridge is used, which acts as one telephone line for multiple callers. Only a telephone (landline or mobile) is required to access a teleconference. Capabilities are limited to audio functions.	Telephone	Low	Low	Low	•	•

Public Outreach and Involvement Techniques – Traditional Methods

Tools	Description	Formats	Level of Investment			Primary Role	
			Time	Cost	Skill	Give Information	Get Information
Public Outreach - Disseminating Information							
Information Displays / Communications	These public communication materials can be used to educate, advertise, and share important information to a large target audience. These materials can be directed to specific stakeholders or the general public. In addition to mailing, these information pieces can be distributed in local stores, churches, etc.	Brochure, Newsletter, Fact Sheets, Posters	Medium to High	Medium to High	Low	●	
Informational Presentations	Information interviews are used to meet individually with stakeholders and community members to obtain input or review on a planning effort.		Medium	Medium	Low	●	
Visualization Tools	Visualization techniques are the use of images, graphics, maps, diagrams, etc. to communicate information.	Maps, Graphics	High	High	High	●	
Public Outreach - Receiving Feedback							
Charrettes / Visioning Exercises	The charrette / visioning exercise is typically a hands-on workshop that is focused on the identification of problems and solutions in a short and intense time period. A variety of stakeholders and professionals are invited to be part of the solution development process.		Medium	Medium	Medium		●
Citizen Advisory Committee	The Citizen Advisory Committee (CAC) is a group formed to represent the community. The CAC is used to advise and comment on specific activities and issues assigned to the group.		Medium	Low	Low		●
Facilitated Meetings	Group facilitators help the audience arrive at a collective decision by providing a neutral role in asking questions and help in summarizing responses and reactions.		Medium	High	Medium		●
Focus Groups	Focus groups are small formal group discussions directed toward providing direct input and comment on policies, plans, and program development. Focus groups can occur in established organization/group meetings or through ad hoc focus groups specifically formed for a particular planning effort.		Medium	Low	Low		●
Public Meetings, Workshops, Open Houses	Public Meetings, Workshops and Open Houses can be used to provide a formal presentation with questions and answer period or can be structured as an open-house format to allow greater individualized attention. Public Meetings can take the form of in-person gatherings, Teleconferencing, and Virtual Public Involvement using remote access.	In-Person	Medium	Medium	In Person: Low/Medium	●	●
		Telephone	Low	Medium	Teleconference: Low	●	●
		Skype, WebEx, Microsoft Teams, Zoom, etc.	Low/Medium	Medium	VPI: Medium/High	●	●
Stakeholder Interviews	Stakeholder interviews are used to meet individually with stakeholders and community members to obtain input or review on a planning effort.	In-Person or VPI	Low	Low	In Person: Low VPI: Medium/High		●
Surveys, Questionnaires, Comment Forms	Surveys and questionnaires are used to solicit information and viewpoints from the community. These tools can be in the form of postal mailings, door-to-door canvassing, or through internet or email distribution.	Paper or Electronic	Low	Low	Paper: Low Electronic: Low/Medium		●

### C. Summary of Public Involvement and Outreach Efforts for Transportation Plans / Programs / Meetings

Plan/Program/Component	Comment Period	Public Involvement/Outreach Techniques	Additional Comments
ACTPO Board Meetings	A public comment period is offered as a regular agenda item at all ACTPO Board meetings.	<ul style="list-style-type: none"> <li>▶ Announced via Legal Ads in Local Newspapers, Website, and E-mail Distribution</li> <li>▶ Presentations / Visuals (as necessary)</li> <li>▶ Electronically accessible documents / materials posted on website</li> </ul>	<ul style="list-style-type: none"> <li>▶ Board meets quarterly at an ADA-accessible location</li> <li>▶ Meetings held using virtual/teleconference technology if in-person gatherings are not permitted</li> <li>▶ Meeting minutes and other presentations/documents are posted on website and/or available upon request from ACOPD</li> </ul>
Long Range Transportation Plan (LRTP)	30 days, minimum	<ul style="list-style-type: none"> <li>▶ Public Participation Meetings, including Presentations/Visuals</li> <li>▶ Surveys/Questionnaires (paper &amp; electronic format)</li> <li>▶ Focus Groups</li> <li>▶ Written/Oral Public Comment</li> <li>▶ Website Announcements</li> <li>▶ Electronically accessible documents/materials posted on website</li> </ul>	<ul style="list-style-type: none"> <li>▶ A policy document that guides the planning process over the next 20 years</li> <li>▶ Includes goals and strategies</li> <li>▶ Updated every 5 Years</li> </ul>
Transportation Improvement Program (TIP)	30 days, minimum	<ul style="list-style-type: none"> <li>▶ Public Participation Meetings, including Presentations/Visuals</li> <li>▶ Surveys/Questionnaires</li> <li>▶ Written/Oral Public Comment</li> <li>▶ Website Announcements</li> <li>▶ Electronically accessible documents/materials posted on website</li> </ul>	<ul style="list-style-type: none"> <li>▶ 4-year project specific program with funding allocations</li> <li>▶ Updated every 2 Years</li> <li>▶ Modifications as needed in the form of Amendments and/or Administrative Corrections</li> </ul>
Public Participation Plan (PPP)	45 days, minimum	<ul style="list-style-type: none"> <li>▶ Draft document presented at ACTPO quarterly meeting</li> </ul>	<ul style="list-style-type: none"> <li>▶ Typically updated every 5 years alongside the LRTP</li> </ul>
Unified Planning Work Program (UPWP)	N / A	<ul style="list-style-type: none"> <li>▶ Draft document presented at ACTPO quarterly meeting</li> </ul>	<ul style="list-style-type: none"> <li>▶ Updated every 2 Years</li> </ul>

# TEXT VERSIONS OF IMAGES

## ACTPO Overview: The Board and its Responsibilities

Adams County became a Metropolitan Planning Organization (MPO) in 2013 as a result of the 2010 Census extending the Hanover Urbanized Area into the County. The MPO operates under the name Adams County Transportation Planning Organization

### Board Composition

13-member policy board with representation from local municipalities, County Government, PennDOT, and community organizations representing industry, economic development, and human services. The Adams County Office of Planning & Development serves as staff to ACTPO providing technical assistance to fulfill Federal and State requirements.

### Board Responsibilities

Responsible for transportation planning and programming for state-owned roads, bridges, and active transportation facilities using a comprehensive, cooperative, and continuous (3C) process. This responsibility is fulfilled by:

#### Collaborating

ACTPO is obligated to involve the public when considering transportation related decisions and to establish an open forum to facilitate fair collaboration. An exchange of information is important to understanding the needs of transportation system

users and to ensure ACTPO follows a transparent process for planning and decision-making.

#### Planning

In order to make informed decisions that lead to an efficient transportation network, ACTPO must consider current and future development trends, the impacts of policy and technological changes, and social and environmental factors. A vision is developed every five years through assessing the needs of the changing region.

#### Funding

Through sound planning efforts, ACTPO ultimately prioritizes transportation projects that receive federal, state, and local funding. Projects are evaluated and programmed to feed an "improvements pipeline" with the intent of achieving a continuously enhanced transportation network that supports the needs of users.

[Click to return to the main document](#)

## Regulations Guiding Public Participation Activities

### Federal

- ▶ **23 USC 134:** U.S. Code that includes laws pertaining to Metropolitan Transportation Planning
- ▶ **23 CFR 450.316:** Code of Federal Regulation pertaining to Interested Parties, Participation, and Consultation
- ▶ **E.O. 12898 of 1994:** Federal Actions to Address Environmental Justice in Minority and Low-Income Populations
- ▶ **Title VI:** States persons shall not be discriminated against based on race, color, or national origin
- ▶ **ADA & Section 504:** Prohibits public agencies from discriminating against people with disabilities
- ▶ **Limited English Proficiency (LEP):** Provides that those who have limited ability to speak, read, or write English may be entitled assistance

### State

- ▶ **Pennsylvania Sunshine Law:** Requires public agencies to advertise public meetings and allow reasonable public comment
- ▶ **Pennsylvania Human Relations Act:** Prohibits discrimination based on race, color, familial status, religious creed, ancestry, handicap or disability, age, sex, national origin, or use of service animal

[Click to return to the main document](#)

## ACTPO's Public Participation Goals

- ▶ Recognize that all interested and affected parties in Adams County, including traditionally underserved populations, have a stake in the transportation planning process.
- ▶ Ensure that interested parties have an active and ongoing role in the regional transportation planning process.
- ▶ Use multiple methods to distribute information so that all interested parties have access to the planning process.
- ▶ Provide information related to the planning process in a clear, concise, and understandable manner.
- ▶ Document what we learn from interested parties for future consideration by the ACTPO Board, ACOPD staff, and others to improve our outreach and participation efforts.
- ▶ Ensure the engagement process remains relevant and effective.

[Click to return to the main document](#)

## Public Outreach Principles

- ▶ Identify a broad list of stakeholders, including traditionally underserved populations, for public participation opportunities.
- ▶ Broadly notify interested parties through multiple channels about opportunities to be involved in the planning process.
- ▶ Tailor outreach strategies to the needs of specific stakeholder groups.
- ▶ Hold meetings at convenient and accessible locations and times.
- ▶ Incorporate public views and preferences into the decision-making process.
- ▶ Encourage participation by promoting respect for different opinions.
- ▶ Continuously evaluate the engagement process to enhance public participation strategies.

[Click to return to the main document](#)

## Plans and Programs Adopted by ACTPO

### Unified Planning Work Program (UPWP)

- ▶ A biennial statement of work identifying the planning activities to be conducted by the MPO
- ▶ Identifies the scope of planning tasks; includes a description of work and who will perform it, a timeframe for completing tasks, and funding sources

### Long Range Transportation Plan (LRTP)

- ▶ 20-year vision plan for the regional transportation system
- ▶ Identifies goals and objectives based on future forecasts
- ▶ Identifies projects for future funding consideration and a method for prioritizing projects
- ▶ Fiscally constrained
- ▶ Minimum of one public meeting held during a 30-day public comment period

### Transportation Improvement Program (TIP)

- ▶ Lists projects that are programmed to receive federal funding over the next four years

- ▶ Developed in coordination with PennDOT and transit operators
- ▶ Updated every two years
- ▶ Minimum of one public meeting held during a 30-day public comment period

### Public Participation Plan (PPP)

- ▶ Identifies strategies for public outreach related to transportation planning
- ▶ Acknowledges the need to reach and receive feedback from traditionally underserved populations
- ▶ 45-day public comment period

[Click here to return to the main document](#)

## Meetings and Public Comment Periods

### Public Notices

- ▶ **Print:** Gettysburg Times, The Merchandiser, York Daily Record, Evening Sun
- ▶ **Radio:** WGTU, 107.7
- ▶ **Television:** WGAL, NBC 8; WHTM, ABC 27; WHP, CBS 21
- ▶ **Online:** Adams County Website, Plan/Project Websites

[Click to return to the main document](#)

## Public Outreach and Involvement Techniques

### Techniques used to PROVIDE Information to the Public

#### Visuals

Images, Graphics, Maps, Diagrams

#### Media Releases / Advertising

Feature Story, Press Release, Display Ad

#### Press Conferences

Newspaper, Radio, Television

#### Informational Materials

Brochures, Newsletters, Fact Sheets, Posters

#### Websites

ACTPO Webpage; Community Partner Webpages

#### Presentations

Project based; Plan Presentation

### Techniques used to RECEIVE Feedback from the Public

#### Visioning Exercises

Charette

#### Facilitated Meetings

Public Comment Meetings

#### Group Discussions

Focus Groups, Citizen Advisory Committees

#### 1-on-1 Engagement

Stakeholder Interviews/Discussions

#### Questionnaires

Plan/Project Surveys (electronic or paper-form)

#### Comment Forms

Paper or electronic forms distributed to collect public feedback

## Techniques used to PROVIDE and RECEIVE Information

### GIS Tools

Hub Sites, Dashboards, Web Maps and Applications

### Public Meetings

Quarterly Board Meetings, Public Comment Meetings, Project Specific Meetings, Municipal Meetings

### Emails

Electronic communication between staff and members of the public

### Phone Conferences and Online Meeting Platforms

Zoom, Webex, Microsoft Teams

### Open Houses & Community Pop-Up Events

Used to engage with the public in a community setting

[Click here to return to the main document](#)



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF TRANSPORTATION

November 8, 2023

Dear Planning Partners:

Pursuant to the Code of Federal Regulations (23 CFR § 490) regarding National Performance Management Measures for the Highway Safety Improvement Program (HSIP), Pennsylvania has established the 2024 targets for the following Safety Performance Measures:

- 1) Number of fatalities
- 2) Rate of fatalities per 100 million Vehicle Miles Travelled (VMT)
- 3) Number of serious injuries
- 4) Rate of serious injuries per 100 million VMT
- 5) Number of non-motorized fatalities and serious injuries.

The Pennsylvania Department of Transportation (PennDOT) is required to establish these targets by August 31<sup>st</sup> each year. The 2024 targets found in Table 1 of the enclosure are based on a data driven trend analysis of the statewide fatality and suspected serious injury numbers (2% annual fatality reduction and maintaining level suspected serious injuries).

Metropolitan Planning Organization (MPOs) are required to establish targets within 180 days of PennDOT establishing its targets (by February 27, 2024) either by agreeing to plan and program projects in support of the PennDOT targets, or by establishing their own quantifiable targets. For consistency, PennDOT is requesting Rural Planning Organizations (RPOs) follow the same procedure. Table 2 of the enclosure reflects values for your MPO/RPO based on the same methodology that was used at the state level.

The MPOs that establish quantifiable fatality rate or serious injury rate targets shall report the VMT estimate used for such targets and the methodology used to develop the estimate. The methodology should be consistent with other Federal reporting requirements, if applicable. MPOs/RPOs wishing to establish their own quantifiable targets are requested to coordinate with PennDOT as early as possible, but no later than December 31, 2023.

A state is determined to have met or made significant progress toward meeting established targets if the outcome in 4 of 5 performance measures is better than the baseline number. For Pennsylvania's 2022 targets, the Federal Highway Administration (FHWA) will report this determination by March 31, 2024.

Preliminary data indicate Pennsylvania did not meet our 2022 targets and will be subject to the provisions of 23 United States Code § 148 (i). This will require the Department to submit an implementation plan that identifies gaps, develops strategies, action steps and best practices, and includes a financial and performance review of all HSIP funded projects. This plan will be due June 30, 2024. In addition, we will be required to obligate in Federal Fiscal

Year (FFY) 2025 an amount equal to the FFY 2021 HSIP apportionment.

For more information, please visit the FHWA Safety Performance Management website at <https://safety.fhwa.dot.gov/hsip/spm/>.

Your response is requested before February 27, 2024.

Please complete the following:

---

Planning Organization Name

Select one of the following options for establishing Safety Performance Measures:

- ☐ The MPO/RPO agrees to plan and program projects so that they contribute toward the accomplishment of the established PennDOT targets. The MPO/RPO will have the option to establish quantifiable targets of their own each year when new PennDOT targets are established. Table 2 of the enclosure reflects corresponding MPO/RPO values.
- ☐ The MPO/RPO has established quantifiable targets for each performance measure for our planning area. The targets and methodology used to develop them are enclosed with this letter. This option will require PennDOT coordination with the Federal Highway Administration to ensure that the targets established are not just aspirational but achievable based on the projects that are programmed on the MPO/RPO's Transportation Improvement Program. If choosing this option please notify the Center for Program Development and Management (CPDM) by December 31, 2023.

Concurrence: \_\_\_\_\_  
Authorized MPO/RPO Representative Date

Should you have any questions, please contact Casey Markey, Transportation Planning Manager, Center for Program Development and Management, at 717.787.1251 or [cmarkey@pa.gov](mailto:cmarkey@pa.gov).

Sincerely,

*Larry S. Shifflet*

Larry S. Shifflet  
Deputy Secretary for Planning

Sincerely,

*Michael W. Rebert*

Michael W. Rebert, P.E.  
Deputy Secretary for Highway Administration

Enclosure

**Table 1: Statewide Targets:**

Performance Measure	5-year Rolling Averages		
	TARGET 2020-2024	ACTUAL 2020-2024	BASELINE 2018-2022
Number of Fatalities	1,165.1		1157.4
Fatality Rate	1.219		1.182
Number of Serious Injuries	4,721.0		4682.4
Serious Injury Rate	4.939		4.783
Number of Non-motorized Fatalities and Serious Injuries	817.6		804.6

\* Future VMT estimated to hold level over next few years

**Table 2: Adams MPO Supporting Values:**

Performance Measure	5-year Rolling Averages		
	TARGET 2020-2024	ACTUAL 2020-2024	BASELINE 2018-2022
Number of Fatalities	13.0		13.6
Fatality Rate	1.480		1.547
Number of Serious Injuries	41.2		46.2
Serious Injury Rate	4.690		5.254
Number of Non-motorized Fatalities and Serious Injuries	2.6		3.6

\* Future VMT estimated to hold level over next few years

---

---

# **ADAMS COUNTY TRANSPORTATION PLANNING ORGANIZATION**

## ***UNIFIED PLANNING WORK PROGRAM FISCAL YEAR 2024-2025***

***(July 1, 2024 through June 30, 2025)***

### **ACTIONS AND PROCEDURES**

**Prepared by  
Adams County Office of Planning and Development**

**Approved: January \_\_, 2024**

---

---

## Notices

---

The Adams County Office of Planning and Development (ACOPD) and the Adams County Transportation Planning Organization (ACTPO) fully comply with Title VI of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and all related nondiscrimination statutes and regulations in all program and activities. This assures that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the grounds of race, color, national origin, religion, or sex.

ACOPD and ACTPO also comply with the Americans with Disabilities Act of 1990 (ADA). The ADA grants civil rights protections to those with disabilities and guarantees equal opportunities to such individuals regarding employment, transportation, public accommodation, state and local government services, and telecommunications. With advance notification, accommodations may be provided at any meeting open to the public for those with special needs related to language, speech, sight, or hearing.

For more information on the ACTPO Title VI Policy, ADA Policy, and the procedures to file complaints, please call (717) 334-9824, visit the Adams County Office of Planning and Development at 670 Old Harrisburg Rd, Suite 100, Gettysburg, PA 17325, or visit the ACTPO Website <https://www.adamscountypa.gov/departments/officeofplanninganddevelopment/titlevi> for more information about fair treatment under the law.

Any persons who believe they have been aggrieved by any unlawful discriminatory practice under Title VI or ADA may file a complaint with ACTPO. Any such complaint must be in writing and filed with ACTPO's Title VI and ADA Compliance Manager and/or the appropriate state or federal agency.

If you have a request for a special need, wish to file a complaint, or desire additional information, please call (717) 334-9824, visit the Adams County Office of Planning and Development at 670 Old Harrisburg Rd, Suite 100, Gettysburg, PA 17325, or email [acopd@adamscountypa.gov](mailto:acopd@adamscountypa.gov).

## Table of Contents

---

Notices.....	1
Purpose.....	4
Introduction.....	4
UPWP Development Schedule.....	4
MPO Structure and Agency Responsibilities.....	5
FHWA.....	6
FTA.....	6
PennDOT.....	6
Transit Operator.....	6
Planning Factors, Goals, Priorities and Findings.....	7
PennDOT Planning Goals.....	7
Federal Planning Factors.....	7
MPO Priorities for 2024-2025.....	8
Pennsylvania Planning Findings.....	11
UPWP Tasks.....	14
Task I – Administration.....	14
Task II – Transportation Data Collection.....	16
Task III – Transportation Systems Planning.....	18
Task IV – LTAP.....	22
Task V – ISATO.....	23
Plan/Activity Milestones.....	24
Plans.....	24
Policies and Procedures.....	26
Programs and Analysis.....	26
Performance Measures.....	28
Financial Details.....	30
Yearly Budget Summary.....	30
Salary Schedule.....	31
Non-Labor Direct Costs.....	32
Indirect Costs.....	33

**Page Intentionally Left Blank**

## Purpose

---

The Unified Planning Work Program (UPWP) 23 CFR 450 Definition is a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, the responsible party performing the work, timeframes for completing the work, the cost of the work, and the source(s) of funds. In Pennsylvania, UPWPs are normally developed as 2-year programs. The 2024-2025 UPWP is being developed as a 1-year program to move its development off cycle from the development of the TIP. This UPWP will address key regional transportation and land use issues facing Adams County.

## Introduction

---

The Fiscal Year 2024-2025 UPWP for Adams County, Pennsylvania includes planning programs and support activities for the Adams County Transportation Planning Organization (ACTPO) for the period beginning July 1, 2024 and ending June 30, 2025. Staff from the Adams County Office of Planning and Development (ACOPD) will carry out the activities included in the Work Program.

Federal laws and regulations require the formation of a Metropolitan Planning Organization (MPO) for each urbanized area with a population of more than 50,000 to coordinate a Continuing, Comprehensive and Cooperative ("3C") transportation planning program. In 2013 Adams County met this threshold through the extension of the Hanover Urbanized Area and, as a result ACTPO became an MPO. Prior to becoming an MPO, ACTPO operated as Rural Planning Organization (RPO) from 1998 to 2013. The Adams County Board of Commissioners has designated the ACOPD as the agency to administer the MPO and its Work Program.

The MPO is governed by a single committee responsible for all decision-making related to transportation planning and programming. The staff of the Adams County Office of Planning and Development performs the required planning tasks to ensure that Adams County is meeting the federal transportation requirements and receiving federal and state funds to make necessary improvements to the transportation infrastructure.

## UPWP Development Schedule

---

October 2023	Fall Planning Partners Meeting
October 10, 2023	UPWP Planning Priorities Letter received
January 9, 2024	Draft UPWP submitted for PennDOT/FHWA/FTA review.
January 24, 2024	Final Draft presented to ACTPO Board

## MPO Structure and Agency Responsibilities

---

Adams County will pursue its FY 2024-2025 Work Program as a Metropolitan Planning Organization (MPO) under the moniker of the *Adams County Transportation Planning Organization (ACTPO)*. The staff of ACTPO performs the required planning tasks to ensure that Adams County is meeting the federal transportation requirements and receiving federal and state funds to make necessary improvements to transportation infrastructure.

The MPO is governed by a single committee containing thirteen (13) voting members responsible for all decision-making related to transportation planning and programming. Each voting member is appointed by the organization they represent. Organizations with voting seats include:

- Adams County Boroughs Association (3 members)\*
- Adams County Township Association (3 members)\*\*
- Adams County Commissioners (1 member)
- Adams County Planning Commission (1 member)
- Adams County Chamber of Commerce (1 member)
- Adams County Industrial Development Authority (1 member)
- PennDOT District 8 (1 member)
- PennDOT Central Office (1 member)
- Susquehanna Regional Transit Authority (1 member)

\* Appointed by Adams County Boroughs Association. A minimum of one (1) Borough voting member must represent a municipality in the Hanover Urbanized Area.

\*\* Appointed by Adams County Townships Association. A minimum of one (1) Township voting member must represent a municipality in the Hanover Urbanized Area.

Non-voting members include elected officials, Federal and State agencies, School District transportation officials, airport officials, non-motorized transportation organizations, emergency service representatives, social service providers, and neighboring MPO's.

- Federal Highways Administration
- Federal Transit Administration
- Federal and State Elected Officials
  - Pennsylvania 13<sup>th</sup> Congressional District
  - Pennsylvania 33<sup>rd</sup> Senate District
  - Pennsylvania 91<sup>st</sup> Legislative District
  - Pennsylvania 193<sup>rd</sup> Legislative District
- Adams County Bridge Engineer
- Adams County Emergency Services Department
- Adams County Office for Aging
- Adams County School District Transportation Directors
- Hanover Chamber of Commerce
- Healthy Adams Bicycle Pedestrian Inc.
- Healthy Eastern Adams Rails & Trails
- National Park Service
- PennDOT Maintenance District 8-1
- South Central Community Action Program
- Susquehanna Area Regional Airport Authority
- Franklin County MPO

- Harrisburg Area Transportation Study
- York Area MPO

ACTPO has primary responsibility as an MPO to ensure that the transportation planning process is carried out in accordance with federal and state regulations. ACTPO's secondary responsibility is to promote transportation policies, programs, and projects consistent with a locally adopted transportation plans and transportation improvement programs that are in accord with the Bipartisan Infrastructure Law / Infrastructure Investment and Jobs Act (BIL/IIJA) and any future re-authorization legislation, and the Clean Air Act and all subsequent legislation. Further, ACTPO also has the responsibility to promote environmental justice activities and work to ensure that everyone, especially low income and minority groups, is involved in the planning and programming process. Ultimately, ACTPO's goal is to move people and goods in a safe and efficient manner, while preserving environmental integrity and promoting sound economic development.

#### **A. Federal Highway Administration**

ACTPO is served by FHWA Pennsylvania Division Office. The FHWA Division Office provides leadership, guidance, and direction to State Departments of Transportation and MPOs/RPOs in the planning, construction and maintenance of transportation projects. Working collaboratively with State partners, FHWA Division Offices ensure that the nation's roads, bridges and tunnels are safe and continue to support economic growth and environmental sustainability.

#### **B. Federal Transit Administration**

The FTA field offices, organized by Region, help transit operators, MPOs and state DOTs plan, apply, execute, and complete transit projects in their region. Their primary role is to oversee federal funding, provide grant support and program management as well as guidance on environmental, planning and other critical elements of transit projects. ACTPO is served by the FTA Region III Office (Delaware, Maryland, Pennsylvania, Virginia, West Virginia, and the District of Columbia).

#### **C. Pennsylvania Department of Transportation**

ACTPO works cooperatively with the Pennsylvania Department of Transportation (PennDOT) in carrying out all its transportation planning activities. PennDOT representatives serve on the ACTPO Board. PennDOT is responsible for a number of activities that affect the metropolitan planning process. It is charged with the development of a statewide long-range plan, which will include the Long Range Transportation Plan (LRTP) developed by ACTPO. PennDOT also develops a Statewide Transportation Improvement Program (STIP) that must embody the Transportation Improvement Program (TIP) developed and approved by ACTPO for Adams County. Accordingly, PennDOT participates actively in the process by which projects are prioritized and included in the ACTPO TIP. PennDOT also serves as the primary intermediary between ACTPO and federal transportation agencies: Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Federal Aviation Administration (FAA).

#### **D. Transit Operator**

Susquehanna Regional Transportation Authority, *dba rabbittransit*, is the primary provider of public transportation in Adams County, including ride-sharing programs and handicap accessible vans. This agency is responsible for both the capital and service needs in its service area. It is the principal source for identifying transit projects for inclusion in the transit portion of the ACTPO Long Range Transportation Plan. It also carries out many of the transit planning activities, both funded through ACTPO's regional planning program and other sources.

## Planning Factors, Goals, Priorities and Findings

---

### A. Pennsylvania Department of Transportation Planning Goals

This UPWP furthers the six planning goals found in Pennsylvania's 2045 Long Range Transportation Plan (adopted in 2021):

1. **Safety.** Enhance safety and security for both motorized and non-motorized modes throughout Pennsylvania's transportation system.
2. **Mobility.** Strengthen transportation mobility to meet the increasingly dynamic needs of Pennsylvania residents, businesses, and visitors.
3. **Equity.** Improve transportation access and equity throughout Pennsylvania.
4. **Resilience.** Strengthen Pennsylvania's transportation resilience to climate change and other risks and reduce the environmental impacts associated with transportation improvements.
5. **Performance.** Improve the condition and performance of transportation assets.
6. **Resources.** Structure transportation funding and finance approaches that allocate sufficient resources for system safety, maintenance, preservation, and improvement.

### B. Federal Planning Factors

23 CFR 450 Subpart C specifies the roles and responsibilities of MPOs. The federal planning regulations in 23 CFR 450.306 identifies ten planning factors that must be considered in the metropolitan planning process, which ACTPO has incorporated into their LRTP, TIP, and Public Participation Plan (PPP) among others. Additionally, the U.S. Department of Transportation (USDOT), Federal Highway Administration must certify that a "3C" planning process is being carried out on all transportation projects receiving federal funding. Planning activities identified in this UPWP and other MPO documents strive to incorporate these planning factors, which include:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available for people and for freight
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient transportation system management and operations;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

FAST Act Planning Factors	UPWP Planning Tasks				
	Task 1	Task 2	Task 3	LTAP	ISATO
Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.	X	X	X		
Increase the safety of the transportation system for motorized and non-motorized users.	X	X	X	X	X
Increase the security of the transportation system for motorized and non-motorized users.	X	X	X		X
Increase the accessibility and mobility options available for people and for freight.	X	X	X	X	X
Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.	X	X	X	X	X
Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.	X	X	X	X	X
Promote efficient transportation system management and operations.	X	X	X	X	X
Emphasize the preservation of the existing transportation system.	X	X	X	X	
Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.	X	X	X	X	X
Enhance travel and tourism.	X	X	X		

### C. MPO Priorities for 2024-2025

The overarching goal of the MPO is to produce quality deliverables instead of rushing final planning products and sacrificing quality in the process.

During the 2024-2025 UPWP, the organizational goal in all ACTPO activities will continue to focus on meeting state and federal transportation planning requirements for an MPO. The primary goal is to ensure these required activities are completed. A secondary goal is to align all required MPO plans and planning requirements with the release of the Decennial Census data to ensure that the most up-to-date data is being used to drive the required “3C” planning process. Special emphasis will be focused on identifying areas where planning activities can be better coordinated on a regional basis with the York County MPO (YAMPO) given the shared Hanover Urbanized Area and transportation network connections between the two counties. ACTPO’s specific priorities for the 2024-2025 UPWP have been organized into three distinct tiers.

---

**Tier 1 Short-term Priorities**

---

**1. Transportation Improvement Program (TIP)**

ACTPO will be operating under two separate TIP's during the 2024-2025 UPWP. The 2023-2026 TIP will conclude during the 2024-2025 UPWP. The 2025-2028 TIP is scheduled to be adopted in June 2024 and become effective in October 2024. Work activities will include, development and project selection, public outreach (including PennDOT Connects), fiscal management (modifications and amendments), project coordination and implementation, and adoption.

TIP Years Covered	Public Outreach	Development/Project Selection	Adoption	Fiscal Management	Project Coordination
2023-2026	Ongoing	Ongoing	--	Ongoing	Ongoing
2025-2028	Ongoing	Ongoing	Anticipated	Anticipated	Anticipated

**2. Coordinated Public Transit-Human Services Transportation Plan**

The transit provider within Adams County, the Central Pennsylvania Transportation Authority (CPTA), *dba rabbittransit*, also covers several counties in the surrounding region. As a result, this involves coordination with multiple MPO's. It is anticipated that an update to the Coordinated Public Transit-Human Services Transportation Plan will be completed through a regional effort involving one or more MPO's within the PennDOT District 8 region. It is anticipated that this will occur during the 2024-2025 UPWP.

**3. Environmental Justice Benefits and Burdens**

Presidential Executive Order 12898 states that "each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations." Within the transportation field, environmental justice is guided by three core principles:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low-income populations.
- To ensure the full and fair participation by all potentially affected communities in the transportation decision-making process.
- To prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority or low-income populations.

Since ACTPO utilizes federal funds to plan and implement transportation projects it is responsible for undertaking analysis of federally funded projects listed within the LRTP and TIP. This analysis will be conducted in accordance with FHWA/FTA guidance as well as the Environmental Justice Benefits and Burdens process developed by the MPO's in PennDOT District 8-0. The outcomes of this analysis will also be used to inform the Public Participation process for the LRTP and TIP's developed by ACTPO.

**4. Long Range Transportation Plan (LRTP)**

The Adams County LRTP was adopted on July 27, 2022. Therefore, implementation of the LRTP will be a priority during the 2024-2025 UPWP. In addition to implementation of the LRTP, a few additional MPO plans and document will be reviewed for potential updates during implementation of the LRTP. These include:

- Title VI Program Document

The overall goal remains having all of plans and documents on the same update schedule. This will ensure that all relevant planning requirements for an MPO are on the same time schedule for future updates. Additionally, due to the shared Hanover Urbanized Area, several of the required LRTP elements will need to be coordinated with the York MPO (YAMPO).

---

**Tier 2 Long-term Priorities**

---

**1. Roadway Functional Classification**

The Roadway Functional Classification network for Adams County was last updated in 2016 following the transition from RPO to MPO. In order to meet the stated goal of aligning all required MPO plans and planning requirements with the release of Decennial Census data, the Roadway Functional Classification will be updated upon the release of the updated Urbanized Area data from the 2020 Census. This is anticipated to occur during the 2024-2025 UPWP, pending staff resource availability. The update will require coordination with the York County MPO (YAMPO) given the shared Hanover Urbanized Area and transportation network connections between the two counties. We note that the recommended timeline for completion of such an update is December 29, 2025.

**2. 2025-2027 UPWP**

Given the lead time required to prepare documents and processes to comply with federal and state requirements, it is anticipated that the development of the 2025-2027 UPWP will begin during the 2024-2025 UPWP.

---

**Tier 3 Recurring Priorities**

---

**1. Administrative Duties**

In addition to the multitude state and federal transportation planning requirements facing an MPO, ACTPO staff performs a number of other duties in support of those requirements. These include:

- Staff support for ACTPO meetings,
- UPWP billing and financial management,
- Participation in statewide MPO/RPO meetings and training opportunities,
- Attendance and participation on Susquehanna Regional Transportation Partnership (SRTTP) Board, the Transportation Demand Management (TDM) organization for Central Pennsylvania,
- Review of Traffic Impact Studies/Highway Occupancy Permits on behalf of ACTPO,
- TIP and non-TIP transportation project development and public involvement with municipal officials and citizens,
- Non-motorized transportation planning,
- Safety planning,
- Other transportation related meetings, training and planning related activities as necessary to implement other UPWP priorities.

**2. Performance Measures**

The Moving Ahead for Progress in the 21st Century Act (MAP-21) introduced requirements for performance-based planning and integrated performance management into many federal-aid transportation programs. Under MAP-21, states and regions were required to establish measurable performance targets in support of national goals for Safety, Infrastructure Condition, Congestion Reduction, System Reliability, Freight Movement and Economic Vitality, Environmental Sustainability, and Reducing Delays in Project Delivery. These requirements are

continued in the BII/IJA. MPO's are required to establish and adopt performance measure targets for Safety (PM-1), Asset Management (PM-2) and System Performance (PM-3) on a one, two and four year schedule respectively. Additionally, transit performance measure targets for Asset Management and Safety must be established and adopted as well. During the 2024-2025 UPWP, ACTPO will continue to establish and adopted these performance measures as required and ensure they are applied systematically in the regular, ongoing transportation planning and programming process.

### **3. Local Technical Assistance Program (LTAP)**

ACTPO has partnered with PennDOT since 2007 to assist in delivery of the LTAP program by supporting training classes and technical assistance opportunities within Adams County. This is anticipated to continue in the 2024-2025 UPWP. Additional focus will be placed on promoting Technical Assistance to municipalities as a means of addressing specific technical or safety concerns. This is anticipated to be an ongoing effort for the entire 2024-2025 UPWP.

### **4. Annual List of Federally Obligated Projects**

As a requirement of 23 CFR 450.334, MPOs are required to prepare an annual report that lists and summarizes all projects for which funding has been obligated during the prior Federal Fiscal Year (ending September 30). This is anticipated to be published and distributed annually by ACTPO.

## **D. Pennsylvania Planning Findings**

A Planning Finding is a formal action taken by FTA and FHWA to ensure that STIPs and TIPs are developed according to statewide and metropolitan planning processes consistent with required statutory and regulatory planning and related provisions. A Planning Finding is an opportunity to highlight what works well and what needs improvement in a statewide or metropolitan planning process. The most recent Planning Finding, for the FFY 2023-2026 program, made the following recommendations for integration into the statewide and regional planning and programming processes:

1. Prior to obligation, ensure all projects programmed with HSIP funds (or subsequent cost increases) are evaluated and verified for eligibility and safety cost effectiveness per Publication 638. Continue ongoing efforts to maximize percentage of HSIP annual apportionment and schedule regular coordination meetings with FHWA to discuss challenges and identify opportunities to improve safety programming, programming, and project delivery.
2. Better integrate PennDOT Asset Management Systems (AMS) into the STIP development processes. PennDOT, MPOs/RPOs, and transit agencies review and evaluate their planning agreements and internal procedural documents to ensure they are updated to incorporate new requirements and clearly define and document their roles and responsibilities for carrying out 23 U.S.C 134, 23 U.S.C 150, and 23 CFR 450 Subpart C requirements.
3. Improve the LRTP update and agency coordination by scheduling a coordination meeting at least 30 months prior to the LRTP deadline. The meeting will serve the purpose of discussing roles and responsibilities, reviewing state and federal planning and transportation air quality requirements (where applicable), discussion on how to incorporate PBPP and TPM into the plan update, and identifying key milestones and resources.
4. Undertake efforts to not only verify the status of the subrecipients of PennDOT's Consolidate Planning Grant (CPG), but also undertake a proactive and guidance driven approach to supporting the efforts of their subrecipients to be in compliance with the Title VI requirements in accordance with FTA Circular 4702.1B.
5. All Planning Partners, transit agencies and PennDOT must cooperatively develop an Annual

Listing of Obligated Projects for which Federal funds have been obligated in the previous year in accordance with 23 CFR 450.334. While overall, the MPOs/RPOs have made significant improvements in this effort since it was identified in the 2019 FPF, especially with Highway/Bridge projects, the inclusion of obligated transit projects has been inconsistent. As such, FTA and FHWA recommend PennDOT work with MPOs/RPOs and transit agencies to ensure this requirement is carried out on an annual basis for all federally funded Highway/Bridge and transit projects.

**Page Intentionally Left Blank**

## Task I: Administration

### Responsible Agency

Adams County Office of Planning and Development (ACOPD)

### Cost and Funding Sources

UPWP Year	FHWA (PL)	FTA (MPP)	PennDOT	Local Highway	Local Transit	Total
2024-2025	\$23,000	\$10,000	\$3,500	\$2,250	\$2,500	\$41,250
<b>Total</b>	<b>\$23,000</b>	<b>\$10,000</b>	<b>\$3,500</b>	<b>\$2,250</b>	<b>\$2,500</b>	<b>\$41,250</b>

### Task I Description

**Task I.1 – Program Administration and Coordination:** ACOPD staff will administer the transportation planning program such that all federal requirements are satisfied. This will include:

- A. **2024-2025 UPWP:** Administration of the 2024-2025 UPWP, including submitting quarterly invoices and progress reports, scope adjustments, and contract compliance.
- B. **2025-2027 UPWP:** Development and adoption of the 2025-2027 UPWP.
- C. **ACTPO:** Provide meeting notices and materials including agendas, locations, minutes and other requirements as necessary. Maintain online availability of ACTPO meeting materials. As needed, purchase and maintain software and licenses for programs required to administer MPO tasks.
- D. **Statewide Planning Partner Meetings:** Attend and participate in Statewide Planning Partners meetings, committees, and training opportunities for various District and statewide issues that may occur. Also participate in computer and phone based meetings.
- E. **Annual Listing of Obligated Projects:** Work with PennDOT and SRTA/Rabbittransit to develop an annual listing of obligated projects for each Fiscal Year that meets the requirements and provides explanatory detail for the public.
- F. **Title VI Annual Compliance Report:** Documentation of the Federal Transportation Planning Process, including the annual report of actions. Ensure compliance with all applicable regulations, including FTA.

**Task I.2 – Public Involvement and Outreach:** ACOPD staff will provide public involvement opportunities for various plans, programs, and ACTPO meetings to educate the general public about and ensure their participation in the transportation planning process.

### Task I Deliverables:

- 2025-2027 UPWP
- Annual Listing of Obligated Projects
- Attend Statewide PennDOT Planning Partners Events
- Title VI Annual Compliance Report

**Task I Timeline**

<b>Task</b>	<b>Completion Target</b>
<b>2024-2025 UPWP Administration</b>	Ongoing
<b>2025-2027 UPWP Adoption</b>	January 2025
<b>ACTPO Meetings</b>	Quarterly
<b>Planning Partners Meetings</b>	Ongoing
<b>Annual Listing of Obligated Projects</b>	Annually
<b>Title VI Compliance Report</b>	Annually

## Task II: Transportation Data Collection

### Responsible Agency

Adams County Office of Planning and Development (ACOPD)

### Cost and Funding Sources

UPWP Year	FHWA (PL)	FTA (MPP)	PennDOT	Local Highway	Local Transit	Total
2024-2025	\$40,000	\$20,000	\$5,000	\$5,000	\$5,000	\$75,000
<b>Total</b>	<b>\$40,000</b>	<b>\$20,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$75,000</b>

### Task II Description

**Task II.1 – Data Collection and Analysis:** Evaluate the type of data and analysis necessary to ensure a “3C” transportation planning process is carried out in accordance with federal and state regulations. This will include:

- A. Local Transportation Network:** Provide transportation data collection services to Adams County municipalities as requested to support municipal transportation planning efforts. Purchase supplies and safety materials as needed.
- B. MPO Related Planning Efforts:** A data analysis related to the following plans/projects:
  - Long Range Transportation Plan
  - Congestion Management Plan
  - Travel Demand Model
  - Bicycle & Pedestrian Plan
  - Coordinated Public Transit-Human Services Transportation Plan
  - Roadway Functional Classification
  - Environmental Justice Benefits and Burdens
  - Performance Measures
  - Performance Based Planning and Programming
- C. Geographic Information Systems (GIS) Analysis:** Create, analyze, update and maintain GIS layers and data in support of transportation planning efforts.
- D. Highway Performance Monitoring System (HPMS):** Conduct HPMS data collection efforts. A consultant will be retained to complete this annual activity. Adams County anticipates this activity being conducted so long as it remains an MPO. Should future Census Urbanized Area designations change that status, this activity will be reevaluated in concert with the Department.

**Task II.2 – Training:** Staff will attend training and educational sessions on transportation related data collection and analysis tools related to the plans, programs and projects identified in Task 1 above.

### Task II Deliverables:

- Traffic counts for Adams County Municipalities on an as requested basis.
- Data collection and analysis in support of a “3C” transportation planning process.

**Task II Timeline**

<b>Task</b>	<b>Completion Target</b>
<b>Local Transportation Network Data Requests</b>	Ongoing as requested by municipalities.
<b>MPO Related Planning Efforts</b>	Recurring during entire UPWP
<b>GIS Analysis</b>	Recurring during entire UPWP
<b>Highway Performance Monitoring System (HPMS) Data Collection</b>	Annually
<b>Training</b>	Recurring during entire UPWP.

### Task III: Transportation System Planning

#### Responsible Agency

Adams County Office of Planning and Development (ACOPD)

#### Cost and Funding Sources

UPWP Year	FHWA (PL)	FTA (MPP)	PennDOT	Local Highway	Local Transit	Total
2024-2025	\$100,000	\$25,000	\$12,500	\$12,500	\$6,250	\$156,250
<b>Total</b>	<b>\$100,000</b>	<b>\$25,000</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$6,250</b>	<b>\$156,250</b>

#### Task III Description

**Task III.1 – Tools, Techniques and Analysis:** ACOPD staff will develop, maintain, and update available transportation planning tools using all available data sources in support of a “3C” transportation planning process. Make full use of available PennDOT information database(s) including MPMS, RMS, BMS, accident data, etc. within Adams County.

- A. **Roadway Functional Classification:** Update the Roadway Functional Classification for Adams County by December 29, 2025.
- B. **Travel Demand Model:** Assist with the incorporation of Adams County into the South Central Regional Travel Demand Model. Participate in regional efforts for implementation and operation of the model. Review potential MPO-specific tools and analysis techniques available from the model.
- C. **Performance Measures:** Per the requirements of 23 CFR 490, establish and adopt performance measure targets for Safety (PM-1), Asset Management (PM-2) and System Performance (PM-3) on a one, two and four year schedule respectively. Additionally, adopt Transit Asset Management (TAM) Plan and transit safety performance measure targets.
- D. **Environmental Justice Benefits and Burdens Analysis (EJ):** Prepare Environmental Justice Benefits and Burdens analysis as part of the LRTP update and TIP development processes.

**Task III.2 – Plans, Policies and Procedures:** Development of plans, policies, procedures and programs to address the implementation of federal, state, and local transportation goals, recommendations and projects, including but not limited to system preservation, reducing structurally deficient bridges, improved safety, reduced congestions, lower emissions, increased livability, and programmatic funding.

- A. **Long Range Transportation Plan (LRTP):** Conduct implementation actions of LRTP recommendations.
- B. **Transportation Improvement Program (TIP):** Conduct development, project selection, public outreach, fiscal management, project coordination, adoption and implementation actions for the 2023-2026, and 2025-2028 TIPs according to their respective update cycles (see table on Page 7).
- C. **Air Quality Conformity:** Support PennDOT in completing an air quality conformity determination for each TIP or LRTP update. Work efforts include the identification of air quality significant projects, support for interagency consultation, review of conformity documentation, and completion of associated approval

processes and resolutions.

- D. **Coordinated Public Transit-Human Services Transportation Plan:** Work with YAMPO, *rabbittransit* and other regional entities to develop a plan that identifies the transportation needs of individuals with disabilities, seniors, and people with low incomes and provides strategies for meeting those needs.
- E. **Congestion Management Process (CMP):** Incorporate potential outputs from the South Central Regional Travel Demand Model into an updated CMP and prepare a report on congestion as appropriate to identify the results. The scope and timeline for delivery of an updated CMP will be determined based on when Adams County is incorporated into the model and when data outputs will be available.
- F. **Title VI Program:** Review, update and adopt a Title VI Program document that includes, but is not limited to Title VI Policies and Procedures, a Public Participation Plan (PPP), a Limited English Proficiency Plan (LEP), and other requirements as needed. The Title VI Program will be developed to meet all FTA, FHWA, and PennDOT Bureau of Equal Opportunity (BEO) requirements.
- G. **Public Participation Plan (PPP):** Conduct public participation plan implementation as required.
- H. **Federal Policy Acts:** Work with PennDOT, FHWA and FTA to implement provisions of the applicable federal transportation legislation as necessary.

**Task III.3 – Land Use and Transportation Outreach:** ACOPD staff will continue to advance linkages between county and municipal comprehensive planning policies, including land use, economic development, environmental resources, etc., and federal, state, and local transportation policies and initiatives. Additionally, staff will advocate for and develop strategies for using transportation related policy tools, including access management, context sensitive design, etc. with municipal officials, developers, and design professionals as part of the project development process.

- A. **Susquehanna Regional Transportation Partnership (SRTP):** Attendance and participation on Susquehanna Regional Transportation Partnership (SRTP) Board, the Transportation Demand Management (TDM) organization for Central Pennsylvania.
- B. **Safety and Operations:** Participate in traffic safety and system operations planning efforts, including but not limited to:
  - Roadway Safety Audits (RSA) efforts
  - Transportation Systems Management and Operations (TSMO) initiatives
  - Highway Safety Improvement Program (HSIP) reviews and implementation
- C. **Project Development and Involvement:** Participate in the planning processes, project development, implementation and public involvement process for TIP and non-TIP transportation projects in Adams County. This will involve meeting participation at the local, regional and state levels. Specific meetings include, but are not limited to:
  - District 8 Traffic Impact Study/HOP Scoping meetings
  - Municipal Planning Commission and Supervisor/Council meetings
  - Municipal land use implementation tool meetings
  - PennDOT and Local Lead project meetings

- Discussions between District 8 Planner and MPOs
- PennDOT Connects meetings
- Adams County Council of Government meetings
- Bicycle and pedestrian advocacy groups
- Transit provider meetings

**Task III Deliverables:**

- Conduct Public Outreach for the 2025-2028 TIPs.
- Modify and Amend the 2023-2026 and 2025-2028 TIPs
- Develop 2025-2028 TIP
- Air Quality Conformity Determinations as required by TIP and LRTP updates
- Prepare an EJ Benefits and Burdens analysis for the 2025-2028 TIP.
- Develop and adopt Performance Measures as needed.
- Update Coordinated Public Transit-Human Services Transportation Plan
- Adopt and report on performance measures as identified by state and federal planning efforts.
- Review Public Participation Plan and update as needed.
- Review Limited English Proficiency Plan and update as needed.
- Develop a comprehensive Title VI Program document that complies with all FHWA, FTA, and PennDOT BOE requirements, along with other applicable non-discrimination policies and update as needed.
- Attend regional transportation meetings as appropriate.
- Complete Adams County Bicycle/Pedestrian Plan
- Attend District 8 Highway Occupancy Permit (HOP)/Traffic Impact Study (TIS) meetings as needed.
- Attend local meetings to discuss/promote land use and transportation planning policies within Adams County.

**Task III Timeline**

<b>Task</b>	<b>Completion Target</b>
<b>2023-2026 TIP Activities</b>	Ongoing during entire UPWP
<b>2025-2028 TIP Adoption and Activities</b>	Ongoing during entire UPWP
<b>Air Quality Conformity Determinations</b>	As required with TIP and LRTP Updates
<b>Performance Measures Adoption</b>	As required by BII/IIJA and FTA
<b>EJ Benefits and Burdens Analysis</b>	As required with TIP and LRTP Updates
<b>Coordinated Public Transit-Human Services Plan</b>	2024
<b>Travel Demand Model Update</b>	TBD based on South Central TDM development
<b>Congestion Management Process Update</b>	TBD based on South Central TDM development
<b>Public Participation Plan Implementation</b>	Ongoing during entire UPWP
<b>Title VI Program</b>	2025
<b>Updated Functional Classification</b>	December 29, 2025
<b>SRTP Board Work Meetings</b>	Bi-monthly.
<b>Project Development and Involvement</b>	Recurring during entire UPWP
<b>Safety and Operations Planning</b>	Recurring during entire UPWP

## Task IV: Local Technical Assistance Program (LTAP)

### Responsible Agency

Adams County Office of Planning and Development (ACOPD)

### Cost and Funding Sources

UPWP Year	FHWA (PL)	FTA (MPP)	PennDOT	Local Highway	Local Transit	Total
2024-2025	\$5,000	\$0	\$0	\$0	\$0	\$5,000
<b>Total</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>

### Task IV Description

**Task IV.1 – LTAP Course Programming:** Identify municipal road crew and management training needs within Adams County based on municipal feedback, historical data, knowledge of region, and district municipal services representative's input. Incorporate this information into an annual calendar. Use this calendar to work with PennDOT to schedule training dates and training site locations. Perform class responsibilities, including logistics, registration, room set-up, food, etc.

**Task IV.2 –Marketing and Research:** In conjunction with the PennDOT, develop a plan to market the value of LTAP training, technical assistance, promote upcoming classes and LTAP outreach activities throughout the region.

**Task IV.3 – Administration and Reporting:** Work with PennDOT Project Manager to develop a budget, including costs for outreach activities. Participate in conference calls and statewide meetings to maintain regular communication with PennDOT. Develop and submit annual report that details an evaluation of training, marketing and outreach activities, and recommendations for future activities with LTAP in the region.

### Task IV Deliverables:

- LTAP Annual Report

### Task IV Timeline

Task	Completion Target
LTAP Course Programming	Recurring over entire UPWP timeframe.
Marketing and Research	Recurring over entire UPWP timeframe.
Administration and Reporting	Recurring over entire UPWP timeframe.

## Task V: Increasing Safe and Accessible Transportation Options (ISATO)

### Responsible Agency

Adams County Office of Planning and Development (ACOPD)

### Cost and Funding Sources

UPWP Year	FHWA (PL)	FTA (MPP)	PennDOT	Local Highway	Local Transit	Total
2024-2025	\$5,000	\$0	\$0	\$0	\$0	\$5,000
<b>Total</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>

### Task V Description

**Task V.1 – Adams County Active Transportation Safety Analysis Tool:** Continue to develop and refine the Adams County Active Transportation and Safety Analysis tool to 1) identify the level of stress felt by pedestrians and bicyclists along roads throughout Adams County, 2) identify gaps in the active transportation network in Adams County, and 3) identify locations of potential active transportation safety improvements in Adams County.

This will be accomplished through the development of a set of criteria to measure the amount of stress facing active transportation users as a baseline to evaluate, guide, and expand active transportation network planning. It will also involve establishing a methodology to maintain the data supporting this tool at a countywide and statewide level.

This tool will then be used by the MPO to identify locations of potential active transportation network connections and safety improvements for to prioritize for incorporation into existing projects and/or future funding opportunities.

### Task V Deliverables:

- Adams County Active Transportation Safety Analysis Tool, including public facing GIS hub map.

### Task V Timeline

Task	Completion Target
<b>Adams County Active Transportation Safety Analysis Tool</b>	Ongoing during entire UPWP

## Plan/Activity Milestones

The following tables identifies ACTPO, Federal and State required activities as part of the transportation planning process. The following tables highlight the range of state and federal planning requirements for an MPO to help track priorities from one UPWP to the next.

Plans	Required Update Cycle	Current Status		Future Status			Responsible Entities	
		Fiscal Year(s) Covered	Adoption/ Completion	Required Adoption	Fiscal Year(s) Covered	Targeted Completion	Lead Agencies	Support Agencies
<i>Long Range Transportation Plan (LRTP)</i>	5 Years	2017 - 2040	July 27, 2022	July 27, 2027	2022 - 2050	July 2027	ACTPO	PennDOT, FHWA, FTA
<i>Transportation Improvement Program (TIP)</i>	2 Years	2023 - 2026	June 22, 2022	June 2024	2025 - 2028	June 26 2024	ACTPO PennDOT	FHWA, FTA
<i>Unified Planning Work Program (UPWP)</i>	2 Years	2022 - 2024	January 26, 2022	January 2024 January 2025	2024 - 2025 2025 - 2027	January 2024 January 2025	ACTPO	PennDOT, FHWA, FTA
<i>Congestion Management Process (CMP) Plan</i>	<i>Optional</i>	--	1996	A timeline will be determined based on when Adams County is incorporated into the South Central Regional TDM and when outputs from the TDM will be available.			ACTPO	PennDOT, FHWA, Regional D-8 MPO's
<i>Countywide Bicycle and Pedestrian Plan</i>		Incorporated into adopted LRTP.		Update with LRTP Update			ACTPO	PennDOT
<i>Coordinated Public Transit Plan</i>		--	July 31, 2013	2024 or as determined in conjunction with <i>rabbittransit</i> , YAMPO and/or other regional District 8 MPO's.			<i>rabbittransit</i> / ACTPO/ YAMPO	PennDOT, FTA, Regional D-8 MPO's

**Page Intentionally Left Blank**

Policies and Procedures	Required Update Cycle	Current Status		Future Status			Responsible Entities	
		Fiscal Year(s) Covered	Adoption/ Completion	Required Adoption	Fiscal Year(s) Covered	Targeted Completion	Lead Agencies	Support Agencies
<i>Title VI Policy &amp; Procedures</i>	With LTRP	Ongoing	November 6, 2013	Following update of Public Participation Plan.			ACTPO	PennDOT, FHWA
<i>Public Participation Plan (PPP)</i>	With LTRP	Ongoing	January 24, 2024	Ongoing			ACTPO	PennDOT, FHWA
<i>Limited English Proficiency Plan (LEP)</i>	With LTRP	Ongoing	June 25, 2014	Following update of Public Participation Plan.			ACTPO	PennDOT, FHWA
<i>ACTPO Bylaws</i>	After Census	Ongoing	January 24, 2024	Ongoing			ACTPO	--

Programs and Analysis	Required Update Cycle	Current Status		Future Status			Responsible Entities	
		Fiscal Year(s) Covered	Adoption/ Completion	Required Adoption	Fiscal Year(s) Covered	Targeted Completion	Lead Agencies	Support Agencies
<i>Local Technical Assistance Program (LTAP)</i>	N/A	Ongoing		Recurring over entire UPWP timeframe.			PennDOT	ACTPO
<i>Roadway Functional Classification Update</i>	After Census	Ongoing	August 17, 2016	Timing based on 2020 Census Data availability			ACTPO	PennDOT, FHWA
<i>Travel Demand Model (TDM)</i>	With CMP/ L RTP	Ongoing	September 2008	Incorporate Adams County into South Central Regional TDM			Regional	
<i>Environmental Justice (EJ) Benefits and Burdens</i>	With TIP/L RTP	--	--	June 2024	2025 - 2028	June 26, 2024	ACTPO	PennDOT, FHWA, FTA

**Page Intentionally Left Blank**

Performance Measures	Required Update Cycle	Current Status		Future Status			Responsible Entities	
		Fiscal Year(s) Covered	Adoption/ Completion	Required Adoption	Fiscal Year(s) Covered	Targeted Completion	Lead Agencies	Support Agencies
<i>Annual List of Federally Obligated Projects</i>	Yearly	Ongoing	December 2023	Annually per timeline established by 23 CFR 450.334			PennDOT	ACTPO, FHWA
<i>Safety Performance Measures (PM-1)</i>	Yearly	Ongoing	February 1, 2023	Annually at January ACTPO Meeting			PennDOT	ACTPO, FHWA
<i>Pavement &amp; Bridge Performance Measures (PM-2)</i>	2 Years	Ongoing	April 26, 2023	2025	--	2025	PennDOT	ACTPO, FHWA
<i>System Performance Measures (PM-3)</i>	4 Years	Ongoing	April 26, 2023	2027	--	2027	PennDOT	ACTPO, FHWA
<i>Transit Asset Management (TAM) Plan</i>	4 Years	--	--	Per SRTA Schedule			SRTA	ACTPO, FTA
<i>Transit Safety Performance Measures</i>	4 Years	--	--	Per SRTA Schedule			SRTA	ACTPO, FTA

**Page Intentionally Left Blank**

## Budget Summary

2024 – 2025 UPWP (Year 1)		Highway			Transit	
Tasks	Total Budget	FHWA (PL)	PennDOT	Local Highway	FTA (MPP)	Local Transit
I. Administration	\$41,250	\$23,000	\$3,500	\$2,250	\$10,000	\$2,500
II. Transportation Data Collection	\$75,000	\$40,000	\$5,000	\$5,000	\$20,000	\$5,000
III. Transportation System Planning	\$156,250	\$100,000	\$12,500	\$12,500	\$25,000	\$6,250
Subtotal	\$272,500	\$163,000	\$21,000	\$19,750	\$55,000	\$13,750
Supplemental Planning Funds						
IV. Local Technical Assistance Program (LTAP)	\$5,000	\$5,000	\$0	\$0	\$0	\$0
V. Increasing Safe and Accessible Transportation Options (ISATO)	\$5,000	\$5,000	\$0	\$0	\$0	\$0
Subtotal	\$10,000	\$10,000	\$0	\$0	\$0	\$0
PROGRAM TOTAL	\$282,500	\$173,000	\$21,000	\$19,750	\$55,000	\$13,750

Project Information							FFY 2025 Costs					FFY 2026 Costs					FFY 2027 Costs					FFY 2028 Costs									
County	S.R.	Sec.	Project	Project Title	Phase	Area	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	^ Milestones
Adams			87792	Bridge Reserve	C	BRDG	BOF	96,000				96,000	BOF	608,000				608,000													
Adams			87793	Highway Reserve	C	HRST							STP	12,011				12,011													
Adams			87793	Highway Reserve	C	HRST							NHPP	800,782				800,782	NHPP	818,373				818,373	NHPP	2,461,000				2,461,000	
Adams			87807	Delivery / Consult Assist	P	PRA			581	400,000		400,000			581	400,000		400,000			581	400,000		400,000			581	400,000		400,000	
Adams			87807	Delivery / Consult Assist	C	PRA			581	200,000		200,000			581	200,000		200,000			581	200,000		200,000			581	200,000		200,000	
Adams			87811	HSIP Line Item	C	SAMI	HSIP	267,910				267,910																			
Adams			119288	Carbon Reduction Program (CRP) Hanover RSL	C	HRST	CRPU	263,807				263,807	CRPU	269,103				269,103	CRPU	269,103				269,103	CRPU	269,103				269,103	
Adams			119288	Carbon Reduction Program (CRP) Hanover RSL	C	HCON	CRP	385,000				385,000	CRP	395,000				395,000	CRP	395,000				395,000	CRP	395,000				395,000	
Adams		RSP	82372	SRTTP Rideshare Program	P	PT	STP	70,403				70,403	STP	71,521				71,521	STP	65,441				65,441	STP	66,095				66,095	
Adams		RWY	58137	Eisenhower Drive Extension	F	HCON	STP	1,036,147	581	664,863		1,701,010																			
Adams		RWY	58137	Eisenhower Drive Extension	F	HCON	BRIP	291,816	185	266,200		558,016																			
Adams		RWY	58137	Eisenhower Drive Extension	U	HCON			185	120,000		120,000	STP	768,230				768,230	STP	373,059	581	1,149,000		1,522,059	STP	958,480	581	3,330,696		4,289,176	
Adams		RWY	58137	Eisenhower Drive Extension	R	HCON			581	1,213,707		1,213,707			581	3,467,000		3,467,000									581	417,020		417,020	
Adams		RWY	58137	Eisenhower Drive Extension	R	HCON			185	750,237		750,237			185	979,653		979,653									581	2,172,383		2,172,383	
Adams		RWY	58137	Eisenhower Drive Extension	C	HCON															s581	2,500,000		2,500,000			s581	2,500,000		2,500,000	8/13/2026 E
Adams	15	059	116595	US 15 Preservation NorthBound	+C	HRST	NHPP	3,257,000				3,257,000	NHPP	369,590				369,590													12/14/2023 A
Adams	34	046	87433	Carlisle Road Bridge 4	C	BRDG			581	1,113,430		1,113,430																			1/9/2025 E
Adams	34	066	117593	Biglerville Rd and Goldenville Rd Int	+P	SAMI	HSIP	5,300				5,300																			
Adams	34	066	117593	Biglerville Rd and Goldenville Rd Int	F	SAMI	HSIP	4,200				4,200																			
Adams	34	066	117593	Biglerville Rd and Goldenville Rd Int	C	HCON							HSIP	37,011				37,011													1/1/2026 E
Adams	94	032	115745	Carlisle Pike Resurface 2	+C	HCON							NHPP	1,905,628				1,905,628	NHPP	1,905,627				1,905,627							11/6/2025 E
Adams	116	043	106665	PA 116 over Trib Marsh Crk	+C	BRDG	STP	239,450				239,450																			5/9/2024 E
Adams	116	043	106665	PA 116 over Trib Marsh Crk	+C	BRDG	BRIP	1,117,184				1,117,184																			5/9/2024 E
Adams	234	027	116268	East Berlin and Stoney Pt Int	+F	SAMI	HSIP	175,000				175,000																			
Adams	234	027	116268	East Berlin and Stoney Pt Int	+U	SAMI	HSIP	250,000				250,000																			
Adams	234	027	116268	East Berlin and Stoney Pt Int	+R	SAMI	HSIP	250,000				250,000																			
Adams	234	027	116268	East Berlin and Stoney Pt Int	+C	SAMI							HSIP	837,309				837,309	HSIP	648,130				648,130	HSIP	1,019,000				1,019,000	12/10/2026 E
Adams	234	029	116594	East Berlin Rd and Peepytown Rd Int	+F	HCON	STP	75,000				75,000																			
Adams	234	029	116594	East Berlin Rd and Peepytown Rd Int	+U	HCON							STP	250,000				250,000													
Adams	234	029	116594	East Berlin Rd and Peepytown Rd Int	+R	HCON	STP	250,000				250,000																			
Adams	234	029	116594	East Berlin Rd and Peepytown Rd Int	+C	HCON							STP	175,557				175,557	STP	1,149,000				1,149,000	STP	1,002,425				1,002,425	12/10/2026 E
Adams	394	010	90698	Hunterstown Hampton Rd ov Conewago Cr	+P	BRDG	STP	300,000				300,000																			
Adams	394	010	90698	Hunterstown Hampton Rd ov Conewago Cr	+F	BRDG							BRIP	280,000				280,000													
Adams	394	010	90698	Hunterstown Hampton Rd ov Conewago Cr	C	BRDG															581	708,617		708,617							1/1/2027 E
Adams	394	010	90698	Hunterstown Hampton Rd ov Conewago Cr	C	BRDG															185	580,500		580,500			581	754,282		754,282	1/1/2027 E
Adams	1015	019	116269	Hanover Street and Red Hill Rd Int	P	SAMI	HSIP	46,590				46,590																			
Adams	1015	019	116269	Hanover Street and Red Hill Rd Int	F	SAMI							HSIP	31,060				31,060													
Adams	1015	019	116269	Hanover Street and Red Hill Rd Int	U	SAMI							HSIP	23,620				23,620													
Adams	1015	019	116269	Hanover Street and Red Hill Rd Int	R	SAMI							HSIP	90,000				90,000													
Adams	1015	019	116269	Hanover Street and Red Hill Rd Int	C	SAMI													HSIP	370,870				370,870							1/1/2027 E
Adams	1017	006	78642	Red Bridge Rd over Conewago Creek	+F	BRDG	BOF	500,000				500,000																			
Adams	1017	006	78642	Red Bridge Rd over Conewago Creek	+C	BRDG																			BRIP	726,359				726,359	1/1/2027 E
Adams	1017	0																													

Project Information							FFY 2025 Costs						FFY 2026 Costs						FFY 2027 Costs						FFY 2028 Costs						
County	S.R.	Sec.	Project	Project Title	Phase	Area	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	^ Milestones
Adams	3005	013	90752	Pumping Station Rd ov Trib to Marsh Cr	+P	BRDG							BOF	160,000				160,000													
Adams	3005	013	90752	Pumping Station Rd ov Trib to Marsh Cr	F	BRDG															185	59,000		59,000							
Adams	3005	013	90752	Pumping Station Rd ov Trib to Marsh Cr	C	BRDG																					185	812,641		812,641	1/1/2028 E
Adams	3005	013	90752	Pumping Station Rd ov Trib to Marsh Cr	C	BRDG																					581	2,002		2,002	1/1/2028 E
Adams	3008		117174	Cunningham Rd ovr Trib Marsh Creek	P	BRDG																					185	232,000		232,000	
Adams	4008	033	90782	Brysonia Rd over Conwago Cr	+P	BRDG													BOF	440,000				440,000							
Adams	4008	033	90782	Brysonia Rd over Conwago Cr	+F	BRDG																			BOF	375,000				375,000	
Adams	7218	BRG	18154	Stoney Point Road Bridge	C	BRDG	BOF	691,000	183	129,563	43,187.00	863,750	BRIP	183,181	183	34,347	11,449	228,977													3/13/2025 E
Adams	7401	BRG	18086	Country Club Road Bridge	F	BRDG													BOF	200,000	183	37,500	12,500	250,000							
Adams	7401	BRG	18086	Country Club Road Bridge	R	BRDG																			BOF	16,000	183	3,000	1,000	20,000	
Totals for: Adams								9,671,807		4,858,000	43,187	14,572,994		10,192,103		5,331,000	11,449	15,534,552		9,231,103		8,365,000	12,500	17,608,603		8,967,103		8,837,000	1,000	17,805,103	65,521,252
Overall Totals:								9,671,807		4,858,000	43,187	14,572,994		10,192,103		5,331,000	11,449	15,534,552		9,231,103		8,365,000	12,500	17,608,603		8,967,103		8,837,000	1,000	17,805,103	65,521,252

d Discretionary

e Economic Development

f Flex

fd Flexed

s Spike

+ Indicates phase qualifies for TOLL funds

\* Includes Conversion Amount



Obligations have occurred

^ PE-NEPA, FD-PSE CO, UTL-Fnl UTL Clr, ROW-Cond ROW, CON-Let

Adams																												
Project Information									First Four Years						Second Four Years						Third Four Years							
County	District	S.R.	Section	Project	Project Title	Phase	Area	Year	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	Totals	^Milestones
Adams	8	0		87792	Bridge Reserve	C	BRDG	2033	BOF	704,000				704,000	BOF	564,460				564,460	BOF	4,345,000	185	166,753		4,511,753	5,780,213	
Adams	8	0		87792	Bridge Reserve	C	BRDG	2033													BRIP	4,575,000				4,575,000	4,575,000	
Adams	8	0		87793	Highway Reserve	C	HRST	2033	STP	12,011				12,011													12,011	
Adams	8	0		87793	Highway Reserve	C	HRST	2033	NHPP	4,080,155				4,080,155	NHPP	9,844,000				9,844,000	NHPP	9,683,000				9,683,000	23,607,155	
Adams	8	0		87807	Delivery / Consult Assist	P	PRA	2028			581	1,600,000		1,600,000													1,600,000	
Adams	8	0		87807	Delivery / Consult Assist	C	PRA	2028			581	800,000		800,000													800,000	
Adams	8	0		87811	HSIP Line Item	C	SAMI	2033	HSIP	267,910				267,910	HSIP	2,065,249				2,065,249	HSIP	4,076,000				4,076,000	6,409,159	
Adams	8	0		119288	Carbon Reduction Program (CRP) Hanover RSL	C	HCON	2033	CRP	1,570,000				1,570,000	CRP	1,580,000				1,580,000	CRP	1,581,000				1,581,000	4,731,000	
Adams	8	0		119288	Carbon Reduction Program (CRP) Hanover RSL	C	HRST	2028	CRPU	1,071,116				1,071,116													1,071,116	
Adams	8	0	RSP	82372	SRTP Rideshare Program	P	PT	2028	STP	273,460				273,460													273,460	
Adams	8	0	RWY	58137	Eisenhower Drive Extension	F	HCON	2025	BRIP	291,816	185	266,200		558,016													558,016	
Adams	8	0	RWY	58137	Eisenhower Drive Extension	F	HCON	2025	STP	1,036,147	581	664,863		1,701,010													1,701,010	
Adams	8	0	RWY	58137	Eisenhower Drive Extension	U	HCON	2029			581	4,479,696		4,479,696													4,479,696	
Adams	8	0	RWY	58137	Eisenhower Drive Extension	U	HCON	2029	STP	2,099,769	185	120,000		2,219,769	STP	1,027,000	581	708,515		1,735,515							3,955,284	
Adams	8	0	RWY	58137	Eisenhower Drive Extension	R	HCON	2028			581	7,270,110		7,270,110													7,270,110	
Adams	8	0	RWY	58137	Eisenhower Drive Extension	R	HCON	2028			185	1,729,890		1,729,890													1,729,890	
Adams	8	0	RWY	58137	Eisenhower Drive Extension	C	HCON	2033									185	3,725,712		3,725,712							3,725,712	8/13/2026 E
Adams	8	0	RWY	58137	Eisenhower Drive Extension	C	HCON	2033							BRIP	3,231,100	581	19,691,485		22,922,585	BRIP	1,059,000	581	15,803,000		16,862,000	39,784,585	8/13/2026 E
Adams	8	0	RWY	58137	Eisenhower Drive Extension	C	HCON	2033			581	5,000,000		5,000,000	STP	6,081,000	581	10,000,000		16,081,000	STP	7,564,864	185	2,028,289		9,593,153	30,674,153	8/13/2026 E
Adams	8	15	041	99727	US 15 Bridge PM#2	C	BRDG	2033													NHPP	161,000				161,000	161,000	1/1/2034 E
Adams	8	15	059	116595	US 15 Preservation NorthBound	+C	HRST	2026	NHPP	3,626,590				3,626,590													3,626,590	12/14/2023 A
Adams	8	30	0	99830	York Road over Brush Run	P	BRDG	2033															185	150,000		150,000	150,000	
Adams	8	30	142	99781	Chambersburg Road Bridge	P	BRDG	2033															185	441,000		441,000	441,000	
Adams	8	30	143	99784	York Road Bridge	P	BRDG	2033															185	274,000		274,000	274,000	
Adams	8	34	046	87433	Carlisle Road Bridge 4	C	BRDG	2025			581	1,113,430		1,113,430													1,113,430	1/9/2025 E
Adams	8	34	066	117593	Biglerville Rd and Goldenville Rd Int	+P	SAMI	2025	HSIP	5,300				5,300													5,300	
Adams	8	34	066	117593	Biglerville Rd and Goldenville Rd Int	F	SAMI	2025	HSIP	4,200				4,200													4,200	
Adams	8	34	066	117593	Biglerville Rd and Goldenville Rd Int	C	HCON	2026	HSIP	37,011				37,011													37,011	1/1/2026 E
Adams	8	94	029	78672	PA 94 and Berlin Road	+P	HCON	2033													STP	394,136				394,136	394,136	
Adams	8	94	032	115745	Carlisle Pike Resurface 2	+C	HCON	2027	NHPP	3,811,255				3,811,255													3,811,255	11/6/2025 E
Adams	8	97	0	90686	Piney Creek Bridge - 1	C	BRDG	2033															581	355,000		355,000	355,000	1/1/2034 E
Adams	8	97	012	99786	Piney Creek Bridge - 2	P	BRDG	2033															581	208,000		208,000	208,000	
Adams	8	116	0	99776	West Middle Street Bridge	P	BRDG	2033															581	150,000		150,000	150,000	
Adams	8	116	043	106665	PA 116 over Trib Marsh Crk	+C	BRDG	2025	STP	239,450				239,450													239,450	5/9/2024 E
Adams	8	116	043	106665	PA 116 over Trib Marsh Crk	+C	BRDG	2025	BRIP	1,117,184				1,117,184													1,117,184	5/9/2024 E
Adams	8	116	047	99812	Plum Creek Bridge	+P	BRDG	2033															581	250,000		250,000	250,000	
Adams	8	134	006	99815	Taneytown Road Bridge	+P	BRDG	2033															581	208,000		208,000	208,000	
Adams	8	194	0	99660	Hanover Pike Bridge PM	P	BRDG	2033															581	150,000		150,000	150,000	

\* Includes Conversion Amount

+ Indicates phase qualifies for TOLL funds

^ PE-NEPA, FD-PSE CO, UTL-Fnl UTL Clr, ROW-Cond ROW, CON-Let

Adams																												
Project Information									First Four Years						Second Four Years						Third Four Years							
County	District	S.R.	Section	Project	Project Title	Phase	Area	Year	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	Fed.	Federal	St.	State	Local	Total	Totals	^Milestones
Adams	8	1015	019	116269	Hanover Street and Red Hill Rd Int	R	SAMI	2026	HSIP	90,000				90,000													90,000	
Adams	8	1015	019	116269	Hanover Street and Red Hill Rd Int	C	SAMI	2027	HSIP	370,870				370,870													370,870	1/1/2027 E
Adams	8	1017	006	78642	Red Bridge Rd over Conewago Creek	+F	BRDG	2025	BOF	500,000				500,000													500,000	
Adams	8	1017	006	78642	Red Bridge Rd over Conewago Creek	+C	BRDG	2031	BOF	182,021				182,021	BOF	1,000,000				1,000,000							1,182,021	1/1/2027 E
Adams	8	1017	006	78642	Red Bridge Rd over Conewago Creek	+C	BRDG	2031	BRIP	726,359				726,359	BRIP	1,273,641				1,273,641							2,000,000	1/1/2027 E
Adams	8	1019	012	90702	Pine Run Road bridge	P	BRDG	2033															581	139,000		139,000	139,000	
Adams	8	1020	0	90727	Trib to Latimore Creek	P	BRDG	2033															581	78,000		78,000	78,000	
Adams	8	1020	013	90707	Bermudian Creek Bridge	P	BRDG	2033															185	127,000		127,000	127,000	
Adams	8	1022	0	99666	Woodside Road Bridge PM	P	BRDG	2033															185	100,000		100,000	100,000	
Adams	8	2006	005	99743	Centenial Road Bridge PM	P	BRDG	2029									185	120,000		120,000							120,000	
Adams	8	2007	0	99749	Edgegrove Road Bridge PM	P	BRDG	2025	BOF	100,000				100,000													100,000	
Adams	8	2009	017	80962	Chapel Rd over Plum Crk	+P	BRDG	2026	BRIP	328,000				328,000													328,000	
Adams	8	2009	017	80962	Chapel Rd over Plum Crk	F	BRDG	2027			185	308,000		308,000													308,000	
Adams	8	2009	017	80962	Chapel Rd over Plum Crk	+C	BRDG	2030	BRIP	426,979				426,979	BRIP	1,131,259				1,131,259							1,558,238	1/1/2028 E
Adams	8	2014	0	90743	Piney Creek Bridge	P	BRDG	2033															581	150,000		150,000	150,000	
Adams	8	2014	0	117184	SR 2014 Bridge	P	BRDG	2033															185	232,000		232,000	232,000	
Adams	8	2014	0	117184	SR 2014 Bridge	F	BRDG	2033															185	154,000		154,000	154,000	
Adams	8	2014	0	117184	SR 2014 Bridge	C	BRDG	2033															185	671,958		671,958	671,958	1/1/2034 E
Adams	8	2014	021	90740	Alloway Creek Bridge	+C	BRDG	2028	BRIP	1,982,021	185	685,359		2,667,380													2,667,380	1/15/2026 E
Adams	8	2014	021	90740	Alloway Creek Bridge	+C	BRDG	2028	BOF	759,412				759,412													759,412	1/15/2026 E
Adams	8	2015	0	99751	Brickcrafters Road Bridge	P	BRDG	2033															185	205,000		205,000	205,000	
Adams	8	2015	0	99751	Brickcrafters Road Bridge	F	BRDG	2033															185	185,000		185,000	185,000	
Adams	8	2015	0	99751	Brickcrafters Road Bridge	C	BRDG	2033															581	672,000		672,000	672,000	1/1/2034 E
Adams	8	2016	0	99752	Sells Station Road Bridge	P	BRDG	2033															581	150,000		150,000	150,000	
Adams	8	2016	0	99752	Sells Station Road Bridge	C	BRDG	2033															581	185,000		185,000	185,000	1/1/2034 E
Adams	8	2020	0	99761	Sach's Road Bridge PM	P	BRDG	2033															581	150,000		150,000	150,000	
Adams	8	2027	008	99756	Bollinger Road Bridge PM	P	BRDG	2033															581	104,000		104,000	104,000	
Adams	8	2027	008	99756	Bollinger Road Bridge PM	C	BRDG	2033															581	161,000		161,000	161,000	1/1/2034 E
Adams	8	3001	0	99821	Carlisle Street Bridge	P	BRDG	2033															581	150,000		150,000	150,000	
Adams	8	3001	052	87432	State Street Bridge	P	BRDG	2033															581	100,000		100,000	100,000	
Adams	8	3001	052	87432	State Street Bridge	C	BRDG	2033															581	654,000		654,000	654,000	1/1/2034 E
Adams	8	3002	016	99832	Rock Creek Bridge	+C	BRDG	2029	STP	1,192,181				1,192,181													1,192,181	12/11/2025 E
Adams	8	3002	016	99832	Rock Creek Bridge	+C	BRDG	2029	BRIP	908,460				908,460	BOF	72,542				72,542							981,002	12/11/2025 E
Adams	8	3002	016	99832	Rock Creek Bridge	+C	BRDG	2029	BOF	1,420,567				1,420,567													1,420,567	12/11/2025 E
Adams	8	3005	0	99836	Pumping Station Road Brdg	+P	BRDG	2033													BOF	150,000				150,000	150,000	
Adams	8	3005	013	90752	Pumping Station Rd ov Trib to Marsh Cr	+P	BRDG	2026	BOF	160,000				160,000													160,000	
Adams	8	3005	013	90752	Pumping Station Rd ov Trib to Marsh Cr	F	BRDG	2027			185	59,000		59,000													59,000	
Adams	8	3005	013	90752	Pumping Station Rd ov Trib to Marsh Cr	C	BRDG	2029			185	812,641		812,641			185	140,599		140,599							953,240	1/1/2028 E
Adams	8	3005	013	90752	Pumping Station Rd ov Trib to Marsh Cr	C	BRDG	2029			581	2,002		2,002													2,002	1/1/2028 E
Adams	8	3008	0	117174	Cunningham Rd ovr Trib Marsh Creek	P	BRDG	2028			185	232,000		232,000													232,000	
Adams	8	3008	0	117174	Cunningham Rd ovr Trib Marsh Creek	F	BRDG	2029									185	185,000		185,000							185,000	
Adams	8	3008	0	117174	Cunningham Rd ovr Trib Marsh Creek	C	BRDG	2030									185	634,000		634,000							634,000	1/1/2030 E
Adams	8	3009	020	99862	Harbaugh Valley Road Brdg	P	BRDG	2033															581	104,000		104,000	104,000	
Adams	8	4001	0	92564	Old Carlisle Road Bridge	P	BRDG	2033															581	150,000		150,000	150,000	
Adams	8	4008	033	90782	Brysonia Rd over Conwago Cr	+P	BRDG	2027	BOF	440,000				440,000													440,000	
Adams	8	4008	033	90782	Brysonia Rd over Conwago Cr	+F	BRDG	2028	BOF	375,000				375,000													375,000	
Adams	8	4008	033	90782	Brysonia Rd over Conwago Cr	+C	BRDG	2032																				

\* Includes Conversion Amount

+ Indicates phase qualifies for TOLL funds

^ PE-NEPA, FD-PSE CO, UTL-Fnl UTL Clr, ROW-Cond ROW, CON-Let

Adams 2023 TYP													Informed Coordinating Committee: 1/24/24																										
Amendment - Highway				Funds		FFY 2023			FFY 2024			FFY 2025			FFY 2026			FFY 2027			FFY 2028			FFY 2029			FFY 2030			FFY 2031			FFY 2032 & >	Remarks					
Item	Project Title	MPMS	Ph	Prog	Fed	Sta.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.									
1	Eisenhower Drive Extension	58137	UTL	Before																													Adding the UTL phase of Eisenhower Drive Extension in FFY 2024/2025/2026/2027/2028 for \$9,000,000 to the current estimate. This project consists of extending the Eisenhower Drive through Conewago Township, Adams County, from where it currently ends at High Street to Hanover Road (SR 0116) west of McSherrystown. Potential improvements include new alignment alternatives, partial new alignment alternatives, as well as options to improve the existing roadway network. This project has a current estimated let date of Aug. 13, 2026.						
	0/RWY			Before																																			
				Adjust	STP	581					565,020				983,181			1,000,000			2,481,000		941,025	2,480,184															
				Adjust	BRIP									549,590																									
	Adams			After	STP	581					565,020				983,181			1,000,000			2,481,000		941,025	2,480,184															
				After	BRIP									549,590																									
2	Eisenhower Drive Extension	58137	ROW	Before		581								2,137,000			3,482,000																Cashflowing the ROW phase of Eisenhower Drive Extension from FFY 2026 to FFY 2027 for \$1,000,000 to better utilize current available funds. This project consists of extending the Eisenhower Drive through Conewago Township, Adams County, from where it currently ends at High Street to Hanover Road (SR 0116) west of McSherrystown. Potential improvements include new alignment alternatives, partial new alignment alternatives, as well as options to improve the existing roadway network. This project has a current estimated let date of Aug. 13, 2026.						
	0/RWY			Before		185								670,000			935,505																						
				Adjust		581											-1,000,000			1,000,000																			
				Adjust		185																																	
	Adams			After		581									2,137,000			2,482,000			1,000,000																		
				After		185										670,000			935,505																				
3	Eisenhower Drive Extension	58137	CON	Before	STP	e581								753,936			2,500,000			2,500,000		941,025			2,053,000			2,053,000			7,366,864			Decreasing the CON phase of Eisenhower Drive Extension in FFY 2025/2026/2027/2028 for \$7,656,145 to better utilize current available funding. This project is fully funded on the 2025 Draft TYP. This project consists of extending the Eisenhower Drive through Conewago Township, Adams County, from where it currently ends at High Street to Hanover Road (SR 0116) west of McSherrystown. Potential improvements include new alignment alternatives, partial new alignment alternatives, as well as options to improve the existing roadway network. This project has a current estimated let date of Aug. 13, 2026.					
				Before	BRIP	581													3,481,000			3,479,000			3,478,000			3,476,000		3,208,215	9,216,000								
				Before		185																										2,071,042							
				Adjust	STP	e581										-753,936			-2,500,000					-941,025	2,500,000														
				Adjust	BRIP	581																-3,481,000			-2,480,184														
				Adjust		185																																	
	Adams			After	STP	e581															2,500,000			2,500,000			2,053,000			2,053,000		7,366,864							
				After	BRIP	581																							998,816		3,478,000		3,476,000			3,208,215	9,216,000		
				After		185																											2,071,042						
5	Highway Reserve	87793	CON	Before	STP						565,020				229,245																			This is a reserve line item.					
				Before	NHPP					133,701										2,606,000			2,540,000			2,540,000			2,540,000			8,688,000							
				Adjust	STP							-565,020				-229,245																							
				Adjust	NHPP																																		
	Adams			After	STP																																		
				After	NHPP								133,701										2,606,000			2,540,000			2,540,000			2,540,000			8,688,000				
6	Bridge Reserve	87793	CON	Before	BOF		158,229			1,022,910			485,305	15,492																	3,016,000			This is a reserve line item.					
				Before	BRIP								549,590																			2,007,785							
				Adjust	BOF																																		
				Adjust	BRIP										-549,590																								
	Adams			After	BOF		158,229			1,022,910			485,305	15,492																									
				After	BRIP																												2,007,785						
Program Summary - Net Changes				Before FFY Totals			158,229	0	0	1,721,631	0	0	2,018,076	2,822,492	0	0	6,917,505	0	2,606,000	5,981,000	0	3,481,025	4,253,000	0	4,593,000	3,478,000	0	4,593,000	3,476,000	0	24,286,864	11,287,042	0	0	2,500,000				
				Adjustments			0	0	0	0	0	0	0	0	0	0	-2,500,000	0	0	0	0	0	2,500,000	0	0	0	0	0	0	0	0	0	0	0					
				After FFY Totals			158,229	0	0	1,721,631	0	0	2,018,076	2,822,492	0	0	4,417,505	0	2,606,000	5,981,000	0	3,481,025	6,753,000	0	4,593,000	3,478,000	0	4,593,000	3,476,000	0	21,270,864	11,287,042	0	0					

# FFY 2023-2026 TIP MODIFICATIONS FORM

Adams													Informed Coordinating Committee: 1/24/24											
Adminstrative Modification - Highway					Funds		FFY 2023			FFY 2024			FFY 2025			FFY 2026			FFY 2027 - FFY 2030			Remarks		
Item	Project Title	MPMS	Ph	Prog	Fed	Sta.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.			
1	Hunterstown Hampton Rd ov Conewago Cr  394/010  Adams	90698	PE	Before	STP		390,000															Increasing the PE phase of Hunterstown Hampton Rd ov Conewago Cr in FFY 2024 for \$1,538 for additional project management. This project may consist of a bridge rehabilitation/replacement on PA 394 over Conewago Creek in Straban Township and Reading Township, Adams County. This project has a current estimated let date of Jan. 1, 2027.		
				Adjust	STP					1,538														
				After	STP		390,000			1,538														
2	Highway Reserve      Adams	87793	CON	Before	STP					566,558			229,245									This is a reserve line item.		
				Before	NHPP					133,701														
				Adjust	STP					-1,538														
				Adjust	NHPP																			
				After	STP					565,020			229,245											
				After	NHPP					133,701														
3	Rock Creek Bridge  3002/016  Adams	99832	PE	Before																		Adding the PE phase of Rock Creek Bridge in FFY 2024 for \$400,000 to complete the PE tasks. This project consists of a bridge replacement on State Route 3002 (Mason Dixon) over Rock Creek in Cumberland and Mount Joy Townships, Adams County. This project has a current estimated let date of Dec. 11, 2025.		
				Adjust		581				400,000														
				After		581				400,000														
4	Carlisle Road Bridge 4  34/046  Adams	87433	CON	Before		581				830,000												Decreasing the CON phase of Carlisle Road Bridge 4 in FFY 2024 for \$400,000 to better utilize current available funds. This project is fully funded on the 2025 Draft TIP. This project may consist of a bridge replacement on PA 34 (Carlisle Road) over a Tributary to Opossum Creek in Menallen Township, Adams County. This project has a current estimated let date of Jan. 9, 2025.		
				Adjust		581				-400,000														
				After		581				430,000														

## FFY 2023-2026 TIP MODIFICATIONS FORM

Administrative Modification - Highway					Funds		FFY 2023			FFY 2024			FFY 2025			FFY 2026			FFY 2027 - FFY 2030			Remarks		
Item	Project Title	MPMS	Ph	Prog	Fed	Sta.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.			
5	Rock Creek Bridge	87433	FD	Before																		Adding the FD phase of Carlisle Road Bridge 4 in FFY 2024 for \$348,376 to the current estimate. This project may consist of a bridge replacement on PA 34 (Carlisle Road) over a Tributary to Opossum Creek in Menallen Township, Adams County. This project has a current estimated let date of Jan. 9, 2025.		
	Adjust				581						348,376													
	After				581							348,376												
6	Carlisle Road Bridge 4	87433	CON	Before		581																Decreasing the CON phase of Carlisle Road Bridge 4 in FFY 2024 for \$348,376 to better utilize current available funds. This project is fully funded on the 2025 Draft TIP. This project may consist of a bridge replacement on PA 34 (Carlisle Road) over a Tributary to Opossum Creek in Menallen Township, Adams County. This project has a current estimated let date of Jan. 9, 2025.		
	Adjust				581																			
	After				581																			
7	US 15 Preservation NorthBound	116595	CON	Before	NHPP			2,575,398					3,416,299				2,770,000					Increasing the CON phase of US 15 Preservation NorthBound in FFY 2024/2025/2026 for \$990,291 to the low bid amount. This project consists of a pavement preservation on US 15 (Blue-Gray Highway) from the Maryland line to PA 394 (Shrivers Corner Road) in Freedom, Cumberland, Mount Joy and Straban Townships. This project was let on Dec. 14, 2023.		
	Before																							
	Adjust			NHPP								133,701				590,000			266,590					
	Adjust			STP																				
	After			NHPP			2,575,398					3,550,000				3,360,000			266,590					
	After			STP																				
8	Carlisle Pike Resurface 2	115745	CON	Before	NHPP											590,000			2,874,000			Cashflowing the CON phase of Carlisle Pike Resurface 2 from FFY 2025 to FFY 2027 for \$856,590 to better align with the current estimated let date. This project may consist of the resurfacing on PA 94 (Carlisle Pike) from Gun Club Road to Mud Run in Hamilton and Reading Townships, Adams County. This project has a current estimated let date of Nov. 6, 2025.		
	Adjust			NHPP																	856,590			
	After			NHPP																				
9	Highway Reserve	87793	CON	Before	STP						565,020						229,245						This is a reserve line item.	
	Before			NHPP								133,701									10,226,000			
	Adjust			STP																				
	Adjust			NHPP																				
	After			STP									565,020					229,245						
	After			NHPP																				

## FFY 2023-2026 TIP MODIFICATIONS FORM

[illegible]

## FFY 2023-2026 TIP MODIFICATIONS FORM

Adminstrative Modification - Highway					Funds		FFY 2023			FFY 2024			FFY 2025			FFY 2026			FFY 2027 - FFY 2030			Remarks
Item	Project Title	MPMS	Ph	Prog	Fed	Sta.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	
14	Wierman Mill Bridge	87431	CON	Before		185					71,106			4,303							Decreasing the CON phase of Wierman Mill Bridge for \$23,771 to match the low bid amount. This project may consist of a bridge replacement on SR 1009 (Weirmans Mill Road) over Tributary to Bermudian Creek in Huntington Township, Adams County. The let date of this project is 1/11/24.	
	Before				581				446,575													
	Adjust				185						-4,303											
	Adjust				581					-19,468												
	After				185				71,106													
	After				581				427,107													
15	Bridge Reserve	87792	CON	Before	BOF	185	158,229			1,022,910			485,305	15,492							This is a reserve line item.	
	Before			BRIP					549,590													
	Adjust			BOF	185					4,303												
	Adjust			BRIP																		
	After			BOF	185	158,229			1,022,910		485,305	19,795										
	After			BRIP						549,590												
16	Adams	87792	CON	Before	BOF	185	158,229			1,022,910			485,305	19,795							This is a reserve line item.	
	After			BRIP						549,590												
	Before			BOF	185	158,229			1,022,910		485,305	19,795										
17	Highway Reserve	87793	CON	Before	STP	581				565,020	110,000		229,245								This is a reserve line item.	
	Adjust			STP	581				19,468													
	After			STP	581				565,020	129,468		229,245										

FFY 2023-2026 TIP MODIFICATIONS FORM

Adminstrative Modification - Highway					Funds		FFY 2023			FFY 2024			FFY 2025			FFY 2026			FFY 2027 - FFY 2030			Remarks
Item	Project Title	MPMS	Ph	Prog	Fed	Sta.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	
1	Conewago Creek Bridge	78640	CON	Before	BOF	581	566,558			1,937	25,000											Increasing the CON phase of Conewago Creek Bridge for \$2,430 in FFY 2024 for temporary short-term, rolled erosion control product, type 2D. This project may consist of a bridge replacement on SR 1015 (Oxford Road) over Conewago Creek in Straban Township, Adams County. This project was let on 9/29/2022.
	Before			STP		785,674																
	Adjust			BOF	581			2,430														
	Adjust			STP																		
	After			BOF	581	566,558			4,367	25,000												
	After			STP		785,674																
2	Bridge Reserve	87792	CON	Before	BOF	185	158,229			1,022,910			485,305	19,795								This is a reserve line item.
	Before			BRIP							549,590											
	Adjust			BOF	185			-2,430														
	Adjust			BRIP																		
	After			BOF	185	158,229			1,020,480			485,305	19,795									
	After			BRIP							549,590											
Program Summary - Net Changes				Before FFY Totals			5,986,320	0	0	7,993,076	2,286,057	0	6,346,770	39,590	0	2,874,000	0	0	10,226,000	0	0	0
				Adjustments			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
				After FFY Totals			5,986,320	0	0	7,995,013	2,286,057	0	6,346,770	39,590	0	2,874,000	0	0	10,226,000	0	0	