

PROPOSED**AGENDA, WEDNESDAY, NOVEMBER 6, 2019:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance**Minutes:**

Approval of the Minutes of the October 30, 2019 Commissioners' Meeting as presented.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

NOTE – Cancellation of the November 13, 2019 Commissioner's Meeting.

Presentation:

- **"The Chamber of Gettysburg & Adams County"** – Celebrating 100 Years of Service

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to approve and sign the Permanent Legal Custodianship Agreement between the County of Adams and A.C. & M.C. on behalf of G.C. in the monthly subsidy amount of \$900.00.

Department of Emergency Services:

Recommendation from Warren Bladen, Director of the Department of Emergency Services, and after review by Solicitor Molly Mudd, to approve the Commonwealth of Pennsylvania State Fiscal Year 2019-2020 Hazardous Material Response Fund Grant in the amount of \$27,657.98 for the performance period commencing July 1st, 2019 and ending June 30th, 2020.

Clerk of Courts:

Recommendation by Clerk of Courts Kelly Lawver, and after review by Solicitor Molly Mudd, that the Board of commissioners approve an Agreement with OCV, LLC of Auburn, Alabama for the development of a Mobile Application that will allow subscribers to Pay Court Costs & Fines, Receive Notifications, Review the 51st Judicial District Court Calendar, provide Instant Communication to the public, Inmate Release Notifications, and to navigate and search Public Records in the Office of the Clerk of Courts. The cost of the Mobile Application will be paid for out of the Clerk of Court's Automation Funds, with no cost passed on to the County.

PROPOSED**AGENDA, WEDNESDAY, NOVEMBER 6, 2019****Page 2****Tax Services:**

Per the Consolidated Assessment Law and upon the recommendation from Daryl Crum, Director, that the Board of Commissioner approve the official Certification of the Tax Rolls as follows:

- Real Estate Tax Rolls – \$9,496,901,300
- Value of Occupations - \$16,548,725

- Per Capita Tax Rolls – 76,050

Planning Department:

Recommendation from Rebecca Moreland, Grants Coordinator, to approve the following:

- Approve Resolution No. 7 of 2019 re-adopting Adams County's Section 504 Plan ensuring that all the County's programs and activities are accessible to persons with disabilities and designating Robert Thaeler, Principal Planner, as Adams County, Gettysburg Borough and Littlestown Borough Section 504 Officer.
- Approve and authorize Chairman Randy L. Phiel to sign the 2019 Community Development Block Grant, Emergency Solutions Grant and HOME Programs Language Access Plan.
- Approve and authorize Chairman Randy L. Phiel to sign Mortgage Satisfactions for the following homeowners who participated in the 2004 HOME Housing Rehab Program:
 - Sterling D. Sipling – Mortgage dated December 17, 2008
 - Martha L. Clapsadle, Mary Jane Kump, Dennis J. Kump – Mortgage dated August 4, 2009
 - Helena Seigman – Mortgage dated April 28, 2009
 - Russell A. Norgan & Marianne G. Norgan – Mortgage dated June 8, 2009
 - Inez Dubbs & Lisa Filipelli – Mortgage dated April 15, 2010
 - Byron S. Beaver & Lisa V. Beaver – Mortgage dated April 21, 2010
 - Anna Mae Bigham & Catherine E. Bigham – Mortgage dated April 21, 2010
 - Robert Flory & Debra Flory – Mortgage dated April 21, 2010
 - Barbara L. Smith – Mortgage dated April 26, 2010

Building & Maintenance:

Recommendation by Larry Steinour, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the Johnson Controls Terms and Conditions and Addendum to Terms and Conditions for the purchase and installation of a BackFlow Prevention Valve with By-Pass line and GPM meter, switches, piping and necessary fittings for the Fire Pump Line to the Adams County Courthouse, as mandated by the Municipal Authority, at a cost to the County of \$5,926.00.

PROPOSED

AGENDA, WEDNESDAY, NOVEMBER 6, 2019

Page 3

Conservation District:

Approve the re-appointment of the following to the Adams County Conservation District Board of Directors for another four-year term effective through December 31, 2023:

- Charles A. Bennett as a Public Director
- Carl L. Keller, Jr. as a Farmer Director
- Commissioner James E. Martin as the Board of Commissioners representative for another one-year term through December 31, 2020

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Accept the following bids received in response to the Renovations to Mercy House Project:
 - Hull Electric Services, Inc. of Gettysburg for the Electrical Construction Work; and
 - Frantz Plumbing LLC of Biglerville for the Plumbing Construction Work; and

- Rodney B. Smith Plumbing, Heating & Cooling, Inc. of Chambersburg for the HVAC Construction Work.
- Further recommend, after receipt and review of Value Engineering Appraisal designed to glean best value for taxpayer dollars from each of the Mechanical, Electrical and Plumbing (MEP) bids, approve the following:
 - Change Order #1 for Contractor Hull’s Electric Services, Inc. deduct \$11,812.00 off Original Contract Amount of \$160,812.00;
 - Change Order #1 for Contractor Frantz Plumbing LLC deduct \$7,159.00 off Original Contract Amount of \$128,625.00;
 - Change Order #1 for Contractor Rodney B. Smith Plumbing, Heating & Cooling Inc. deduct \$15,600.00 off Original Contract Amount of \$186,200.00.
- Further recommendation that the Board of Commissioners, in its discretion, to reject the sole Bid received for General Construction Work for Renovations to Mercy House from East Coast Contracting, Inc. of New Cumberland.

PROPOSED
Page 4

AGENDA, WEDNESDAY, NOVEMBER 6, 2019

Commissioner’s cont’d:

- Authorize the Chief Clerk to re-advertise the Invitation to Bid for the General Construction Work for Renovations to Mercy House.

Human Services Building:

- Approve and sign Change Order #21 dated November 1, 2019 relating to the Human Services Building Renovation Project for General Contractor eciConstruction, LLC of Dillsburg as a decrease in contract price of \$24,502.00.
- Further recommendation that the Board approve Final Payment on the Contract to General Contractor eciConstruction.

Personnel Report:

Separation of Employment w/permission to post:

- Anthony Sifford, Children & Youth Caseworker 2, effective November 1, 2019
- Jessica Ilko, Children & Youth Caseworker 1, effective November 4, 2019

Expenditures:

Approve the following expenditures for the period October 21, 2019 through November 1, 2019:

General Fund Total	\$ 1,350,759.60
General Fund	\$ 393,542.89
PCard Payment	\$ 9,300.43
Payroll – Week #42	\$ 947,916.28
Children & Youth Services	\$ 207,197.22
Liquid Fuels	\$ 166,533.46
CDBG	\$ 8,376.65
Commissary Fund	\$ 1,460.97

Records Management	\$	3,155.00
Capital Projects - Reserve	\$	231,158.67
Capital Projects – Courthouse Renovation Project-099	\$	4,260.00
911 Fund	\$	44,203.14
Internal Service Fund	\$	401.51

Other Business:

Solicitor Mudd
Commissioner Qually

**PROPOSED
Page 5**

AGENDA, WEDNESDAY, NOVEMBER 6, 2019

Other Business cont'd:

Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: