

## **PROPOSED**

## **AGENDA, WEDNESDAY, MAY 25, 2016:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

### **Pledge of Allegiance**

### **Minutes:**

Approval of the Minutes of the May 11, 2016 Commissioners' Meeting as presented.

### **Proclamations:**

- **"GUN VIOLENCE AWARENESS DAY" – June 2, 2016**

### **Habitat for Humanity:**

Thank you to the Adams County Board of Commissioners for their support for the Habitat for Humanity Building Projects.

### **Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

### **Planning – Ag Land Preservation:**

Recommendation from Ellen Dayhoff, Rural Resource Manager, to approve the offer letter for purchase of the conservation easement for the David and Matthew Kehr Farm, Mt. Joy Township, Parcel #30H17-0019---000, approximately 25 acres in the amount of \$2,310/acre and to approve and authorize Chairman Randy L. Phiel to sign the Agreement of Sale.

### **Personnel Report:**

Approve the following personnel actions:

#### Courts:

- Externship under President Judge George for Karen Lomeo, effective May 18, 2016 for approximately three weeks.
- Separation of Employment: Probation Department – Brian Roby, Probation Officer 1, effective May 27, 2016
- New Hires: Amber Chase, Law Clerk for Judge Campbell, effective June 6, 2016 and Karen M. Brindisi, Law Clerk for Judge Wagner, effective May 31, 2016

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the transfer of the following:

- Nancy Schwartz, from Custodian to Lead Custodian, effective May 16, 2016
- Kathy Keys from Custodian to Maintenance Helper/Utility, effective May 16, 2016

Clerk of Courts:

Note the employment of Megan E. Shull, New Case Clerk, effective May 23, 2016.

Children & Youth Services:

Recommendation from Sue Cohick, Administrator, to approve the transfer of Tracy Gonzales from Caseworker 1 to Caseworker 2, effective May 2, 2016.

Adams County Adult Correctional Complex:

Recommendation from Warden Clark to approve the employment, pending approval from the Prison Board, of the following Correctional Officers, effective May 31, 2016:

- Dana Thompson
- Saul Manjarrez
- Sherry Meid
- Justin Alston
- Xiomara Castillo
- Richard Hersh

Separation of Employment:

- Elizabeth Plank, Office Assistant in the Department of Children & Youth Services, effective June 3, 2016
- Jamie Cluck, Real Estate Clerk in the Sheriff's Department, effective June 3, 2016
- Jareth Herring, Corrections Officer, effective May 23, 2016

**Expenditures:**

Approve the following expenditures for the period May 9, 2016 through May 20, 2016:

General Fund	\$	692,963.57
911 Fund	\$	1,989.68
Children & Youth Services	\$	110,796.29
HazMat Fund	\$	530.46
Act 137 Affordable Housing	\$	77,257.26
Human Services Building	\$	6,712.25
Hotel Tax Fund	\$	89,542.64
Commissary Fund	\$	641.69
Radio Project	\$	1,035.25

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**