



VOLUNTEER OR UNPAID INTERN APPLICATION FORM

County of Adams - Human Resources Department
117 Baltimore St., Room 206, Gettysburg, PA 17325-2313
(717) 337-9822 – phone ~ (717) 334-4840 - fax

Name: _____

Address: _____

Position Interested In: Mark One: Volunteer Unpaid Intern
(must be current student)

Department you are interested in: _____ School attending: _____

Contact Phone: _____ Email: _____

Days available: _____

Hours available: _____

Start date: _____ Anticipated end date: _____

If a volunteer what do you plan to do? _____

If an unpaid Intern what college course or program does this internship complete?
If not required as part of your coursework, what do you expect to gain from it?

Please supply the name, phone number, and e-mail address for the contact at the
educational institution:

Name _____ phone number _____ e-mail address _____

If a volunteer, please state the qualifications and/or reasons you would like to volunteer.

Please provide two references (personal, professional, or educational) who can confirm that you are a good candidate for the volunteer or unpaid internship you are requesting.

Name	Relationship to you	Phone number email address
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1. _____	_____	_____
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2. _____	_____	_____
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I certify that all questions are correctly answered. I authorize the County to contact the references given. I further understand that completion of this form does not guarantee me a volunteer or unpaid internship with the County of Adams or obligate the County of Adams to any expectation of paid employment at any time.

Signature

Date

By signing below, I as the person responsible for this volunteer or unpaid intern attest that I have checked the above references and received positive responses. I also attest that the individual named within can be utilized as he/she is requesting in my department.

Signature

Title

Date

**If the volunteer/unpaid intern will need an email address please forward the necessary form to the IT department prior to the start date.