

## **WEDNESDAY, JUNE 25, 2025:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. at the Adams County Courthouse, Historic Courtroom and via conference call with Chairman Randy L. Phiel presiding. Others in attendance: Commissioner Marty Karsteter Qually; Steve Nevada, County Administrator; Molly R. Mudd, Solicitor; Tammy Myers, Controller; Beth Cissel, Deputy Controller; Chief Kevin Miller, Sheriff's Department; Lieutenant John Wega, Sheriff's Department; Candi Clark, Court HR Generalist; Melissa Devlin, Director of Budget & Purchasing; Phil Swope, Assistant Director of Budget & Purchasing; Sarah Finkey, ACCYS Administrator; Sherri Clayton-Williams, Director of Planning; William Cameron, Pennoni, Adams County Bridge Engineer. Those participating by phone: Phil Walter, CIO; Kristi Fields, Chief of Probation Services; Representative from Kinsley Construction; News Reporter Richard Franki, *The Gettysburg Times* and Chief Clerk Paula V. Neiman.

### **Minutes:**

Mr. Qually moved, seconded by Mr. Phiel, to approve the June 11, 2025 Commissioners' Meeting Minutes as presented.

Motion carried.

### **Public Comment:**

At this time Chairman Phiel turned this part of the meeting over to Solicitor Mudd. Solicitor Mudd announced any public here to comment on agenda items has priority. We are aware that there are members of the public here to comment on a Facebook post made by the Adams County Sheriff, these folks will be recognized by the Board to speak. You will need to state your name and address for the minutes, limit your comments to three (3) minutes and this is not a question and answer. The Board will receive your comments but will not respond.

In terms of statements regarding the Adams County Sheriff:

- The Facebook posting was absolutely irresponsible, extremely distasteful, offensive and inappropriate;
- The Board of Commissioners issued a press statement that they were aware of it, condemning the post;
- Rightly so for citizen outrage, outcry from the community, call for the Board to remove the Sheriff;
- Board has no power to remove – only the Governor, and would then require a two-thirds majority in the State Senate or convicted of a crime and prosecuted by the District Attorney.

Solicitor Mudd thanked everyone and turned the meeting back over to Chairman Phiel.

- Jenny Dumont, East Water Street, Gettysburg – Regarding the Facebook post by the Adams County Sheriff – thanked the Board for their statement and understands their powers are limited. You need to become proactive to help prevent political violence. She wished the Board safety and encouraged them to put actions behind your words.
- Alice Still, Locust Lane, Abbottstown - Attending with a group of young adults to urge the Board to take action to stop political violence. You need to take the responsibility to uphold safety. We understand the Board cannot remove him from office; however, you have the ability to influence public opinion toward the sheriff resigning from his clearly undeserved post.
- Mandy Day, Gettysburg – Action needs to be taken regarding Sheriff Muller. Petition the District Attorney to act on his removal. Sheriff Muller has violated his oath of office and has threatened the safety of his citizens.

Chairman Phiel thanked them for their comments.

### **Maintenance Repairs of Forty County Bridges – Sealed Bids:**

At this time Chairman Phiel recognized Controller Tammy Myers. Controller Myers announced this is the date advertised to accept sealed bids through PennBid for the Maintenance Repairs of Forty Adams County Bridges. All bids were required to be received by 8:00 a.m. this morning. She provided a brief overview of the bid specifications that are required. She announced five (5) bids were received:

- Thomas Joseph Solutions Inc. – total bid amount of \$644,873.00  
643 Ridge Pike, Lafayette Hill, PA 19444  
Bid Bond Included
- Lobar Site Development Corporation – total bid amount of \$790,690.45  
4 Barlo Circle, PO Box 432, Dillsburg, PA 17019  
Bid Bond Included
- JVI Group Inc. – total bid amount of \$847,925.00  
8210C Carlisle Pike, York Springs, PA 17372  
Bid Bond Included
- Jay Fulkroad & Sons Inc. – total bid amount of \$989,909.20  
762 Free Spring Church Road, Mifflintown, PA 17059  
Bid Bond Included
- Kinsley Construction Highway & Bridge – total bid amount of \$1,071,750.00  
1110 East Princess Street, York, PA 17403  
Bid Bond Included

Solicitor Mudd announced that all bids received will be reviewed by our Bridge Engineer Will Cameron of Pennoni Associates. The Board of Commissioners will announce the bid award at the July 23, 2025 Commissioners Meeting.

### **Probation Services:**

With recommendation by Chief Kristi Fields, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners approve the Academic Internship Agreement with Indiana University of Pennsylvania (IUP), a Commonwealth Undergraduate Institution. This Agreement outlines the terms by which criminal justice students enrolled at IUP may participate in a paid internship with the County Department of Probation Services for academic credit. This Agreement is effective June 25, 2025.

Motion carried.

### **Treasurer:**

With recommendation from Treasurer Christine Redding, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Order Form from OpenGov, Inc., a California company for renewal and maintenance of the Treasurer's Hotel Tax Program. It is further recommended that Commissioners sign the Master Services Agreement with OpenGov. The term of the Agreement is one (1) year, commencing on January 1, 2025 and terminating December 31, 2025. Total cost to the County is \$3,150.00.

Motion carried.

### **Clerk of Courts:**

With recommendation from Clerk of Court Kelly Lawver, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the invoice from OCV, LLC, an Alabama company, for renewal of the Annual Support and Maintenance of the Clerk of Court's Mobile Application. The term of the Agreement is one (1) year, commencing August 1, 2025 and terminating July 31, 2026. Total cost to the County is \$5,995.00.

Motion carried.

**District Attorney:**

With recommendation by District Attorney Brian Sinnett, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners approve the Project Modification Request to the STOP Violence Against Women Grant for 2025-2027 (Subgrant No. 2024-V-01/02/03-44102). This Request seeks to decrease personnel expenditures by \$3,949.00 and training costs by \$242.00 for the purpose of reallocating those funds for employee benefits. The total grant fund amount of \$125,000.00 will not change. This Request is effective June 25, 2025.

Motion carried.

**Children & Youth Services:**

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Phiel, to approve the following FY 2025-2026 Purchase of Service Agreements: Adelphoi Village Inc.; Drug & Alcohol Rehabilitation Services, Inc.; Bethany Home Inc. (Bethany Children’s Home); Respective Solution Group-Families Unidas; Respective Solution Group-Incredible Years; Adams County Children’s Advocacy Center; York County Youth Development Center; Memorandum of Understanding SWAN Legal Service Initiative; City Mission-Living Stones, Inc.

Motion carried.

**Information Technology:**

With recommendation from CIO Phil Walter, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the following:

- Quote from TeamViewer, a German Company, for renewal of the County’s TeamViewer licenses. The TeamViewer application allows IT staff to remotely view and manage technology issues happening on County and Court desktops, laptops, and tablets. The term of the agreement is July 8, 2025 through July 7, 2026. Total cost to the County is \$5,358.88.
- Agreements with Microsoft Corporation and CDW Government, LLC, (“CDW-G”), an authorized reseller of Microsoft products, made pursuant to a Master Pricing Agreement executed by the County Commissioners Association of Pennsylvania (CCAP) on September 23, 2020:
  - Microsoft Enterprise Update Statement verifying that there has been no increase in the number of required licenses for our Microsoft enrollment this year.
  - Microsoft Enterprise Update Statement verifying that there has been no increase in the number of required licenses for our SQL/Azure Server Enterprise enrollment this year.
- Agreement with CDW Government, LLC, (“CDW-G”), an authorized reseller of Microsoft products, made pursuant to a Master Pricing Agreement executed by the County Commissioners Association of Pennsylvania (CCAP) on September 23, 2020, for the County’s second year of payments in a three-year term:
  - CDW-G SQL/Azure Server and Microsoft software Enterprise Quote - SQL Server/Azure licenses and various Microsoft product licenses (Office 365, Exchange, Windows, etc.) at a quoted price of \$228,706.77 annually. Effective July 1, 2024, for a 3-year term. Total cost to the County is \$228,706.77 reflecting the year-2 cost.

Motion carried.

**Planning and Development:**

- With recommendation from Director Sherri Clayton-Williams, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners approve the Affordable Housing Trust Fund Agreement with Luminest, Inc. Pursuant to the award granted by the Board at the public meeting held on April 16, 2025, this Agreement provides Luminest with \$250,000.00 from the County’s Affordable Housing Trust Fund for the

purpose of constructing 40 affordable senior rental housing apartment units on Misty Ridge Road in Cumberland Township. This Agreement is effective June 25, 2025, and expires June 30, 2026.

Motion carried.

### **2024 Community Development Block Grant (CDBG):**

With recommendation from Deana Duvall, Grants Coordinator and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners approve the following:

- Cooperation Agreement with the Borough of Gettysburg for FY 2024 Community Development Block Grant (CDBG) Program Administration. This Agreement provides that the County will administer the FY 2024 CDBG funds totaling \$127,011.00 on behalf of the Borough for the purpose of ensuring ADA-compliant sidewalks throughout the Borough. This Agreement is effective June 25, 2025.
- Cooperation Agreement with the Borough of Littlestown for FY 2024 Community Development Block Grant (CDBG) Program Administration. This Agreement provides that the County will administer CDBG funds totaling \$101,825.00 on behalf of the Borough for the purpose of ensuring ADA-compliant sidewalks throughout the Borough. This Agreement is effective June 25, 2025.

Motion carried.

### **Tax Services:**

Daryl Crum, Director, was in attendance to give public notice of the following:

- The Adams County Tax Services Department has completed the updating of the Adams County Tax Assessment Rolls to be effective July 1, 2025. The assessment rolls are open and available for inspection in the Adams County Tax Services Department, Room 202 of the Adams County Courthouse during normal business hours. All Adams County property owners, or others with an interest in such real estate, have a right to file a property tax appeal in writing from any real estate assessment on or before the close of business Friday, August 1, 2025. Appeal forms can be obtained online through the County's website or by calling or emailing the Tax Services office. To summarize the tax rolls as of July 1, 2025:
  - Total County Real Property Assessed Value - \$10,358,148,500, consisting of 45,605 taxable parcels
  - Exempt parcels - \$1,248,141,100 consisting of 2,040 parcels
  - County Per Capita – 77,796 persons
- For Matter of Record – Per County Ordinance #3 of 2013, on an annual basis as of July 1, the Adams County Tax Services Department will calculate the Coefficient of Dispersion (COD) based upon sales which occurred in Adams County between January 1<sup>st</sup> and December 31<sup>st</sup> of the previous year to determine whether to engage a reassessment task force. This year's COD is calculated at 12.57, which is well within the acceptable range as stated by the International Association of Assessing Officers. Therefore, there is no need to engage a reassessment task force.

### **Office of Budget and Purchasing:**

With recommendation from Assistant Director Phillip Swope, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Open-End (Equity) Lease Rate Quote 8855971, which is made pursuant to the County's Master Equity Lease Agreement with Enterprise Fleet Management Trust, a Missouri Company. The Quote is for a Chrysler Voyager Passenger Van, which will be used by the

Children and Youth Services Department. The term of the lease will be sixty (60) months. Total cost to the County, including maintenance and administrative fees, will be \$41,844.00.

Motion carried.

**Public Defender's Office:**

With recommendation from Chief Public Defender Scott Harper, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners approve the following:

- Legal Nurse Consulting Agreement with Annette Sanders, a licensed nurse in PA. Ms. Sanders will provide medical consulting services to the Public Defender's Office related to the criminal case *Commonwealth v. Deatherage* (CP-01-CR-315-2025) at a rate of \$100.00/hour as needed. This Agreement is effective June 25, 2025.
- Consulting Agreement with Peter Mazari, M.D., Ph.D. This Agreement provides that Dr. Mazari will perform forensic pathology consulting services on behalf of the Public Defender's Office in connection with the criminal case docketed at *Commonwealth v. Deatherage*, CP-01-CR-315-2025, at a rate of \$500.00/hour as needed. This Agreement is effective June 25, 2025.

Motion carried.

**Commissioners:**

With recommendation from Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Phiel, that the Board of Commissioners approve Amendment 1 to the Professional Service Agreement with the County's engineering firm C.S. Davidson, Inc., dated April 28, 2004. The scope of this Amendment covers Phase I of a Feasibility Study of the County's polling places to assess compliance with the Americans with Disabilities Act (ADA) and provide an estimate for a more comprehensive study and remediation if necessary. Phase I will not exceed \$10,000.00. This Amendment is effective June 25, 2025. Fees are to be paid from Election Integrity Grant funds.

Motion carried.

**Personnel Report:**

Mr. Qually moved, seconded by Mr. Phiel, to approve the Personnel Report as presented:

Courts:

- Domestic Relations – Separation of employment for Ernesto Fierro, Director, effective June 18, 2025 and Mary Churchey, General Clerk, effective July 18, 2025

Employment Offers – pending successful completion of all required pre-employment screenings:

- Security – Adam Bradley, Security Officer, Part Time as Needed, effective June 23, 2025
- Children & Youth Services – Madison Kreitz, Caseworker 1-Intake, effective June 16, 2025

Promotions/Transfers:

- Children & Youth Services –
  - Promotion for Madison Kohler from Caseworker 2-Truancy to Caseworker 3-Screener, effective June 16, 2025
  - Promotion of Matia Foreman from Office Assistant Legal to Office Manager, effective June 16, 2025

Adams County Adult Correctional Complex:

- Employment of the following Corrections Officers – Brennan Moodie, effective June 4, 2025; Demetre Forney, effective June 30, 2025; Eric Turvin, effective July 7, 2025; Hansel Ortega, Carleigh Haugh, Angelica Lopez Aranda, David Schumacher, Eric Gibbons, effective July 14, 2025
  - Revised date of hire for Summer Conners, Correctional Program Specialist, from July 14, 2025 to June 16, 2025

- Promotion of Wesley Garner from Corrections Officer to Lieutenant, effective June 9, 2025.
- Change of status for Dakota Keefer from fulltime Corrections Officer to part time regular, effective June 6, 2025.
- Revised date of hire for Summer Conners, Correctional Program Specialist, from June 16, 2025 to July 14, 2025

Separation of Employment with permission to post:

- Destiny Riley, Caseworker 3-Family Engagement, Children & Youth Services, effective July 3, 2025
- Melissa Luft, Office Assistant-IL, Children & Youth Services, effective July 8, 2025
- Wendy Abplanalp, Court Specialist 1, Clerk of Courts, effective June 26, 2025
- Raymond Schott, Systems Administrator, IT Department, effective June 30, 2025
- Deborah Morningstar, Assistant Voter Registration, effective June 18, 2025
- Revised date for Elizabeth Winebrenner, Caseworker III-Intake, from July 11 to July 1, 2025
- Revised date for Caitlyn Binderup, Deputy Clerk 3-Orphans Court, from June 12 to June 11, 2025

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Phiel, to approve the following expenditures for the period June 9, 2025 through June 20, 2025:

General Fund	\$ 732,773.28
Payroll – Week #25	<u>\$ 1,093,323.87</u>
<b>Total General Fund</b>	<b>\$ 1,826,097.15</b>
Children & Youth Services	\$ 249,305.52
HazMat Fund	\$ 1,168.90
Commissary Fund	\$ 4,345.14
Coroner VISA	\$ 331.50
911 Fund	\$ 30,919.54
Internal Service Fund	<u>\$ 651,505.73</u>
<b>Total Special Funds</b>	<b>\$ 937,576.33</b>
<b>Total Expenditures</b>	<b>\$2,763,673.48</b>

Motion carried.

**Other Business:**

Heat related – Call 911 and the dispatchers will be able to refer you to the right resource cooling station through the county. The list is also available on the county website.

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners’ Meeting.

**Adjournment:**

Mr. Qually moved, seconded by Mr. Phiel, to adjourn the Commissioner’s Meeting at 9:46 a.m. this date.

Motion carried.

Respectfully submitted,

*Paula V. Neiman*

Paula V. Neiman  
Chief Clerk