

**PROPOSED****AGENDA, WEDNESDAY, OCTOBER 12, 2016:**

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

**Pledge of Allegiance****Minutes:**

Approval of the Minutes of the September 28, 2016 Commissioners' Meeting as presented.

**Presentation:**

Presentation by the Adams County Board of Commissioners to Donna Powers, in appreciation of over 31 years of dedicated service to the County as the Probation Services Administrative Manager and EMS/911 Coordinator.

**Proclamation:**

Adopt and proclaim the following:

- October 23-31, 2016 as **"29<sup>th</sup> NATIONAL RED RIBBON WEEK"** in Adams County
- October 9-15, 2016 as **"FIRE PREVENTION WEEK"** in Adams County

**Public Comment:**

*During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.*

**Coroner:**

Recommendation from Coroner Patricia Felix, to approve and authorize Chairman Randy L. Phiel to sign an Agreement with Forensic Pathology Associates, 1255 South Cedar Crest Blvd., Suite 3800, Allentown, PA in the amount of \$1,468/routine autopsy service and Neuropathology Consultative Services in the amount of \$650/service, effective January 1, 2017 through December 31, 2017.

**Planning Department:****Capital Area RC & D:**

Recommendation from Sherri Clayton to approve the re-appointment of Kelly Koch, Senior Planner 1 – Conservation as a Commissioner Representative to the RC & D Board for the 3-year term effective November 18, 2016 and to appoint Sherri Clayton-Williams as an alternate Commissioner Representative for a 1-year term effective November 18, 2016.

*Planning cont'd.*

Zoning Ordinance Amendment:

Recommendation from Robert Thaeler, Zoning Officer, to approve the scheduling and advertisement of a Public Hearing upon the request for a County Zoning Map Amendment in Menallen Township for property owned by Dale C. Roberts, et al, Tax Parcel 29F05-0109---000, and also approve advertisement of both a Text and Map Amendment to the County Zoning Ordinance, to be undertaken by Ordinance 4 of 2016, with the Public Hearing to be held in conjunction with the Adams County Commissioner's Meeting beginning at 9:00 a.m., November 16, 2016 in the Historic Courtroom, and action on the Ordinance to be taken by the Board of Commissioners at a Public Meeting of the Board of Commissioners in the Historic Courtroom, on or after November 30, 2016.

**Finance/Purchasing:**

- Remove from the table (Work Session August 10, 2016) and to approve and authorize Chairman Randy L. Phiel to sign the following Lease Agreements:
  - Eicholtz Company – Lease for office equipment for various Adams County Offices in the amount of \$745.07/month for a term of 36 months effective August 1, 2016.
  - Eicholtz Company – Rental on various office equipment after the lease agreement is completed at a rate of \$345.00/month for a period of 24-months, effective August 1, 2016.

**Commissioners:**

- At the request of County Manager Albert Penksa, and after review by Solicitor John Hartzell that the Board of Commissioners enter into an Agreement with Quality Assurance Plus, in the amount of \$7,935, for testing work at the Human Services Building as part of construction follow-up, and inspections to ensure compliance with building codes.
- Approve and sign Amendments to the Contract between the County of Adams and the following Contractors (to be included in Paragraph 4.3) for the Human Services Building Project:
  - eciConstruction: GC-1 Cutting & Patching of Concrete Floor Slabs \$35.00/SF; GC-2 Floor Leveler \$4.00/SF to include 6,400 SF in the base bid; GC-3 Temporary Partitions \$48.00/LF
  - Carl E. Frantz, Inc.: PC-1 1" Ball Valve \$76.41/EA; PC2 2" Ball Valve \$372.00/EA; PC-3 4" Butterfly Valve \$494.00/EA
  - Hull's Electric Services, Inc.: EC-1 Duplex Receptacle \$456.00/EA; EC-2 Digital Lighting Control Switch \$481.00/EA; EC-3 Exit Light \$573.00/EA; EC-4 Data Outlet \$385.000/EA; EC-5 IP Cameras \$1,300.00/EA

**Adams County Human Services Non-Block Grant Report:**

Approve and sign the Certification Statement for the 2015-2016 Adams County Human Services Non-Block Grant Program Expenditure Report for the Human Services Development Fund in the amount of \$57,874 and the Homeless Assistance Program in the amount of \$93,894.

**Personnel Report:**

Approve the following personnel actions:

Children & Youth Services:

Recommendation from Sue Cohick, Administrator, to approve the employment of Rebecca Smith, Office Assistant, effective September 26, 2016.

Department of Emergency Services:

Recommendation from John Eline, Director, to approve the employment of Nicole Martz, effective October 11, 2016 and Austin Staub, effective October 24, 2016 as full time Telecommunicator Trainees.

Adams County Adult Correctional Complex:

Recommendation from Warden Brian Clark to approve the employment of the following Corrections Officers, effective October 17, 2016: Devin Herring; Xavier Rosario; Erin Ratliff; David Guinn; Dominique DeShields; Ryan Hollinger and Catriona Todd.

Separation of Employment:

- PTAN Deputy Sheriff Kari Ogburn, effective September 27, 2016

**Expenditures:**

Approve the following expenditures for the period September 26, 2016 through October 7, 2016:

|                           |                 |
|---------------------------|-----------------|
| General Fund              | \$ 1,283,735.92 |
| 911 Fund                  | \$ 65,273.53    |
| Children & Youth Services | \$ 217,105.94   |
| HazMat Fund               | \$ 459.99       |
| Human Services            | \$ 15,738.57    |
| CDBG                      | \$ 109,590.00   |
| Records Management        | \$ 4,913.75     |
| Human Services Building   | \$ 7,127.67     |
| Capital Project           | \$ 9,601.45     |

**Other Business:**

Solicitor Hartzell  
County Manager Penksa  
Commissioner Qually  
Commissioner Martin  
Commissioner Phiel

**Salary Board Meeting:**

The Salary Board Meeting will be held following the Commissioners Meeting.

**Adjournment:**