

Adams County Association of Township Officials

John Gormont, President
Kimberly Beard, Treasurer

John Aldridge, Vice President
Sheri Moyer, Secretary

EXECUTIVE COMMITTEE MEETING

January 23, 2018

The Adams County Association of Township Officials (ACATO) Executive Committee met at Mount Joy Township, Gettysburg, Pennsylvania on Tuesday January 23, 2018 at 1:00 p.m.

Present: John Gormont, President, Mount Joy Township; John Aldridge, Vice-President, Union Township; Kimberly Beard, Association Treasurer and Public Relations Committee, Reading Township; Diane Groft, Conference & Programs Committee Chair, Mount Pleasant Township; Bob Gordon, Legislative Chair and Audit Committee, Hamiltonban Township, and Sheri Moyer, Association Secretary, Mount Joy Township

Call to Order: John Gormont, presiding.

Starting Time: 1:00 p.m.

Approval of Minutes:

- Executive Committee Meeting Minutes, December 5, 2017. Mr. Gordon moved, seconded by Ms. Groft to accept the minutes as presented. Motion carried unanimously.

Old Business:

- Audit Committee, Chair and Vacancy: Mr. Gordon said that he contacted Mr. Ruppert to see if he would serve as Chairman. Mr. Ruppert declined. However, he did not indicate that he would not serve on the committee. Mr. Gormont moved, seconded by Mr. Gordon to appoint Bruce Hartman to the Audit Committee. Motion carried unanimously.
- Set Meeting Dates/Times: Ms. Groft said that bi-monthly meetings seemed to work in the past. The meetings were usually held on the second Tuesday at 1:00 p.m. in March, May, July, September, and the convention in November. The next Executive Committee meeting is scheduled for March 13, 2018 at 1:00 p.m. Ms. Groft moved, seconded by Mr. Gordon to meet the second Tuesday bi-monthly. Motion carried unanimously.
- PSATS Delegates: Mr. Gormont said that Ms. Moyer contacted PSATS because there was no place to indicate that he was the President of the Association when she registered him for the conference. Mr. Gormont contacted PSATS and was informed that paperwork had been sent to the secretary of the Association in December. They emailed the paperwork to Ms. Moyer who

completed it and sent it back. The three delegates from the Association are Mr. Gormont, John Aldridge and Ken Wolf.

- Secretary Table Discussions/Training: Ms. Groft said that they are looking at February 13th or 16th. It was decided to have the secretary discussion group meeting on Tuesday, February 13, 2018, 1 – 3 p.m. at the Mt. Pleasant Township building. Ms. Groft will draft an announcement to be distributed to find out how many are interested and able to attend.

New Business:

- Treasurer Report: The treasurer report was tabled until the next Executive Committee meeting.

- Newsletter: Ms. Groft said that Colleen Reemer produced them when she was President. When she left, Beverly Shriver, the Association Secretary at the time, produced and sent them out. She said they were either bi-monthly or quarterly and provide information on what the Association is doing. Mr. Gormont questioned where the information comes from and Ms. Groft said the committee Chairs provide the information. Mr. Gormont questioned how they are distributed and Ms. Groft said email. Ms. Groft said that if there is not a necessity for a newsletter, an announcement of what is going on would be okay. Mr. Gormont said we need to get information out next week about the training and if anyone has any information they want distributed to send it to Ms. Moyer so that it can be distributed.

- ACTPO (Adams County Transportation Planning Organization): Mr. Gormont said he was not aware that there were people assigned to ACTPO from the ACATO, so he sent an email out to the Townships to see if anyone would be interested in serving on the ACTPO committee. He received an email from Todd Danner, Berwick Township expressing such an interest. He received responses from Union Township, Tony Breighner, Bob Rhodes from Mount Pleasant, Brad Shank from Mount Joy, and Todd Danner from Berwick. Mr. Gormont said he feels we need to have more than two townships representing the Association on that board. Mr. Gormont said he will speak to those who responded and would like to get three different people to serve as representatives from the Association on ACTPO.

Committee Reports:

- Nominations – Carol Merryman, Chair: No report.
- Resolutions – Chair Vacancy.
- Public Relations – Kimberly Beard, Chair: No report.
- Legislative – Bob Gordon, Chair: Mr. Gordon said that he's been pushing to get resolutions completed opposing House Bill 1620 which is the right of way issue with cell towers.
- Audit – See Old Business above for the report.

- Conference & Programs – Ms. Groft asked if anyone had any thoughts on a theme for the convention. She also asked if anyone had suggestions for speaker(s). Following the discussion, it was decided to have the PSATS representative presentation with no speaker and to seek some type of entertainment. Ms. Groft said she would report this information back to the committee and will report back at the next meeting.

Adjournment: With no further business to be discussed by the Board, Ms. Groft moved, seconded by Mr. Aldridge to adjourn the meeting. Motion carried unanimously. Meeting adjourned 2:27 p.m.

Respectfully Submitted,

Sheri L. Moyer
Association Secretary