



Erosion & Sedimentation (E&S) Control, E&S Control Permit, and  
National Pollution Discharge Elimination System (NPDES) Application Package  
*Revised August 22, 2024*

REVIEW TIMES:

Non-Permitted Sites: 35 business days for E&S technical review  
Permit Applications: See Permit Decision Guarantee Process Guidelines [www.dep.pa.gov](http://www.dep.pa.gov)

ADMINISTRATION:

All permit Notice of Intent (NOI)/applications must include all items required by the *NPDES NOI checklist* or E&S Control Permit application checklist.

The Adams County Conservation District (District) will review this plan solely to determine whether it is adequate to satisfy the requirements of Title 25 PA Code Chapter 102, the erosion and sediment control and stormwater management regulations of the PA Department of Environmental Protection (PA DEP). By a determination that the plan is adequate to meet those requirements, neither the District nor the County assumes any responsibility for the implementation of the plan or the proper construction and operation of the facilities contained in the plan. The design, structural integrity and installation of the best management practices are the responsibility of the landowner and/or contractors. **NOTE:** Before any construction or earthmoving begins, other local, state and/or federal permits may be required from other permitting agencies.

E&S PROJECT FEE SCHEDULE:

This project fee is for plan review and site inspection services for requirements under Chapter 102, Erosion and Sedimentation Control Program. The project fee covers initial plan submission and one re-submission for both completeness and technical reviews unless withdrawn or denied.

WITHDRAWN APPLICATION POLICY:

The following policy has been developed in addition to the current Chapter 102 regulations regarding a withdrawn application:

1. Fees submitted with the application will not be refunded. 102.6(c)(3)
2. Upon re-application, all fees required by regulation must be submitted. 102.6(b)(1)
3. Withdrawn applications that do not change the scope of the project and are submitted within 180 days of withdrawal will be required to pay 25% of the current Erosion & Sedimentation (E&S) Project Fee. 102.6(b)(3)

INCORRECT PAYMENT:

All required checks must be complete with the correct amount and payable to the correct name listed on page 3. The District will write void on incorrect check(s) and send them back to the applicant and will contact the applicant for corrected check(s) if check(s) are not complete or correct. The applicant will have 5 business days to get corrected check(s) to the District or all checks will be mailed back to the applicant. The project will not be considered received and will be placed on hold until the corrected check(s) are received.



**ADAMS COUNTY CONSERVATION DISTRICT  
E&S CONTROL, E&S CONTROL PERMIT, and NPDES APPLICATION**

This application form must be completed by the applicant or applicant's agent and submitted along with the required fee(s) and information below.

**PROJECT INFORMATION:** (all project information must match the information listed on the NPDES NOI or E&S Control application for permit applications)

Project Name: \_\_\_\_\_  
Municipality: \_\_\_\_\_  
Round to nearest one-hundredth: \_\_\_\_\_  
**Acres of New Disturbance:** \_\_\_\_\_  
**Disturbed Acres due to E&S Plan Changes:** \_\_\_\_\_  
**Permit Renewal:** Acres remaining to be Disturbed (includes acres not 70% permanently stabilized with vegetation): \_\_\_\_\_  
Receiving Stream(s) and corresponding Chapter 93 Designated Use(s) and if applicable, Existing Uses(s): \_\_\_\_\_

Brief Description of Project: \_\_\_\_\_

Applicant/Organization Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant's Agent: \_\_\_\_\_  
Plan Preparer: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_ Phone: \_\_\_\_\_

**PROJECT INFORMATION:**

Does your project propose an earth disturbance of 0.991 acre or more before rounding?  Yes  No \_\_\_\_ acres  
Does your project require an NPDES or Erosion & Sediment Control Permit?  Yes  No  
Permit Type:  Individual NPDES  General NPDES  Erosion & Sediment Control  NA  
NPDES permit number if one has already been obtained: \_\_\_\_\_

**NON-PERMITTED APPLICATION CHECKLIST:** (see page 3 to determine appropriate fee(s))

- One copy of E&S plan drawings, E&S narrative, and completed fee schedule
- E&S Project Fee payable to ACCD

**PERMIT APPLICATION CHECKLIST:** (see page 3 to determine appropriate fee(s))

- All items listed on NPDES Notice of Intent/Application Checklist or E&S Control Permit application checklist AND completed fee schedule
- NPDES or Erosion & Sediment Control Permit Filing Fee payable to ACCD Clean Water Fund
- E&S Project Fee payable to ACCD (Permit Renewal: 50% of E&S Project Fee for acres remaining to be disturbed)
- PA DEP NPDES Disturbed Acre Fee payable to Commonwealth of PA Clean Water Fund (Permit Renewal: not applicable)

**Fee Waiver:**

- Commonwealth of Pennsylvania
- Cooperative Agency Conservation Project (must be approved by Conservation District Manager and/or Conservation District Board of Directors)

\_\_\_\_\_  
(Signature Conservation District Manager/ Chair)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Print Name/ Signature of applicant or authorized agent)

\_\_\_\_\_  
Date

## E&S CONTROL, E&S CONTROL PERMIT, and NPDES FILING FEE SCHEDULE

E&S Project Fee - New Disturbance plus Disturbed Acres due to E&S Plan Changes (Permit Renewal: use E&S Project Fee *Formula below as part of Permit Renewal fee calculation.)				
Check One (x)	Disturbed Project Acres	Enter # Acres (nearest whole acre)	*Formula	Fee Remitted
<input type="checkbox"/>	less than 0.5 acre	N/A	\$400	
<input type="checkbox"/>	0.5 – less than 1 acre	N/A	\$800	
<input type="checkbox"/>	1 - 5 acres		\$1000 + (disturbed acres x \$400)	
<input type="checkbox"/>	6 - 25 acres		\$1500 + (disturbed acres x \$400)	
<input type="checkbox"/>	26 + acres		\$3000 + (disturbed acres x \$400)	
OR Other E&S Project Fees (OR/Not in Addition To)				
Check One	Project Type	Enter # Acres (nearest whole acre)	Project Fee	Fee Remitted
<input type="checkbox"/>	Permit Renewal with no E&S Plan Changes	remaining to be disturbed (includes acres not 70% permanently stabilized with vegetation)	(E&S Project Fee) x 0.5	
<input type="checkbox"/>	Timber Harvest less than 25 disturbed acres	N/A	\$400	
<input type="checkbox"/>	Chapter 105 General Permit Projects	N/A	\$400	
<b>Check payable to: ACCD</b>				\$

NPDES Filing Fee			
Check One	New, Renewal, or Major Amendment		Fee Remitted
<input type="checkbox"/>	General:	\$500	
<input type="checkbox"/>	Individual:	\$1,500	
OR Erosion & Sediment Control Permit Filing Fees			
Check One	Project Type	Filing Fee	Fee Remitted
<input type="checkbox"/>	Timber Harvest or Road Maintenance Greater than 25 disturbed acres	\$500	
<input type="checkbox"/>	Oil and Gas	\$500	
<b>Check payable to:</b> <i>ACCD Clean Water Fund</i>			\$

PA DEP NPDES or E&S Control Permit Disturbed Acre Fee (Renewal: Not Applicable)				
Check One	Project Type	Enter # Acres (nearest whole acre)	Formula	Fee Remitted
<input type="checkbox"/>	New Project		disturbed acres x \$100	
<input type="checkbox"/>	Amendment: new acres not previously paid		disturbed acres x \$100	
<b>Check payable to:</b> <i>Commonwealth of PA Clean Water Fund</i>				\$

Please return this form with the complete application package. Fee questions can be directed to Susan Landauer at 717-334-0636.