

WEDNESDAY, APRIL 13, 2016:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners Jim Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Beth Cissel, Assistant Controller; Michelle Miller, Human Resources Director; Melissa Devlin, Finance Director; Darryl Crum, Director of Tax Services; Don Fennimore, Court Administrator; Anne Thomas, Grants Program Coordinator/Planning Department; Bob Jackson, Citizen Representative; News Reporters: Alex Hayes, *Gettysburg Times*, Davin Jurgensen, *Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the March 30, 2016 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

No public comments were addressed to the Board at this time.

Tax Services:

With recommendation from Daryl Crum, Director, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy Phiel to sign the Proposal dated April 8, 2016 submitted by High Associates, Ltd., 1853 William Penn Way, Lancaster, PA for real estate appraisal services for approximately 35.29 acres of remaining Adams County Farm located in Cumberland Township identified as Tax Parcel No. 09-F-12-159, excluding one acre of land that supports the Alms House Cemetery, in the amount not to exceed \$3,000.00.

Motion carried.

Planning Department – 2012 CDBG Contract Period:

With recommendation from Anne Thomas, Grants Coordinator, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign a 3-Year Project Activity Completion Extension Request #2 for Contract #C000052861 FFY 2012 Contract Period 10/11/12 10/10/17 for the Possum Valley Municipal Authority, Aspers Village Waterline Replacement. The requested extension date is October 10, 2015 to January 30, 2017 due to the Department of Environmental Protection requiring a Bog Turtle Study to be completed.

Motion carried.

Department of Emergency Services - HazMat:

With recommendation from Kimberly Frank, HazMat Coordinator, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize Chairman Randy L. Phiel to sign the 2016-2017 Hazardous Materials Response Fund (HMRF) Grant Application in the amount of \$36,060.00.

Motion carried.

Commissioners:

With recommendation from Albert Penksa, County Manager, Mr. Martin moved, seconded by Mr. Qually, to approve the Proposal dated April 4, 2016 submitted by Michael Peuler, CPA, CFP, 103 Legend Creek Drive, Cranberry Township, PA to evaluate the Adams County Hotel Room Rental Tax Ordinance and Administration in the amount not to exceed \$2,600.00.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the following personnel actions:

Courts:

- Employment of Summer Swanson, Law Clerk for Judge Simpson, effective March 28, 2016
- Probation Services – Employment of Amanda Sheaffer and Samantha Markel, both General Clerks, effective April 4, 2016

Public Defender:

Recommendation from Public Defender Kristin Rice, the employment of Elizabeth Martinez, Receptionist/Scanner, effective April 4, 2016.

District Attorney:

Recommendation from District Attorney Brian Sinnett to note the employment of Nora Hernandez, Legal Secretary, effective April 4, 2016.

County Interns:

Note the Unpaid Internships of the following:

- Department of Emergency Services – Kayla Shipley, effective May 9, 2016 for Monday and Tuesday of each week, through August 10, 2016.
- Public Defender – Devin Altland, effective May 16, 2016 for Monday, Wednesday and Friday, 8 a.m.-3 p.m.
- Planning – Joshua Wayne, effective Monday – Friday, May 16, 2016 through August 13, 2016

Separation of Employment:

- Lori Lencheski, Economic Development Specialist, effective May 2, 2016
- Karen Rose, Caseworker 2, Children & Youth Services, effective April 12, 2016
- Debra Scherle, Expungement/Counter Clerk in the Clerk of Courts Office, effective April 14, 2016
- Christine Cutter, Corrections Officer, effective April 15, 2016

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period March 28, 2016 through April 8, 2016:

General Fund	\$ 1,725,499.37
911 Fund	\$ 7,278.55
Children & Youth Services	\$ 177,865.51
HazMat Fund	\$ 542.57
Law Enforcement	\$ 600.00
Records Management	\$ 14,155.00
Human Services Building	\$ 440.75
Hotel Tax Fund	\$ 64,905.19

