

IN THE COURT OF COMMON PLEAS OF ADAMS COUNTY, PENNSYLVANIA

In Re: Right-to-Know Officers
(Judicial Agencies)

**Administrative Order
Number 15 of 2019**

ORDER OF COURT

AND NOW, this 26th day of November, 2019, in conformity with the requirements of Pennsylvania Rule of Judicial Administration No. 509, it is hereby Ordered:

1. The Court Administrator for the Fifty-First Judicial District is designated as the Court's Open Records Officer for requests for records made on the following Fifty-First Judicial District Offices: the Court of Common Pleas; Court Administration; Magisterial District Courts; Department of Probation Services; Domestic Relations Section; Department of Operational Services; and the Law Library.
2. The Adams County Solicitor/Designee is designated as the Open Records Officer for record requests made to the following offices within the Fifty-First Judicial District: Prothonotary; Clerk of Courts; and Clerk of Orphans Courts. The Open Records Officer for the foregoing offices shall comply with Pa. R.J.A. 509 in processing right-to-know requests for these offices and shall not access any information sealed by Order of Court without obtaining prior Court approval. The Open Records Officer appointed under this paragraph shall copy the Court Administrator for the Fifty-First Judicial District of the response made to any requests for records.

This Order is effective immediately. Administrative Order No. 34 of 2008
is hereby vacated.

BY THE COURT:

MICHAEL A. GEORGE
President Judge

Board of Judges
Judges' Executive Assistants
Magisterial District Judges
Court Administrator
Executive Directors of the Department of Probation Services;
Department of Operational Services; and
Domestic Relations Section
Law Library
County Solicitor
Adams County Commissioners
Clerk of Courts/Clerk of Orphans Court
Prothonotary
Adams County Bar Association
jvs