

In the Court of Common Pleas of Adams County, Pennsylvania

Phone: _____

Fax: _____

Plaintiff Name: _____

Defendant Name: _____

Docket Number: _____

PACSES Member Number: _____

PACSES Case Number: _____

Other State ID Number: _____

Please note: All correspondence must include the PACSES Case Number.

Notice of Employment

Dear _____

You have been directed to notify the Domestic Relations Section of your employment status. Please provide the following information within ten (10) days to the above address.

1. Name: _____

2. SSN: _____

3. Address: _____

4. Telephone Number: _____

5. Employer's Name: _____

6. Employer's Address: _____

7. Employer's Telephone Number: _____

8. Date Employment Started: _____

9. Rate of Pay: _____

10. Medical Insurance Provider Name: _____

11. Policy Number: _____

12. Name(s) of Dependent(s) covered: _____

13. Effective Date of Coverage: _____

if not eligible for insurance now, when will coverage be available? _____

14. Cost of Dependant Coverage: _____

15. Other Income: _____

PACSES Case Number: _____

Failure to comply with your present order of support may result/or has resulted in further enforcement action. Ongoing enforcement activities for failing to comply with your present order of support could include: denial of your passport, contempt proceedings, suspension of your Driver's, Professional, Occupational, and/or Recreational (hunting and fishing) Licenses; seizure of your Checking, Savings, Individual Retirement Accounts and other financial assets; seizure of your Federal and State Tax Refunds; liens against any property that you own; credit bureau reporting, interception of Lottery winnings and publication of your name in the newspaper as a delinquent obligor.

You may access the website at www.childsupport.state.pa.us to provide your employment information, find out how to make payments, or to request a modification of your order if your employment or living circumstances have changed substantially and you are unable to pay your entire support obligation. Please contact Domestic Relations Section if you made a payment since receiving this notice, or have questions about making payments.

Sincerely,
