

WEDNESDAY, FEBRUARY 17, 2016:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; John Hartzell, Solicitor; Steven Renner, Controller; Beth Cissel, Assistant Controller; Albert Penksa, County Manager; Michele Miller, Human Resources Director; Melissa Devlin, Finance Director; Don Fennimore, Court Administrator; Brian Clark, Warden; Darryl Crum, Tax Services Director; Phil Walter, IT Director; Gary Cervier, IT Department; News Reporters: Jim Hale, *Gettysburg Times*, Chris Capella, *Evening Sun* and Chief Clerk Paula Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the February 3, 2016 Commissioners' Meeting as presented.

Motion carried.

Public Comment:

There was no Public Comment brought before the Board at this time.

Tax Services:

With recommendation from Daryl Crum, Director and sitting as the Board of Assessment Appeals, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel sign an Engagement Letter with Richard G. Cornogg, Cornogg Appraisal Group, in the total amount of \$2,100.00, plus \$100 for expert testimony if needed. These appraisals will consist of seven properties located in Littlestown Borough, Map #4 – Parcel #27004-0262---000; #27004-0263---000; #27004-0266---000; #27004-0267---000; #27004-0275---000; #27004-0276---000; and #27004-0283---000.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Security:

Recommendation from Michael Baltzley, Director, to approve the employment of Victor Woerner, Part Time Security Officer, effective February 8, 2016.

IT Department:

Recommendation from Phil Walter, Director, to approve the employment of Gary Crevier, Network/System Administrator, effective February 8, 2016.

Department of Emergency Services:

Recommendation from John Eline, Director, to approve the transfer of Phil Petry, 911 Telecommunicator from fulltime to part time, effective February 6, 2016.

Separation of Employment:

- Tyler Bennett, Correctional Officer, effective January 28, 2016
- Ashlee Alliod, Caseworker 2, Children & Youth Services, effective February 5, 2016

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period February 1, 2016 through February 12, 2016:

General Fund	\$ 1,876,878.92
911 Fund	\$ 42,780.59
Domestic Relations	\$ 22.30
Children & Youth Services	\$ 246,654.50
HazMat Fund	\$ 145.43
Liquid Fuels	\$ 1,758.92
Human Services Building	\$ 4,913.89
Hotel Tax Fund	\$ 50,237.90
Capital Project	\$ 24,636.74
Commissary Fund	\$ 4,194.46

Motion carried.

Other Business:

Solicitor John Hartzell:

As the Commissioners role of Board of Elections, Solicitor John Hartzell reported he filed a petition last week to realign Conewago Township for election purposes and posted yesterday. The hearing will be held on February 26, 2016 in Courtroom No. 3 before Senior Judge Robert G. Bigham.

Commissioner Phiel:

Tonight at the Ag Center is the first forum of the year from 5:30 – 7:30 p.m. with an open house at the Planning Department.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners Meeting at 9:11 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk