

AGENDA, WEDNESDAY, OCTOBER 6, 2021:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the September 22, 2021 Commissioners' Meeting as presented.

Proclamations:

- **“YWCA GETTYSBURG & ADAMS COUNTY WEEK WITHOUT VIOLENCE”** – October 17-23, 2021
- **YWCA HANOVER SAFE HOME – ADAMS COUNTY “DOMESTIC VIOLENCE AWARENESS MONTH”** – October 2021

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Court Administration:

Recommendation by District Court Administrator Don Fennimore, and after review by Solicitor Molly Mudd, that the Board designate Chairman Randy L. Phiel to approve the following agreements and notices with Klink & Co., Inc. d/b/a KlinkCheck Background Services, a Pennsylvania company, in order for the Courts to comply with the mandates of Act 57 of 2020 relating to background checks of law enforcement officers:

- End-User Agreement – agreement for the use of KlinkCheck's credit reporting services and compliance with applicable laws and regulations. Effective October 6, 2021. Cost per credit report is \$15.00.
- Addendum #1 – adds the 51st Judicial District to the above-referenced End-User Agreement and establishes a separate KlinkCheck account for the Courts. Effective October 6, 2021.
- Notice To Users Of Consumer Reports – notifies KlinkCheck users of their legal obligations under the Fair Credit Reporting Act.

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly Mudd that the Board of Commissioners approve the following

- 2021-2022 Purchase of Service Agreements: Pressley Ridge; Alternative Rehabilitation Communities

AGENDA, Wednesday, October 6, 2021

Page 2

Children & Youth Services cont'd:

- Business Associate Agreement (BAA) with Community Specialist Corporation (CSC), which relates to the Purchase of Service Agreement signed by the Board on June 30, 2021. CSC and the County are required to enter into this BAA pursuant to the HIPAA Privacy and Security Rules. The Agreement is effective October 6, 2021.
- Business Associate Agreement with Summit School, Inc. (Summit), which relates to the Purchase of Service Agreement signed by the Board on June 2, 2021. Summit and the County are required to enter into this BAA pursuant to the HIPAA Privacy and Security rules. The Agreement is effective October 6, 2021.

Agricultural Land Preservation:

Recommendation from Ellen Dayhoff, Director of Rural Resources, and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the offer letter for the purchase of a County only conservation easement for Wayne Mummert, 693 Peepytown Road, East Berlin, PA, Reading Township, Parcel #36-K09-0003, 110.83 acres, \$1,989.00/acre, and to further designate Chairman Randy L. Phiel to sign the Agreement of Sale.

Tax Services:

Recommendation from Susan Miller, Assistant Director/Chief Assessor, that the Board of Commissioners approve the following:

- Personal Tax Exemption Requests from the following who have met the County guidelines: Cumberland Township - Eugene Fidler, Catherine R. Breighner and Virginia M. Cox; Oxford Township - Mary A. Brown, Carolynne Seeman and Doris M. Brillhart

Veterans Real Property Tax Exemption Certification:

- Althea D. Wood, 15 Deer Trail, Fairfield, PA, Carroll Valley Borough, Parcel #43023-0126, qualifies as a surviving spouse and will continue with the exemption on this property.
- Gladys Villalobos, 10 Double Play Drive, Gettysburg, PA, Straban Township, Parcel #38G10-0075 for her home on 1.55 acres, beginning with the 2022 County and Municipal Taxes
- Recommendation Daryl Crum, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Hewlett Packard Equipment Full Services Maintenance Contract (No. 2368) and Full Service Maintenance Agreement with Print-O-Stat, Inc., a Pennsylvania company. These agreements provide for the yearly maintenance of a L2Y26A HP Designjet printer. The agreements are effective April 28, 2021 for a one (1) year term. Total cost to the County is \$1,059.00.

Human Resources:

Recommendation from Michele Miller, Director and after review by Solicitor Molly Mudd, that the Board of Commissioners approve the License Agreement with Kantola Training Solutions, a California Company, for online training courses on Bloodborne Pathogens; Hazardous Materials; Proper Lifting Techniques; and Slips, Trips, and Falls. The term of the Agreement is three (3) years, commencing on October 6, 2021. Yearly cost to the County is \$672.00, for a total of \$2,016.00 over the three-year term, funding allocated through a CCAP safety grant.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, and after review by Solicitor Molly Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign Amendment #4 To Inmate Telephone Services Agreement with DSI-ITI, Inc., a Virginia company. This Agreement amends the Inmate Telephone Services Agreement effective on July 2, 2008, and Amendment #2 to Inmate Telephone Services Agreement on June 20, 2016, to reduce all inter- and intrastate telephone rates to \$0.21 per minute (previously \$0.24 per minute for collect payments). This new rate is consistent with the FCC's proposed Rule regarding rates for inmate interstate calling (WC Docket No. 12-375, 47 CFR 64). It is anticipated that the new FCC Rule will be effective October 26, 2021. Accordingly, this Amendment is effective October 26, 2021, or upon final passage of the Rule, whichever is later.

Commissioner's Office:

Recommendation by Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Memorandum of Understanding between the County and the American Federation of State, County, and Municipal Employees, AFL-CIO, District Council 89 ("AFSMCE") regarding the County's COVID-19 Vaccine Incentive, whereby the County, desiring to incentivize its employees to obtain a COVID-19 vaccination, in an effort to reduce the public health risk of disease while maintaining respect for individual choice will extend to all employees within the AFSCME bargaining unit who provide the county with proof of full COVID-19 vaccination status one (1) extra paid time off day.
- Adams County Water Tower Repainting Contract with Corrosion Control Corporation, a New Jersey corporation with registered offices in Pennsylvania. This contract is the result of an award to Corrosion Control as the lowest responsible bidder after a duly advertised public bidding process in consultation with C.S. Davidson, the County's engineering firm. The scope of the project will include surface preparation and painting of the interior and exterior of the County's 400,000-gallon water tank located by the Adams County Adult Correctional Complex. It is anticipated that this project will be completed by late

AGENDA, Wednesday, October 6, 2021

Page 4

Commissioner's Office cont'd:

fall of 2021, with a total cost to the County of \$71,175.00. This contract is effective August 25, 2021 and expires December 23, 2021, with the option to extend the term for two (2) additional 60-day periods.

- Change Order #1 for vendor Sage Technology Solutions relative to the Courtroom Technology Upgrade Project, adding \$11,618.00 to the original contract price in order to include a design change & equipment installation to add video switching capability and video evidence presentation from Table Locations in Courtroom #3.
- Resolve to support the Pennsylvania Commission for the United States semi-quincentennial AMERICA250PA celebration by adopting Resolution No. 9 Of 2021 in support of the AMERICA250PA mission to educate, preserve, innovate, and celebrate with Pennsylvanians in all 67 counties.

Personnel Report:

Courts:

- Employment of Tamara Bittle, MDJ Clerk Floater, effective September 27, 2021

Children & Youth Services:

Recommendation from Sarah Finkey, Administrator, to amend the date of hire for Andrea Norcross, Caseworker 1-Intake from September 13, 2021 to September 20, 2021.

IT Department:

Recommendation from Phil Walter, CIO, to approve an unpaid internship for Kevin Opoku-Agyemang, effective October 12, 2021.

Emergency Services:

Recommendation from Warren Bladen, Director, to approve the employment of Christina Runk, 911 Telecommunicator Trainee, effective October 25, 2021.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, pending successful completion of background screenings, the employment of the following Corrections Officers: Tyler Farace, Alex Staub, effective October 4, 2021

Separation of Employment with permission to post:

- Rescind the employment of Kimberly Corradetti, 911 Telecommunicator Trainee, effective October 25, 2021
- Sharlene Eriksen, Customer Service Assessor with Tax Services, effective October 6, 2021
- Joshua Eisenhart, Financial System Support Analyst with the Controller's Office, effective October 7, 2021

AGENDA, Wednesday, October 6, 2021

Page 5

Personnel Report cont'd:

- Victor Woerner, Sheriff Deputy First Class, effective October 8, 2021
- Anna Green, Children & Youth Caseworker 3, effective October 18, 2021
- Deborah Morningstar, Deputy Clerk 3-Orphans Court, effective September 30, 2021
- Maya Callenbach, Temporary Mosquito Borne Disease Monitor, effective September 23, 2021
- Tre Adams, Part Time Corrections Officer, effective October 8, 2021
- Jossalyn Becraft, Corrections Officer, effective September 23, 2021
- Melanie Signor, Corrections Officer, effective September 8, 2021
- Vincent Bashore, Corrections Officer, effective September 23, 2021
- Benjamin Sneeringer, Corrections Officer, effective September 24, 2021
- Benjamin Whitmore, Corrections Officer, effective October 8, 2021

Expenditures:

Approve the following expenditures for the period September 20, 2021 through October 1, 2021:

| | |
|---------------------------|-----------------|
| General Fund Total | \$ 1,594,329.42 |
| General Fund | \$ 595,752.42 |
| PCard Payment | \$ 9,550.00 |
| Payroll – Week #39 | \$ 989,027.00 |
| Children & Youth Services | \$ 325,596.19 |
| Liquid Fuels | \$ 30,582.36 |
| HazMat Fund | \$ 254.10 |
| Commissary Fund | \$ 5,655.04 |
| Records Management | \$ 3,155.00 |
| Capital Projects | \$ 26,701.53 |
| 911 Fund | \$ 53,184.87 |
| Internal Service Fund | \$ 353,384.27 |

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: