

MINUTES OF THE JULY 24, 2025, A.C.C.D. BOARD MEETING

The monthly meeting of the Adams County Conservation District (District) Board of Directors (Board or BOD) was held on July 24, 2025, at the Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg, PA 17325 with a call-in option. Chair, Carl Keller, Jr. called the meeting to order at 7:33 PM. A quorum was met. The following were present in person or by phone (* if present via phone):

Carl Keller Jr., Chair/Farm Director
Adam McClain, District Manager
Michelle Kirk, Treasurer/Farm Director*
Rick Crouse, Public Director
Lindsey Bream, NRCS

Ed Wilkinson, Vice-chair/Farm Director
Dave Benner, Farm Director
Commissioner Jim Martin, Commissioner Director
Susan Landauer, Admin Spec/Board Secretary
Christopher Santore, DEP

Adam McClain went over the additional measures the District is taking to maintain transparency: advertised in the Gettysburg Times that Board meetings may be held as virtual meetings, Board meeting agenda was posted in the District Office and on the County website, Board meeting call-in information was posted on the County website and the Ag Center entrance. To join this meeting by phone or for other means to provide public comment, the request must have been received by noon today. Request to join by phone: Michelle Kirk requested to join by phone.

Welcome and Roll Call: Chair, Carl Keller, Jr. welcomed all and a roll call was done by Adam McClain.

Public Comments: There were no comments from the public.

Additional Agenda Items and Flexibility of the Agenda Order: *Ed Wilkinson moved to approve having flexibility of the agenda order and the addition of agenda items 9.d. Windside Amendment and 11.1 E&S Fee Schedule. Dave Benner seconded the motion. Motion carried.*

Approval of Minutes: *Ed Wilkinson moved to approve the minutes of the June 26, 2025, BOD meeting. Dave Benner seconded the motion. Motion carried.*

Treasurer's Report: *Dave Benner reviewed the Treasurer's report for July 2025, found everything to be in order, and recommended that it be filed for audit.*

Cooperating Agency Reports:

Natural Resources Conservation Service (NRCS) - Lindsey Bream, District Conservationist, highlighted the NRCS monthly report.

Department of Environmental Protection (DEP) – Christopher Santore, Conservation District Field Representative, highlighted the July 2025 DEP Conservation District Field Rep Talking Points.

Committee Reports:

Ag Center – Ed Wilkinson shared that Heflin Electric will provide a quote on backup generator options, the water fountain was repaired, and the painter has finished the walls in the lobby.

Safety Committee – Adam McClain shared that the first Safety Committee meeting was held today. The Committee discussed their function and purpose, the results from the visit with the PCoRP Risk Management Representative, a possible grant option, suggested trainings/drills, and other areas of concern that were brought forward from Committee members. The next meeting the Committee will discuss ranking potential projects.

Agricultural Conservation Assistance Program (ACAP) Applications:

Rolling Roads Partnership – *Ed Wilkinson moved to approve the ACAP application and contract with Rolling Roads Partnership for \$15,494.50. Commissioner Jim Martin seconded the motion. Motion carried.*

Nathan Herr – *Dave Benner moved to approve an amendment to Nathan Herr's ACAP contract for an additional \$11,203.94. Ed Wilkinson seconded the motion. Motion carried.*

Benuel King – *Commissioner Jim Martin moved to approve an amendment to Benuel King's ACAP contract to extend his contract to November 15, 2025. Ed Wilkinson seconded the motion. Motion carried.*

Windside Fruit Farm – *Ed Wilkinson moved to approve an amendment to Windside Fruit Farm's ACAP contract for an additional \$1,000. Dave Benner seconded the motion. Motion carried.*

Agriculture Conservation Technician (ACT): Adam McClain reviewed the application for the ACT Agreement. *Commissioner Jim Martin moved to approve the Agriculture Conservation Technician Agreement for \$20,000. Ed Wilkinson seconded the motion. Motion carried.*

Chesapeake Bay Technician (CB Tech): Adam McClain reviewed the application for the CB Tech Agreement. *Ed Wilkinson moved to approve the Chesapeake Bay Technician Agreement for \$114,591. Commissioner Jim Martin seconded the motion. Motion carried.*

E&S Fee Schedule: Adam McClain recommended approval of changes to the E&S Fee Schedule. *Rick Crouse moved to approve the changes to the E&S Fee Schedule as presented. Ed Wilkinson seconded the motion. Motion carried.*

Program/Staff Reports:

Adam McClain shared that the new 3-year dues schedule was approved at the recent PACD SCC Joint Annual Conference, the SCC approved CDFAP funding contingent on the State budget passing, normal NRCS funding will be available beginning October 1, and carpet cleaning will be occurring in the Ag Center over the next 2 weekends.

Director Comments: Commissioner Jim Martin asked Lindsey Bream what happens if a person doesn't renew their CREP funding, and Lindsey said they could remove the forested buffers but many times do not.

Adjournment: Carl Keller, Jr. adjourned the meeting at 8:37 PM.

Respectfully submitted,



Susan Landauer, Administrative Specialist/Board Secretary
Adams County Conservation District