

Adams County Association of Township Officials

Stephanie Egger, President
Marcia Weaver, Treasurer

Harry McKean, Vice President
Beverly Shriver, Secretary

EXECUTIVE COMMITTEE MEETING December 6, 2016

The Adams County Association of Township Officials (ACATO) Executive Committee met at Oxford Township, New Oxford, PA on Tuesday, December 6th, at 1:00pm Stephanie Egger, President, Supervisor of Hamilton Township presided. Those attending were: Harry McKean, Vice-President, Oxford Township, Marcia Weaver, Association Treasurer, Reading Township; Beverly Shriver, Association Secretary, Oxford Township; Diane Groft, Conference & Programs Planning Committee Chair, Mt. Pleasant Township; Bob Gordon, Legislative Committee, Hamiltonban Township; Debby Brogan, Resolutions Committee Chair; Hamilton Township.

Minutes

Diane Groft motioned to approve the October 18, 2016 Executive Committee Minutes second by Marcia Weaver. Motion Carried.

Old Business:

Computer Training Session: Ms. Egger will contact Paul Bart in January; to see if he will do another computer training session.

Flagger Training: Ms. Groft will ask Mount Joy's Secretary, how many municipalities attended their flagger class and did any municipalities express the need for training in March.

Other Training Ideas: Partner with Adams County Planning in another training session, everyone liked the Subdivision and Land Development Ordinance training this year. In early spring, Ms. Groft will contact Sherri Clayton; if they would be interested and if so what subject.

Human Resources, Personnel Issues & Communications (hiring the right people, union negotiations and non-union issues) are topics that are big challenges for Townships.

New Business

Treasurer Report, Marcia Weaver: Ms. Weaver's report is for the 2016 year; all the bills are paid. There were two damaged radios returned; we will be reimbursed \$11.90. The balance today is \$6,599.64. The Committee unanimously accepted the Treasurer's Report as presented pending the audit.

Newsletter: Beginning January, we need someone to do our newsletter. Ms. Groft was given approval to approach Mt. Joy's Secretary; to see if she would be interested in doing the 2017 Newsletter. If Mt. Joy's Supervisors would approve her doing the newsletter; it would help her become familiar with ACATO before she becomes secretary. This could become a job for the secretary to do.

Nominations Committee, Carol Merryman: No report.

Resolutions Committee, Debby Brogan: No Report.

Public Relations Committee, Chair vacancy: Nothing. Ms. Groft said she received an email from Ms. Reamer that she really did want to be here to thank everyone; she enjoyed working with everyone but has made a commitment to the Adams County COG and must follow through.

Legislative Committee, Bob Gordon: No report.

Audit Committee, Craig Rockey: Craig Rockey will remain as Chair for the Audit Committee. The committee has a vacancy. As soon as Ms. Weaver receives the December statement and has reconciled it; Ms. Egger will call Mr. Rockey to schedule with Ms. Weaver when the Audit Committee can do the audit. And hopefully Ms. Weaver will have received the radio refund of \$11.90.

Programs Committee, Diane Groft: What should be the Theme of the 100th Convention: If there are artifacts we could go with that or just celebrate the 100th.

ACATO 99th Fall Convention, November 9, 2016: With the Convention after an Election Night; there was a slight decrease in attendance; six less vendors and 35-40 people less. Ms. Egger thanked the committee for doing an excellent job with everything. The evaluations had all positive comments and the food was fantastic. Gus Fridenvalds won the prize for the Evaluation Drawing. There was no feedback from the request to borrow Historical items from the Townships.

ACATO 100th Fall Convention, November 8, 2017: There were discussions on attendance, procedure for prize drawings, revamp program format and the business meeting held at another date. In the January newsletter there could be a question for the members to choose either a. keep the Business Meeting in the Convention Program or b. eliminate the Business Meeting from the Convention Program and to let us know before the March meeting. The Executive Committee will make the decision, if there is no feedback.

Location: SAVES is the only one that can handle attendance over 100. Ms. Groft was told to book it for 2017.

Theme: Ms. Egger has some contacts that might research historical information for us.

Keynote Speaker: There were several names mentioned.

PSATS Speaker: Dave Sanko

Next Executive Meeting: March 14, 2017 at 1:00pm at Hamilton Township Building.

Adjournment:

Bob Gordon second by Marcia Weaver motioned to adjourn the meeting. Meeting adjourned at 2:33pm.


Beverly A. Shriver, Association Secretary