

President Gus Fridenvalds called the December 17, 2015 Adams County COG meeting to order at 8:30 a.m.

The following members were present: **Boroughs:** Arendtsville, Biglerville, Carroll Valley, Fairfield, Gettysburg and Littlestown. **Townships:** Conewago, Cumberland, Franklin, Germany, Hamilton, Hamiltonban, Highland, Huntington, Oxford, Reading, and Straban. **Schools:** Gettysburg Area School; **Adams County.**

Guests: Randy Phiel, Adams County Commissioners; John Eline, Adams County Emergency Services Manager; Judy Chamber, Penn State Extension; Tom Fontana, Gettysburg Times; Bicky Redman and Andrew Merkel, Adams County Office of Planning and Development. Eric Zaney, Adams Regional EMS; Jim Staub, Adams County Rescue Mission.

A MOTION WAS MADE BY PREHN (ARENDSVILLE BOROUGH) AND SECONDED BY LIVINGSTON (HAMILTON TOWNSHIP) TO APPROVE THE NOVEMBER 19, 2015 MINUTES WITH A CORRECTION ANNOUNCED BY THE SECRETARY. MOTION CARRIED UNANIMOUSLY.

TREASURERS REPORT: Pat Smith (Fairfield Borough) announced that the Treasurer's report which showed a balance as of 12/14/15 of \$8,477.99.

A MOTION WAS MADE BY REAMER (HAMILTONBAN TOWNSHIP) AND SECONDED BY MAUSER (STRABAN TOWNSHIP) TO APPROVE THE TREASURER REPORT AS READ TO AUDIT. MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENT: None.

NEW BUSINESS: President Fridenvalds asked Barb Underwood (CUMBERLAND TOWNSHIP) TO announce the recommendations from the Nominations Committee for the 2016 Officers. They are: President – Gus Fridenvalds (Huntington Township), Vice President – Coleen Reamer (Hamiltonban Township), Treasurer – Pat Smith (Fairfield Borough), Secretary – Sandi Vazquez (Biglerville Borough). He asked for any additional names. None. Underwood (CUMBERLAND TOWNSHIP) thanked the 2015 officers.

A MOTION WAS MADE BY UNDERWOOD (CUMBERLAND TOWNSHIP) TO ACCEPT THESE STATED NOMINATIONS. SMITH (FAIRFIELD BOROUGH) SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The Treasurer, Pat Smith (FAIRFIELD), provided the membership the budget process and the use of previous expenses for the line item amounts for the 2016 Budget. President Fridenvalds asked if there is a motion to approve the same.

A MOTION WAS MADE BY LIVINGSTON (HAMILTON TOWNSHIP) TO ACCEPT THE 2016 COG BUDGET AS RECOMMENDED. PREHN (ARENDSVILLE BOROUGH) SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Discussion on the COG's checking account balance and uses for the membership dues that can be expanded for use of training and other items. Recommendations of by-laws amendment in 2016.

PAGE 2
DECEMBER 17, 2015
AGENDA

President Fridenvalds stated that the COG Solicitor will be discussed at the next meeting. Also, he stated that the COG needs to make a motion to advertise the meetings for 2016. They are the 4th Thursday except for November and December meetings which are held on the 3rd Thursdays due to holiday schedules.

A MOTION WAS MADE BY HUNT (GETTYSBURG SCHOOL DISTRICT) AND SECONDED BY LIVINGSTON (HAMILTON TOWNSHIP) TO ADVERTISE THE COG MEETINGS, AS DESCRIBED FOR 2016. MOTION CARRIED UNANIMOUSLY.

A speaker from DEP was to be present at this meeting but due to the lack of a state budget, President Fridenvalds explained, no traveling of employees was allowed.

OLD BUSINESS:

AC. Collaboration Committee. President Fridenvalds reviewed what this committee has worked on during 2015. The zoning ordinance definitions have been organized by Mt. St. Mary's intern and Mayor Harris (CARROLL VALLEY BOROUGH) reported that an interface will need to complete with the data base so that the review process can begin. The fuel survey was completed and continues to be worked on.

Adams County Connected. Underwood (CUMBERLAND TOWNSHIP) reported that work is being done on a model ordinance that would require developers to include fiber-optics with future land development plans. Discussion on lack of broadband coverage in the county and suggestions for improvements of the same. President Fridenvalds thanked the committee for their hard work on this issue.

Legislative Committee: Paul Bart (READING TOWNSHIP) announced that at the January 2016 legislature committee meeting he will present the following: (1) Discussion on the lack of progress of the legislature on items listed on the Adams County COG Legislative priorities (2) Concerns over the PA State Employee law regarding new language of "at will" employees vs. independent contractors.

Adams County Joint Purchasing/Public Works: Jay Livingston (HAMILTON TOWNSHIP) announced that he is trying to update the road master list. Anyone with this information for their municipality should email him the information at hamroadmaster@yahoo.com. Discussion on EMS cooperation and involvement with road masters in the county. Members are asked to serve on this committee.

Emergency Services: John Eline, Adams County Emergency Services Department reviewed the new County Radio distribution. Commissioner Randy Phiel thanked the department employees for their hard work on this project, especially John Eline and Mary Bowers.

Eric Zaney, Adams Regional Emergency Medical Services (AREMS), informed the members that the following municipalities have not returned their joint billing contracts to AREMS. They are: Biglerville, East Berlin, and York Springs. He asked for those members to remind the fire companies about those contracts so that the citizens are not billed directly.

PAGE 3
DECEMBER 17, 2015
AGENDA

OPEN DISCUSSION:

- Adams County Commissioners: Commissioner Randy Phiel announced that the county has a tentative budget without a tax increase or any cuts. Also, he reported that Adams County Planning and Development office will be moving to the Ag Center this month.

Further, Andy Merkel (ACOPD) reminded the municipalities to have land development plans to be signed by ACOPD prior to taking the plans to the recorder's office.

- Judy Chambers, PENN STATE EXTENSION OFFICE, announced several trainings: (1) Newly Elected Official Training with PSAB and PSATS. The PSAB class is being held in Gettysburg. (2) Reorganization webinars. The Ag Issues breakfast will be inviting municipalities next year since they are important partners in planning. Lastly, Chambers announced the ACOPD has put out a book called "Home in the County" which has valuable information for new residents. Discussion.
- Township Officials Association: Coleen Reamer (HAMILTONBAN TOWNSHIP) reported on the successful Adams County Association of Township Officials (ACATO) Annual convention meeting. Due to the size of the convention the venue will continue to be at SAVES because other fire department buildings are not large enough for this event. January newsletter will be coming out soon with some training ideas for the first quarter of 2016. Reamer continued that she will not serve as the 2016 ACATO Vice President since she will be 2016 COG Vice President. Volunteers for that position are needed and if interested please contact Steph Egger at Hamilton Township.
- Borough's Association/ACTCC: Mayor Ron Harris (CARROLL VALLEY BOROUGH) reported on the following upcoming meetings. (1) January 6, 2016 at 7:00 p.m.– ACTCC meeting to be held at the 911 Center. A quorum is needed and very important for these meetings. (2) January 18, 2016 at 6:15 p.m. Adams County Boroughs Association. Invitations will be emailed to all members. (3) January 25, 2016 at 6:30 p.m. YATB meeting in York. (4) Community Media Open House will be held in January and invitations will be mailed out.
- Schools: Hunt (GETTYSBURG AREA SCHOOL DISTRICT) provided some clarity on the need for some schools to get private funding during the budget impasse. Schools who receive larger amount of state funding are poorer school districts and much more dependent on the state monies.

Others: Bicky Redman (ACOPD) and Jim Staub, ADAMS COUNTY RESCUE MISSION (ARM) were present to provide more information on the electronic recycling project. Redman provided a survey to the Adams County municipalities on who would be making a donation to ARM during 2016. She explained that the donation may not be marked for just electronic recycling but for recycling due to DEP regulations. 7 municipalities have agreed to make a donation of \$500 or larger and of the membership who were present another 5 municipalities have agreed to make the same donation.

PAGE 4
DECEMBER 17, 2015
AGENDA

President Fridenvalds will send out another letter of explanation to the membership to be sure they have all of the information and will include non-members so they are informed. Discussion on matching funds with the county's line item amount of \$12,000. The total amount needed for 2016 is \$24,000. If municipalities don't give the entire \$500 than whatever they can provide will be included in the donation. Redman (ACOPD) continued that ARM may not charge per piece of equipment due to the regulations. The only two places that will take the electronics available to our area is: (1) Best Buy in York (2) Washington Transfer Station in Waynesboro. These places have not been convenient to Adams County residents. Staub (ARM) stated that this amount of \$24,000 will provide the electronic recycling for the entire year of 2016.

Gordon (HAMILTONBAN TOWNSHIP) thanked SGT. Nickey, PA State Police, for attending our meetings and he was unable to attend our meeting today. Also, Gordon announced that John Butterfield (GETTYSBURG BOROUGH) was retiring from the borough and this was his last COG meeting. Gordon thanked him and the COG membership applauded his hard work in the various committees he has served on.

A MOTION WAS MADE BY ARNDT (CONEWAGO TOWNSHIP) AND SECONDED BY PREHN (ARENDSVILLE BOROUGH) ADJOURNED THE MEETING AT 9:55 A.M. MOTION CARRIED UNANIMOUSLY.

Signed,

Sandra L. Vazquez
Secretary