

AGENDA, PRISON BOARD, TUESDAY, MARCH 24, 2026:

Adams County Courthouse – Tele Conference – 1-415-655-0001

Meeting number 132-798-3497#

11:00 a.m. Call to Order

Minutes:

Approval of the Minutes for the February 24, 2026 Prison Board Meeting as presented.

Public Comment:

Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling 1-415-655-0001, 132-798-3497#. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.

Personnel Report:

Approve the Personnel Report for February 4, 2026 thru February 18, 2026 as follows:

Employment:

- Corrections Officers – Joshua Ervin, effective April 6, 2026
- Heather Jordan-Clapsaddle, Treatment Manager, effective March 9, 2026
- Promotion of the following:
 - Kenneth Reisinger from Captain to Acting Deputy Warden of Training & Accreditation, effective February 23, 2026
 - Christopher Raylock from Lieutenant to Acting Captain of Security, effective February 23, 2026
 - Joshua Serafino from Corrections Officer to Lieutenant, effective March 23, 2026

Separation of Employment of the following:

- Corrections Officers – Devon Kling, effective March 5, 2026; Jaeda Salter, effective March 6, 2026; Samuel Flanary, effective March 23, 2026
- Retirement of Richard N. Smith, Maintenance Tech 2, effective April 1, 2026
- Rescind offer of employment for Sherif Wahba, Corrections Officer, effective March 9, 2026

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Warden's Report:

The Warden's Report was distributed to the Members of the Prison Board prior to the scheduled meeting for their review.

Discussion Items:

Old Business:

- **PrimeCare Medical, Quarterly Meeting:** As a reminder, the next meeting is scheduled for Thursday, April 16, 2026, at 10:30 a.m. in the Training Room at the ACACC.
- **Receiving Gate – Replacement:** The receiving gate at the ACACC was successfully replaced during the week of March 2, 2026.

New Business:

- **Carpet Replacement:** The carpet in the main Lobby area of the Facility and throughout the Administrative Offices is being replaced during the weeks of March 23 and March 30. The Lobby will be closed to non-professional visitors on Tuesday, March 31, 2026. Inmate visitation for March 31, 2026, has been rescheduled for Friday, April 3rd.

Executive Session:

For discussion of attorney/client privileged and personnel topics.

Meeting Reconvened:

Other Business:

Next Meeting:

The next meeting of the Prison Board is scheduled for Tuesday, April 28, 2026 at 11:00 a.m.

Adjournment: