

AGENDA, WEDNESDAY, NOVEMBER 12, 2025:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the October 29, 2025 Commissioners' Meeting Minutes as presented.

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

District Attorney:

Recommendation from District Attorney Brian Sinnett, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners appoint Chairman Randy L. Phiel to sign the Pass-Through Contract Agreement with YWCA Carlisle & Cumberland County. This Contract allocates \$25,000.00 in funds from the STOP Violence Against Women Subgrant #44102 to the YWCA Carlisle & Cumberland County. The Contract is effective November 12, 2025 and terminates December 31, 2026, subject to any approved extension of the project period for the subgrant.

Tax Services:

Sitting as the Board of Assessment Appeals and with the recommendation from Daryl Crum, Director, pursuant to the Pennsylvania Consolidated Assessment Law, (53 Pa. C.S. § 8844(f), approve and certify the assessed value of real property, value of occupations and the number of persons subject to personal taxes as follows:

- Assessed Value of Real Property = \$10,392,911,000
- Value of Occupations = \$17,792,200
- Number of persons subject to personal taxes (per capita) = 78,845

Planning & Development:

Recommendation from Sherri Clayton-Williams, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following grant recommendations from the Land Conservancy Parks, Recreation and Green Space (PRGS) Committee pursuant to the PRGS Program for 2025 and authorize the Solicitor to prepare the needed grant agreements for future approval by the Board:

- Oxford Township - \$25,000 – Picnic tables, ADA picnic tables, players' benches, and refuse containers;
- Hamiltonban Township - \$11,190 – Fencing, stone, and signage for dog park installation;
- GARA - \$4328 adjustable stepper and row machine for the Bisor Trail;

Planning & Development cont'd:

- Carroll Valley Borough (Kay Sullivan Park) - \$10,875 – Playground equipment, lumber for boardwalk and pier, picnic table, benches, and trash cans

It is additionally recommended that the Board of Commissioners approve the recommendations of the PRGS Committee for grant funding of the following land projects totaling \$200,000:

- Jeff & Betsy Yingling – 100 acre agricultural easement along Bullfrog Road in Freedom Township- \$49,332
- Jim & Shirley Waybright – 14.835 acre open space conservation easement located along Mason Dixon Road in Mt. Joy Township - \$22,327
- Daniel & Melissa Utz – 47.11 acre agricultural easement located along Hoffman Home Road in Mt. Joy Township- \$29,239
- Doug & Jane Sentz – 55.57 acre agricultural easement located along Red Rock and Shriver Roads in Freedom Township- \$45,199
- David & Linda Clark – 92.88 acre open space conservation easement adjacent to Michaux State Forest in Hamiltonban Township - \$53,903

Department of Emergency Services:

Recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the quote from Motorola Solutions for a KVL7000 device. This device is used to program subscriber mobile and portable radios. The quote is made pursuant to PA Contract #4400027237 and is effective November 12, 2025. Total cost to the County is \$10,859.10.

Information Technology:

Recommendation by CIO Phil Walter, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve to designate Chairman Randy L. Phiel to sign the following:

- Quote from ePlus Technology, Inc., a Virginia company, for NinjaOne Remote license. This software allows the IT Department to provide remote support to end users. It is further recommended that the Commissioners sign the Addendum to the NinjaOne End User License Agreement, which incorporates the County's standard terms and conditions into the Agreement. This Quote is made pursuant to NCPA Contract #01-170. The term of the license is fourteen (14) months, and the Quote is effective November 12, 2025. Total cost to the County is \$3,455.00.
- Quote from ePlus Technology, Inc., a Virginia company, for renewal of the County's Cisco Hyperflex server environment. This Quote is made pursuant to Equalis Contract #R10-1173B. The term is one (1) year, commencing on January 2, 2026 and terminating January 1, 2027. Total cost to the County \$20,592.76.

Information Technology cont'd:

- Quote from ePlus Technology, Inc., a Virginia Company which is an authorized reseller of Rubrik products. The Quote is for a new add-on service for the County's Rubrik backup environment, which will allow for backup of select servers directly to the County's Microsoft Azure Government cloud environment. This Quote is made pursuant to Equalis Contract Number R10-1173B. The term is one (1) year, commencing on November 12, 2025. Total cost to the County is \$6,225.90.

Building and Maintenance:

Recommendation from Larry Steinour, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Agreement with Best Line Equipment, of Shippensburg, PA, for inspection of the County's JLG Pull-behind Lift. It is further recommended that the Commissioners sign the Addendum to the Terms and Conditions of Rental Contract, which incorporates the County's standard terms into the Agreement. The term of the Agreement is one (1) year, commencing on November 12, 2025 and terminating November 11, 2026. Total cost to the County is \$1,458.00.

Adams County Conservation District:

Approve to re-appoint the following for another four (4) year term to the Adams County Conservation District Board of Directors:

- Ed Wilkinson as Farmer Director effective January 1, 2026 through December 31, 2029
- Richard Crouse as Public Director effective January 1, 2026 through December 31, 2029
- Re-appoint Commissioner James E. Martin as the Commissioner Representative for another one (1) year term, effective January 1, 2026 through December 31, 2026

Adams County General Authority:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners Adopt Resolution No. 14 of 2025 approving the use of tax-exempt financing in the aggregate principal amount of \$89,035,000.00 for the Project at The Brethren Home Community doing business as Cross Keys Village (hereinafter, "The Corporation"), for the acquisition, construction, and furnishing of 59 independent living units and a personal care facility with 100 units, and a new approximately 3,000 square foot community center with accompanying 3-acre water feature (collectively referred to as the "Original Capital Project) in Oxford Township, Adams County, and for the refinancing of several series of Revenue Notes, each issued for the benefit of the Corporation. And Whereas the Corporation desires to amend the Original Capital Project to include approximately 40 new hybrid apartments, a new dining and community center, a new wellness center, approximately 96 personal care units attached to the Corporation's main building, and approximately 94 mid-range entrance fee independent living units (collectively referred to

Adams County General Authority cont'd:

as “the Project”). Bond counsel has issued a written opinion that all components of the amended Capital Project are permitted by the Act and by Section 147 (f) of the Code, and that no portion of the Bond proceeds will be used for a prohibited purpose under the Code or the Act, and the Board of Commissioners has relied on this Legal Opinion in granting its Approval of this Project. This Approval is given by the Adams County Commissioners as the elected representatives having jurisdiction over the Authority and the geographic location of the facilities to be financed, and solely for the purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended, following a duly advertised hearing held on or about October 16, 2025 at the offices of the Adams Economic Alliance, 1300 Proline Place, Gettysburg, Pennsylvania. The Approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of, or interest on the bonds. This Resolution is effective November 12, 2025.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Appoint Chairman Randy L. Phiel to sign on behalf of the Board Stop-Loss Proposal #1793432-03 from Avalon Insurance Company for Specific and Aggregate Stop-Loss Coverages for the County of Adams Employee Group Health Care Plan for Medical and Rx Coverages, at an estimated annual cost of \$10,749,346 and not to exceed a maximum annual cost of \$13,235,082.
- Adopt and approve Resolution No. 15 of 2025, approving federally tax-exempt financing through Pennsylvania’s Next Generation Farmer Loan Program upon application by Emanuel S. Huyard and Fannie P. Esh in an amount not to exceed \$560,000 for agricultural land and/or buildings located at 250 Gooseville Road, New Oxford, Reading Township. The approval granted by the Board shall not in any way pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal or interest on any obligations issued by The Adams County Industrial Development Authority, the issuer of the tax-exempt debt on behalf of Mr. Huyard and Ms. Esh.
- Recommendation from County Administrator Steve Nevada, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the Advertising Agreement with PlaceBased Media, a Minnesota company. PlaceBased will design and install a media campaign to prevent opioid use. This Agreement will be effective upon approval of the project by the Pennsylvania Opioid Misuse and Addiction Abatement Trust. Total cost to the County is \$57,000.00 and will be funded with opioid settlement funds.

Adoption of the Proposed 2026 Adams County Budget:

Approve to adopt the Proposed 2026 Adams County Budget as follows:

ALL FUNDS	REVENUES	EXPENDITURES
General Fund	\$72,612,854	\$78,193,036
Special Funds	\$16,253,497	\$16,253,497
Bridge Funds	\$ 180,500	\$ 180,500
Hotel Tax Fund	\$ 3,653,860	\$ 3,653,860
Subtotal	\$93,402,079	\$98,982,261
Reserves	\$ 5,580,182	--
TOTAL County Budget	\$98,982,260	\$98,982,260

Personnel Report:

Employment Offers – pending successful completion of all required pre-employment screenings:

Treasurer:

- Windie Coombs, Assistant Deputy Treasurer, effective November 3, 2025.

Children & Youth Services:

- Revised date of hire for Amy Etner, Front Desk Coordinator, from October 14, 2025 to November 3, 2025
- Brooke Bennamon, Caseworker 1-Intake, effective December 15, 2025
- Note the transfer of Alejandra Martinez from Office Assistant-Legal in Children & Youth to Domestic Relations, effective November 28, 2025. Permission to post the Office Assistant-Legal position.

Security:

- Lewis McAlexander, Security Officer, effective October 27, 2025
- Adams County Adult Correctional Complex – Corrections Officers: Treteria Jones, Samuel Flanary, Anthony Kashner, Matthew Sutton, Raymond Dorsey, effective November 3, 2025

Separation of Employment with permission to post:

- Retirement of John Wega, Operations Lieutenant, Sheriff's Department, effective November 21, 2025
- Emily Geltmacher, Maintenance Tech 2, effective November 17, 2025
- James Tipton, IT Tech 1-Application Specialist, effective November 3, 2025
- Tracey Nease, 911 Telecommunicator, effective December 18, 2025
- Maxwell Nease, 911 Telecommunicator, effective December 18, 2025
- Rescind the employment offer to Brooke Bennamon, Caseworker 1-Intake, Children & Youth Services, effective November 12, 2025

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Personnel Report cont'd:

- Adams County Adult Correctional Complex: Corrections Officers – Matthew Sutton, effective November 3, 2025; Kendra Walton, effective November 7, 2025; Donald Murphy, effective November 8, 2025
- Rescind the employment offer to David Lumjel, Corrections Officer, effective November 3, 2025

Expenditures:

Approve the following expenditures for the period October 27, 2025 through November 7, 2025:

General Fund	\$ 337,384.56
Payroll – Week #45	<u>\$ 1,150,959.11</u>
Total General Fund	\$ 1,488,343.67
Children & Youth Services	\$ 183,749.45
Liquid Fuels	\$ 56,601.44
HazMat Fund	\$ 750.49
CDBG	\$ 5,452.28
Commissary Fund	\$ 1,948.05
Records Management	\$ 2,836.00
911 Fund	\$ 203,637.85
Internal Service Fund	<u>\$ 355,299.90</u>
Total Special Funds	\$ 810,275.46
Total Expenditures	\$2,298,619.13

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners' Meeting.

Adjournment: