

AGENDA, WEDNESDAY, OCTOBER 4, 2023:

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approve the Minutes of the September 20, 2023 Commissioners' Meeting as presented.

Public Comment:

*Individuals may listen to the meeting or comment during the public comment portion of the agenda by calling **1-415-655-0001, 132-798-3497#**. Any comments related to the agenda or county business are limited to 5 minutes and the individual is to state their name and address prior to commenting.*

Community Development Block Grant (CDBG) Public Hearing:

This is the date and time advertised to hold Public Hearing #2 for the 2023 Community Development Block Grant program. The purpose of this public hearing is to solicit public comment on the proposed budget for Adams County's 2023 Community Development Block Grant Program. The activities proposed for inclusion in the County's 2023 CDBG application are: Biglerville Borough – East York Street Waterline Replacement in the amount of \$263,477.00 and Administration in the amount of \$57,836.00.

2023 Community Development Block Grant Program:

Recommendation from Deana Duvall, Grants Coordinator, that the Board of Commissioners approve and authorize Chairman Randy L. Phiel to sign the 2023 Community Development Block Grant Budget Application in the total amount of \$321,313.00 for submission to the PA Department of Community & Economic Development and to further recommend that the Board of Commissioners adopt Resolution #12 of 2023.

Sheriff:

Recommendation from Sheriff James Muller, and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to approve the Master Service Agreement with Lexipol, LLC, a Texas Company. Lexipol provides Policy Manuals and Daily Training Bulletins for the Sheriff's office. It is further recommended that the Commissioners sign the Addendum to Lexipol's General Terms and Conditions, which incorporates the County's standard terms into the Agreement. The term of the Agreement is one (1) year, commencing on November 1, 2023 and terminating October 31, 2024. Total cost to the County is \$10,821.43.

Information Technology:

Recommendation from Phil Walter, CIO and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the StormWind Order Form with StormWind, LLC, an Arizona-based online education company. This Agreement will provide the County Network System Administrator with unlimited access to StormWind's online training platform with on-demand courses related to IT. The total annual cost of the license to access the web platform is \$695.00, which is a discounted price (originally \$1,990.00) offered through PA State Contract No. 4400023837. This Agreement is effective October 4, 2023.

Ag Land Preservation:

Recommendation from Ellen Dayhoff, Rural Resource Manager and Sherri Clayton-Williams, Director, after review by the Adams County Agricultural Land Preservation Board and Solicitor Molly R. Mudd, to approve changes to the Adams County Land Evaluation and Site Assessment Ranking System.

Tax Services Department:

Recommendation from Daryl Crum, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners review and adopt the Adams County LERTA Guidelines, that are intended to establish application requirements, compliance criteria, and other provisions to implement LERTA Programs within the County, identified by parcel, and established by the taxing authorities in the County. Authority to administer these guidelines for the Berlin Junction Project is provided for through the Local Economic Revitalization Tax Assistance Act of 1977, codified at 72 P.S. §4722 *et seq.*, Adams County Ordinance NO. 2 of 2022, Oxford Township Ordinance No. 2022-128, and Conewago Valley School District Resolution No. 122.

Department of Emergency Services:

Recommendation from Warren Bladen, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners approve the following:

- Sign the Statement of Work from Appalachia Technologies, LLC, of Mechanicsburg, PA, for technical support of the 911 Computer-aided Dispatch (CAD) environment, including outside of business hours. The Service period of this Agreement commences on September 1, 2023 and terminates on February 29, 2024. Total cost to the County is \$17,598.12, to be paid in monthly installments of \$2,933.02.
- Approve the Second Amendment to our Amended and Restated Support and Maintenance Agreement with Intellitech Corporation, an Ohio Company. This Amendment provides for a one-year extension of our Agreement with Intellitech, whose software operates the Computer-Aided Dispatch (CAD) System at DES. The new term of the Agreement is November 1, 2023 to October 31, 2024. Total cost to the County is \$75,632.87.

Department of Emergency Services cont'd:

- Designate Chairman Randy L. Phiel to sign Quote No. 1229512 from Kint Corporation, of Harrisburg, PA, for the purchase and installation of a Fike Cheetah XI Fire Suppression System at the DES building. It is further recommended that the Commissioners sign the Addendum to Kint's Terms and Conditions, which incorporates the County's standard terms into the Agreement. The Quote is being made pursuant to CoStars Contract #040-E23-240. The Quote is effective October 4, 2023. Total cost to the County is \$50,096.00.

Human Services Development Fund:

Recommendation from Paula Neiman, Chief Clerk, to approve and sign the 2022-2023 Human Services Client Report and Final Expenditure Report for submission to the PA Department of Human Services which reflects \$58,071.00 (interest included) for Human Services Development Fund and \$143,894.00 for Homeless Assistance, that includes a supplemental payment of \$50,000.00.

Human Resources:

Recommendation from Michele Miller, Director and after review by Solicitor Molly R. Mudd, that the Board of Commissioners designate Chairman Randy L. Phiel to sign the License Agreement with Kantola Training Solutions, a California Company, for use by the Department of Kantola's online employee training modules. It is further recommended that the Commissioners sign the Addendum to Kantola's Standard Term and Conditions, which incorporates the County's standard terms into the Agreement. The term of the Agreement is three (3) years, commencing on October 4, 2023. Yearly cost to the County is \$3,000.00, for a total of \$9,000.00 over the three-year term.

Commissioners:

Recommendation from Solicitor Molly R. Mudd that the Board of Commissioners approve the following:

- Subrecipient Agreements for the Adams Response & Recovery Fund ("ARRF"), which was established by the Board to allocate grant funds provided by the US Department of Treasury for eligible activities pursuant to the American Rescue Plan Act of 2021 ("ARPA") and as authorized by the Coronavirus State and Local Fiscal Recovery Funds program ("SLFRF"). The awarded amounts were previously approved by the Board at the March 22, 2023 public meeting following a public application process:
 - \$323,100.00 in grant funding to the Adams County Economic Development Corporation (EDC) for the purpose of creating a revolving loan fund to support affordable housing through down payment assistance for qualified individuals who work in Adams County and seek to purchase a home in the County. The Agreement is effective October 4, 2023, and expires December 31, 2026.

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Personnel Report:

Children & Youth Services:

- Employment of Austin Gorby, Caseworker 1-Intake, effective October 10, 2023, pending successful completion of all pre-employment requirements.

Adams County Adult Correctional Complex:

- Revised date of hire for Jacqueline Gadowski-Gibbons, Corrections Officer, from October 16 to November 27, 2023

Separation of Employment:

- Diana Macklin, Telecommunicator, effective September 18, 2023
- Jennifer Claybaugh, Telecommunicator, effective September 26, 2023
- Hannah Myers, CYS Caseworker 1, effective October 13, 2023
- Eric Turvin, Corrections Officer, effective September 25, 2023
- Mitchell Vandegrift, Corrections Officer, effective October 10, 2023
- Rescind offer of employment for Tyler Darragh, Corrections Officer, effective October 2, 2023

Expenditures:

Approve the following expenditures for the period September 18, 2023 through September 29, 2023:

General Fund Total	\$ 1,877,158.07	
General Fund	\$ 822,821.03	
Payroll – Week #39	\$ 1,054,337.04	
Children & Youth Services	\$ 310,213.05	
HazMat Fund	\$ 246.13	
CDBG	\$ 8,538.60	
Commissary Fund	\$ 10,932.61	
Records Management	\$ 3,155.00	
American Rescue Plan Act 2021	\$ 5,000.00	
Capital Projects	\$ 2,874.91	
911 Fund	\$ 56,857.65	
Internal Service Fund	\$ 235,424.78	

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment: