

WEDNESDAY, DECEMBER 18, 2019

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Molly R. Mudd, Solicitor; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Michele Miller, HR Director; Sarah Finkey, Children & Youth Administrator; Sara Brensinger, Purchasing Coordinator; Gale Kendall, Probation Services Executive Director; John Phillips, Controller Elect; Amy Marshiano, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually to approve the Minutes of the November 27, 2019 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim December 18, 2019 as "**SUPPORTING THE 2020 CENSUS**" in Adams County. This proclamation was presented to Leon Reed, Chairman of the Complete County Committee.

Motion carried.

Public Comment:

There was no Public Comment addressed to the Board at this time.

Probation Department:

With recommendation from Gale Kendall, Executive Director, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the 2019-2020 Annual Juvenile Probation Services Grant with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission in the amount of \$71,777.00 to assist in off-setting the costs related to professional staff salaries.

Motion carried.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve and sign the Amendment to Purchase of Service Agreement with Mid-Atlantic Youth Services, Corp. to add Secure Detention Residential Facilities to the underlying Scope/Program Description for FY 2019-2020, at a per diem cost to the County ranging from \$326.50 for youth housed at the Emlenton, Pennsylvania Secure Detention Facility to \$348.75 for youth housed at the Pittston Township, Pennsylvania facility.

Motion carried.

York/Adams MH-IDD/D & A Advisory Board:

With recommendation from Sharon Harlacher, County MH-IDD Administrator, Mr. Qually moved, seconded by Mr. Martin, to approve the appointment of the following to the MH-IDD/D & A Advisory Board for a three-year term effective February 2020:

- Mary Anne Ragland
- Ellen Miller

Motion carried.

Adams County Adult Correctional Complex:

With recommendation by Warden Katy Hileman, and after review by Solicitor Molly Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the TextBehind Inmate Mail Screening, Processing and Management System Implementation Agreement for the purpose of permitting TextBehind to securely process incoming and outgoing mail from the Adams County Adult Correctional Complex for a 3 year term, effective December 17, 2019. This agreement comes at no cost to the County, the vendor is paid out of fees by the inmate population for use of its services.

Motion carried.

Commissioners:

- With recommendation by Solicitor Molly R. Mudd that the Board of Commissioners approve the Confidential Settlement Agreement and General Release between Adams County and Belinda Sanders, employee of the Sheriff’s Office, wherein the Parties have agreed to a compromise settlement of disputed claims to settle an employment action filed by Employee against the County in the United States District Court for the Middle District of Pennsylvania, case No. 1:19-cv-01035, whereby County agrees to pay Employee \$35,000.00 to fully settle and resolve the Litigation without any further proceedings.

Motion carried.

- With recommendation by Solicitor Molly R. Mudd that the Board of Commissioners approve and Ratify the Collective Bargaining Agreement between Adams County and TEAMSTERS Local Union 776 on Behalf of the Court Appointed Support Staff Bargaining Unit, for the period January 1, 2020 through December 31, 2023.

Motion carried.

Final Adoption of the 2020 Adams County Budget:

Mr. Qually moved, seconded by Mr. Martin, to approve the Final Adoption of the 2020 Adams County Budget as follows:

- County Budget Revenues = \$70,871,878
- County Budget Expenditures = \$70,871,878
 - General Fund = \$55,444,803
 - Special Funds = \$14,297,075
 - Other Special Funds = \$ 1,130,000
- Total Capital Budget - \$3,125,805

The Board thanked everyone involved with the preparation of the budget. Job well done. The Board also noted there will be no tax increase for 2020.

Motion carried.

Resolution No. 8 of 2019:

Mr. Martin moved, seconded by Mr. Qually, to approve Resolution No. 8 of 2019 establishing, levying and setting the taxes and tax rates on real property and persons for fiscal year 2020 as follows:

- Real Property Tax – 4.1893 Mills
- Per Capita Tax - \$5.00 per capita

A RESOLUTION OF THE COUNTY OF ADAMS, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING, LEVYING AND SETTING THE TAXES AND TAX RATES ON REAL PROPERTY AND PERSONS FOR FISCAL YEAR 2020.

RESOLUTION NO. 8 OF 2019

NOW THEREFORE, BE IT RESOLVED, and it is hereby **RESOLVED**, by the County of Adams, Pennsylvania, by its governing body, the duly elected and incumbent Board of County Commissioners, Randy L. Phiel, James E. Martin, and Marty Karsteter Qually, as follows:

- 1. Real Property Tax:** A tax be and the same is hereby levied on all real property within the said County subject to taxation for County purposes for the fiscal year 2020, pursuant to authority contained in the County Code, 16 P.S. § 1770, as follows: Tax rate for general County purposes, 4.1893 mills, which includes on each dollar of assessed valuation.
- 2. Per Capita Tax:** That a per capita tax on persons be and the same is hereby levied on all persons subject to taxation for County purposes for the fiscal year 2020, at the rate of Five Dollars (\$5.00) per capita.
- 3. Effective Date:** This Resolution shall be effective as of December 18, 2019, and shall be effective for and during the fiscal year 2020.

IN WITNESS WHEREOF, the present Resolution has been duly adopted this 18th day of December 2019 in a duly advertised and convened public session.

ATTEST:

ADAMS COUNTY COMMISSIONERS

/s/
Paula V. Neiman
Chief Clerk

/s/
Randy L. Phiel, Chairman

/s/
James E. Martin, Vice-Chairman

/s/
Marty Karsteter Qually, Commissioner

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Separation of Employment with permission to post:

- Rescind offer of employment to Drew Shipley, Corrections Officer, effective December 16, 2019

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period December 2, 2019 through December 13, 2019:

General Fund Total	\$ 1,324,527.12
General Fund	\$ 312,625.75
Debt Service Payments	\$ 10,896.35
Payroll – Week #50	\$ 1,001,005.02

Children & Youth Services	\$ 303,238.86
Liquid Fuels	\$ 6,817.07
HazMat Fund	\$ 698.00
CDBG	\$ 1,282.71
Commissary Fund	\$ 481.53
Records Management	\$ 3,369.99
Hotel Tax Fund	\$ 225,772.75
Act 13 Bridge Improvements	\$ 10,401.32
Capital Projects - Reserve	\$ 10,386.93
911 Fund	\$ 26,625.81
Internal Service Fund	\$ 274,876.22

Motion carried.

Commissioner's Meeting:

Note there will be no Commissioner's meeting next week due to the Holiday. The next Commissioner's Meeting will be held on Thursday, January 2, 2020 at 9:00 a.m.

Other Business:

No Other Business was brought before the Board at this time.

Salary Board Meeting:

The Salary Board meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner's Meeting at 9:20 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk