

WEDNESDAY, JUNE 20, 2018:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qally; John Hartzell, Solicitor; Albert Penksa, County Manager; Steve Renner, Controller; Beth Cissel, Deputy Controller; Prothonotary Bev Boyd; Sarah Finkey, ACCYS Administrator; Michele Miller, HR Director; Kelly Carothers, Domestic Relations Director; Gretchen Henry, DR Supervisor; Phil Swope, Staff Accountant; Sherri Clayton-Williams, Planning Director; Phil Walter, IT Director; Loretta Weaver, IT Helpdesk; Sara Brensinger, Purchasing Coordinator; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qally, to approve the Minutes of the June 13, 2018 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Board Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

No Public Comments were brought to the Board at this time.

Motion carried.

Children & Youth Services:

- With recommendation from Sarah Finkey, Administrator, Mr. Qally moved, seconded by Mr. Martin, to approve the Adoption Assistance Agreement with M.W. on behalf of A.M.G. and L.N.G. with the monthly subsidy amount of \$900.00/month and \$1,200.00/month respectively.

Motion carried.

- With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Qally, to approve the 2018-2019 Purchase of Service Agreements with the following: 1) Fellowship Health Resources, Inc.; 2) Hempfield Behavioral Health-Incredible Years; 3) Pa. Counseling Services; 4) River Rock Day Treatment, Inc.; 5) Torrance Cove Prep; 6) Youth Advocate Programs, Inc.; 7) Bair Foundation; 8) Bethany Christian Services of Central Pa.; 9) Center for Youth & Community Development-Strengthening Families Program/Familias Fuertes; 10) Center For Youth & Community Development-Integrated Children's Services Planning; 11) COBYS Family Services; 12) Children's Advocacy Center; and 13) Drug & Alcohol Rehabilitation Service

Motion carried.

IT Department:

With recommendation from Phil Walter, Director, Mr. Qally moved, seconded by Mr. Martin, to approve and sign the Memorandum of Understanding between the County of Adams for the County to provide Web Site Services setup, configuration, training and ongoing maintenance and support effective February 1, 2018 through January 31, 2019 for the following Municipalities:

- Initial fee \$100.00, Annual fee \$60.00 for maintenance - Boroughs of - Abbottstown; Bendersville; Biglerville; New Oxford – Townships of Freedom; Liberty
- Initial Fee \$100.00, Annual fee \$80.00 for maintenance – Townships of Hamiltonban and Tyrone
- Initial Fee \$100.00, Annual fee \$100.00 – Reading Township
- Initial Fee \$300.00, Annual fee \$80.00 maintenance – McSherrystown Borough
- Initial Fee \$500.00, Annual fee \$100.00 maintenance – Littlestown Borough and Townships of Cumberland; Mt. Pleasant; Oxford

Motion carried.

Adams County Adult Correctional Complex:

With recommendation from Alyssa Harris, Director of Business Operations, Mr. Martin moved, seconded by Mr. Qually, to approve a revised, updated Bank Resolution for the County of Adams, Adams County Prison Inmate Account located at ACNB Bank.

Motion carried.

Planning:

With recommendation from Sherry Clayton-Williams, Director, Mr. Qually moved, seconded by Mr. Martin, to approve and authorize Chairman Randy L. Phiel to sign the geographIT ArcGIS Enterprise Architecture, Implementation, Migration & Support Services Contract Extension. This Contract will extend the support services through December 31, 2018 at no additional cost.

Motion carried.

Commissioners:

- Mr. Qually moved, seconded by Mr. Martin, to approve and sign the 1st Amendment to Lease Agreement between the County of Adams and The American National Red Cross in the amount of \$2,500.00 annually for office space located at the Department of Emergency Services, effective August 1, 2018 through July 31, 2020.

Motion carried.

- Mr. Martin moved, seconded by Mr. Qually, to approve to re-appoint Pastor Jay Zimmerman to the Adams County Housing Authority Board of Directors for a four-year term effective thru August 16, 2022.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Treasurer:

Note the temporary employment of Nancy Stimer and Patty DeHass in the Treasurer’s Office from July 9, 2018 through September 14, 2018

Prothonotary:

Note the employment of Rebecca Heintzelman, Scanner File Clerk, effective June 25, 2018.

Planning:

Approve the following:

- Employment of Rebecca Moreland, Grants Coordinator, effective June 18, 2018

- Unpaid Internship of Sheryl Snider, effective July 2, 2018 through August 10, 2018 for course credit in GeoEnvironmental Studies

Separation of Employment:

- Retirement of Paula Garris, Sergeant, Adams County Adult Correctional Complex, effective June 29, 2018
- Rescind the employment for Brittney Lohss, Corrections Officer, effective June 15, 2018

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period June 4, 2018 through June 15, 2018:

General Fund Total	\$ 1,644,317.85
General Fund	\$ 711,954.48
Payroll – Week #24	\$ 932,363.37
Children & Youth Services	\$ 151,688.57
HazMat Fund	\$ 157.53
Commissary Fund	\$ 3,019.17
Hotel Tax Fund	\$ 160,645.36
Human Services	\$ 3,336.60
Parks, Recs & Green Space Program	\$ 18,100.00
Capital Projects – Reserve	\$ 6,322.55
Human Services Building	\$ 588.50
911 Fund	\$ 9,733.95
Internal Service Fund	\$ 199,945.28

Motion carried.

Other Business:

No Other Business was brought before the Board at this time.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:23 a.m. this date to discuss personnel and attorney/client issues.

Meeting Reconvened:

Commissioner Phiel reconvened the Commissioner’s Meeting at 11:20 a.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Solicitor John Hartzell; Assistant Solicitor Molly Mudd and Chief Clerk Paula Neiman.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin to adjourn the Commissioner’s Meeting at 11:24 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk