

WEDNESDAY, SEPTEMBER 11, 2019

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Sean Mott, Assistant Solicitor; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Todd Garrett, Budget Analyst; Sherri Clayton Williams, Planning Director; Rebecca Moreland, Grants Coordinator; Barbara Walter, Chief Assessor; Sue Miller, Assistant Chief Assessor; Warren Bladen, Department of Emergency Services Director; John Phillips; News Reporters Alex Hayes and Amy Marchiano, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Moment of Silence:

Chairman Phiel asked for a Moment of Silence on the anniversary of the attack on the World Trade Center, The Pentagon and in Shanksville, PA, September 11, 2001, in memory of the lives we lost and to honor the emergency responders.

Minutes:

Mr. Qually moved, seconded by Mr. Phiel to approve the Minutes of the September 4, 2019 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

- Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim September 2019 as "**FETAL ALCOHOL SPECTRUM DISORDER AWARENESS MONTH**" in Adams County. This proclamation was presented to Eileen Grenell, Director of Substance Abuse Prevention, Collaborating for Youth.

Motion carried.

- **Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim** September 15th to October 15th 2019 as "**HISPANIC HERITAGE MONTH**" in Adams County. This proclamation was presented to Yeimi Gagliardi, Chairperson of the Latino Services Task Force, Healthy Adams County.

Motion carried.

Public Comment:

No Public Comment was brought before the Board at this time.

Bid Opening:

Chairman Phiel announced a bid opening will be held for the "Mercy House Renovations" located at 45 West High Street, Gettysburg, PA. The following bids were received, opened and announced:

General Construction

East Coast Contracting, Inc
160 Lamont St
New Cumberland, PA 17070
Bid Amount - \$897,700
Bid Bond Included

HVAC

Mann Plumbing and Heating, LLC
6210 Lincoln Way East
Fayetteville, PA 17222
Bid Amount - \$198,601
Bid Bond Included

Rodney B. Smith Plumbing, Heating & Cooling, Inc.
940 Hollywell Ave.
Chambersburg, PA 17201
Bid Amount - \$186,200
Bid Bond Included

Plumbing:

Frantz Plumbing, LLC
3701 Chambersburg Rd
Biglerville, PA 17307
Bid Amount - \$128,625
Bid Bond Included

Mann Plumbing and Heating, LLC
6210 Lincoln Way East
Fayetteville, PA 17222
Bid Amount - \$162,001
Bid Bond Included

Electrical:

Hull's Electric Service, Inc
2265 Fairfield Rd
Gettysburg, PA 17325
Bid Amount - \$160,812
Bid Bond Included

Board Chairman announced the Board will take the bids under advisement and pursuant to the language of the RFP, the Board of Commissioners reserves the right to accept or reject all bids received on the Mercy House project for any reason, at the sole discretion of the Board.

Tax Services:

With recommendation from Chief Assessor Barbara Walter, Mr. Martin moved, seconded by Mr. Qually, to approve the following:

- Personal Tax Exemption for the following individuals who have met the age/disability criteria: Margaret Cook, Maude Gentzler, Theresa Gross, Helen King, Phyllis Miller, and Jean Steinour all of Oxford Township.

Disabled Veterans Real Property Tax Exemptions:

- Mary V. McLatchy, 147 Mud College Road, Littlestown, PA, Mt. Joy Township, Parcel #30H16-0087---000, for the bi-level home, residential shed and one (1) acre lot, effective beginning with 2020 County and Township taxes.
- Steven L. Leonard, 352 Pine Run Road, New Oxford, PA, Hamilton Township, Parcel #17K10-0039---000, for the two-story home, residential sheds, pool and 7.16 acres, effective beginning with 2020 County and Township taxes.
- Thomas R. Beam, 32 Barlow Street, Gettysburg, PA, Gettysburg Borough, Parcel #16004-0159---000, for the one-story home, residential shed and .13 acre lot, effective beginning with 2020 County and Township taxes.

Disabled Veterans Real Property Tax Exemption – Denial:

- Steven Leonard, 59 Foxtown Drive, Abbottstown, PA, Hamilton Township, Parcel #17L09-0191---000, be placed back on the taxable rolls, effective for the 2020 County/Municipal taxes. This property was sold and no longer qualifies for the exemption.

Motion carried.

Department of Emergency Services:

With recommendation from Director Warren Bladen, and after review by Solicitor Molly R. Mudd, Mr. Qually moved, seconded by Mr. Martin, that the Board of

Commissioners sign and approve the U.S. Department of Homeland Security Federal Fiscal Year 2019 State Homeland Security Grant Program Agreement for \$1,569,753.00 in federal funds to support the identified planning, organization, equipment, maintenance, training, and exercise needs to oppose acts of terrorism and other catastrophic events, as a County signatory to the South Central Counter Terrorism Task Force Mutual Aid and Intergovernmental Cooperation Agreement, for a term of (1) year beginning September 1, 2019.

Motion carried.

Planning and Development

Board Chairman Phiel recognized Rebecca Moreland, Grants Coordinator who announced the 2019 Community Development Block Grant Program (CDBG) has a total allocation for 2019 of \$315,473.00. There are six (6) applications received. The total requests for funding is \$437,860.00. After the 18% Administrative fee is deducted the total funds to be allocated is \$258,688.00. Ms. Moreland introduced the following applicants:

- Judy Marti, Adams County Arts Council – Seasoned Citizens Cooking Program - \$20,000.00 – This program is in partnership with the Adams County Office for Aging and Gleaning Program. It offers cooking skills and nutritional substance to senior citizens. This is a continuing program.
- Chad Smith, Possum Valley Municipal Authority – Prospect Street Waterline Replacement – \$154,540.00 – They are looking for continued support as they replace aged water lines in the Aspers Area.
- Andrew Reese, Senior Engineer, Barton & Loguidice, on behalf of Bendersville Borough – Curb Ramps on Laurel Lane - \$66,000.00 – The Borough is looking at an additional eight (8) curb ramps for ADA accessibility.
- Craig Zack, Engineer, KPI Technology on behalf of Biglerville Borough – 3rd and 4th Street Sewer Line Replacement – \$150,000.00 – Support for the replacement of ancient sewer lines. This is an ongoing project and this is the first year they met the income guidelines for this grant assistance.
- Jennifer Eckerson, Administrator of Communications and Housing Management, PA Interfaith Community Programs, Inc. – Down Payment Assistance - \$23,660.00 – To be able to offer affordable housing to first time home owners by assisting with their down payment.
- PA Interfaith Community Programs, Inc. – Security Deposits - 23,660.00 - To be able to offer security deposit assistance to low income Adams County residents.

Board Chairman Phiel thanked them for their comments. Ms. Moreland noted they will review all applications and prepare a proposed budget that will be advertised. A public hearing will be held prior to the Board of Commissioners approval and submission of the 2019 budget to the State.

Building and Maintenance:

With recommendation by Director Larry Steinour, and after review by Solicitor Molly R. Mudd, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners ratify the NRG Maintenance Services Agreement and approve the Modification Addendum thereto for Covered Services including Building Automation System Software Subscription and Automatic Temperature Controls to the existing Covered Facilities including the Adams County Courthouse, the Adams County Adult Correctional Complex and Department of Emergency Services, and to the Adams County Human Services Building as a New Covered Facility as listed on the Modification Amendment. Contract term for the New Covered Facility at HSB runs June 1, 2019 thru December 1, 2020 at a cost to the County of \$10,130.00.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Martin, to approve the Personnel Report as presented:

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman, to approve employment of the following Corrections Officers, effective August 26, 2019: Diantra’ Landry, Emily Charland-Snoots, Cole King, Jessica Montanez, Dustin Ebaugh and Wesley Hardiman.

Separation of Employment w/permission to post:

- Wesley Hardiman, Corrections Officer, effective September 6, 2019

Motion carried.

Expenditures:

Mr. Martin moved, seconded by Mr. Qually, to approve the following expenditures for the period August 26, 2019 through September 6, 2019:

General Fund Total	\$ 1,886,280.28
General Fund	\$ 939,013.62
PCard Payment	\$ 9,484.90
Debt Service Payments	\$ 10,896.35
Payroll Week #36	\$ 926,885.41
Children & Youth Services	\$ 308,480.08
Liquid Fuels	\$ 113,690.97
Commissary Fund	\$ 1,848.49
Hotel Tax Fund	\$ 234,542.42
Capital Projects - Reserve	\$ 2,500.00
911 Fund	\$ 43,598.70
Internal Service Fund	\$ 262,242.56

Motion carried.

Other Business:

No Other Business was brought to the Board at this time.

Adjournment:

Mr. Qually moved, seconded by Mr. Martin, to adjourn the Commissioner’s Meeting at 10:04 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk