

**WEDNESDAY, OCTOBER 24, 2018:**

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; Molly Mudd, Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Don Fennimore, Court Administrator; Sherri Clayton-Williams, Planning Director; Rebecca Moreland, Grants Coordinator; Phil Walter, IT Director; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Warren Bladen, Director, Department of Emergency Services; David Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Chief Clerk Paula V. Neiman.

**Pledge of Allegiance**

**Minutes:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the October 17, 2018 Commissioners' Meeting as presented.

Motion carried.

**Executive Session:**

Board Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

**Public Comment:**

No Public Comment was brought before the Board at this time.

**Proclamations:**

- Mr. Qually moved, seconded by Mr. Martin, to adopted and proclaim Thursday, October 25, 2018 as **"KEEPING THE LIGHTS ON AFTER SCHOOL"** in Adams County. This proclamation was presented to Amelia Contreras of Manos Unidas Hispanic-American Center, Inc.

Motion carried.

Mr. Martin moved, seconded by Mr. Qually, to adopt and proclaim the following proclamations presented to Eileen Grenell of Collaborating for Youth:

- **"17<sup>TH</sup> ADAMS COUNTY MEDICINE TAKE BACK"** – Saturday, October 27, 2018
- **"31<sup>ST</sup> NATIONAL RED RIBBON WEEK"** – October 23-31, 2018

Motion carried.

**Courts:**

With recommendation from Judge Christina Simpson, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, for the Board of Commissioners to enter into a Memorandum of Understanding between Adams County and Keystone Pet Enhanced Therapy Services Volunteer Dog Handler Ronda H. Kershner for animal-assisted therapy services in the Adams County Courthouse, for minor children that are the subject of custody matters filed before the Adams County Family Court.

Motion carried.

**Community Development Block Grant Program Public Hearing:**

Board Chairman Phiel called to order at 9:35 a.m. the Community Development Block Grant Program Public Hearing and announced this is the time and place advertised to discuss the proposed budget for the 2018 Community Development Block Grant Program.

At this time Board Chairman Phiel recognized Rebecca Moreland, Grants Coordinator with the Planning Department. Ms. Moreland gave a brief overview of the CDBG Block Grant Program with the county's allocation of \$311,903. She presented the proposed budget as follows:

- Possum Valley Municipal Authority – Aspers North Road Waterline Replacement - \$159,000
- Adams County Arts Council – Healing HeARTS Program - \$8,791
- United Way of Adams County – ADA Upgrades - \$15,970
- Bendersville Borough – ADA Compliant Curb Ramps - \$72,000
- Administration - \$56,142
- On Behalf Of Gettysburg Borough – ADA Compliant Curb Ramps - \$120,298
- On Behalf Of Gettysburg Borough – Administration - \$3,000
- On Behalf Of Littlestown Borough – ADA Compliant Curb Ramps - \$90,651
- On Behalf Of Littlestown Borough – Administration - \$2,000

At this time, Commissioner Phiel asked if there were any Public Comments. The following public comment was received:

- Dave Bolton, Representing Abbottstown Borough Council – A bridge located in Abbottstown Borough on Country Club Road was determined to be structurally deficient. Unfortunately Abbottstown Borough cannot receive CDBG funds to repair the bridge because the area is not qualified for low/moderate income residents.

Board Chairman Phiel noted to let the record show that no other Public Comment was received at this time and the Public Hearing adjourned at 9:40 a.m. this date.

**2018 Community Development Block Grant Program:**

Mr. Martin moved, seconded by Mr. Qually, to approve the 2018 Community Development Block Grant Budget and to adopt Resolution #8 of 2018 authorizing the submission of the application for 2018 Community Development Block Grant Funds to the Pennsylvania Department of Community & Economic Development as follows:

- Possum Valley Municipal Authority – Aspers North Road Waterline Replacement - \$159,000
- Adams County Arts Council – Healing HeARTS Program - \$8,791
- United Way of Adams County – ADA Upgrades - \$15,970
- Bendersville Borough – ADA Compliant Curb Ramps - \$72,000
- Administration - \$56,142
- On Behalf Of Gettysburg Borough – ADA Compliant Curb Ramps - \$120,298
- On Behalf Of Gettysburg Borough – Administration - \$3,000
- On Behalf Of Littlestown Borough – ADA Compliant Curb Ramps - \$90,651
- On Behalf Of Littlestown Borough – Administration - \$2,000



**COUNTY OF ADAMS, PENNSYLVANIA  
RESOLUTION NO. 8 OF 2018**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS, OF THE COUNTY OF ADAMS,  
PENNSYLVANIA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR 2018**

**COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO THE PENNSYLVANIA DEPARTMENT  
OF COMMUNITY AND ECONOMIC DEVELOPMENT**

**WHEREAS**, the County of Adams (“County”) has been notified that it is eligible to apply for \$311,903.00 in Fiscal Year 2018 Entitlement Community Development Block Grant (CDBG) funds; and

**WHEREAS**, applications must be submitted to the Pennsylvania Department of Community and Economic Development (DCED) by November 2, 2018; and

**WHEREAS**, the County of Adams, in accordance with the Act entitled Community Development Block Grant Entitlement Program for Nonurban Counties and Certain Other Municipalities, Act 179 of 1984, P.L. 906, codified at 35 P.S. § 1751-1765, regulations adopted pursuant thereto, and the request of the Boroughs of Gettysburg and Littlestown, has elected to submit an application for FY 2018 CDBG Program funds in the amount of \$123,298.00 on behalf of the Borough of Gettysburg, and \$92,651.00 on behalf of the Borough of Littlestown; and

**WHEREAS**, the County Commissioners have designated the Adams County Department of Planning and Development as the County’s administrating agency.

**NOW, THEREFORE, WITH THE FOREGOING INCORPORATED HEREIN AND MADE AN ESSENTIAL PART HEREOF, BE IT RESOLVED**, by the Board of Commissioners of the County of Adams, Pennsylvania, that the Office of Planning and Development shall submit an application for 2018 Entitlement CDBG funds, including a budget reflecting the amounts and activities that were included in the public notice published by the County in *The Gettysburg Times* on October 16, 2018.

**IN WITNESS WHEREOF**, the present Resolution has been duly adopted this 24<sup>th</sup> day of October, 2018, in a duly advertised and convened public session.

**ATTEST**

\_\_\_\_\_  
/s/  
Paula V. Neiman, Chief Clerk

**ADAMS COUNTY COMMISSIONERS**

\_\_\_\_\_  
/s/  
Randy L. Phiel, Chairman

\_\_\_\_\_  
/s/  
James E. Martin, Vice-Chairman

\_\_\_\_\_  
/s/  
Marty Karsteter Qually, Commissioner

Motion carried.

**Department of Emergency Services:**

With recommendation from Warren Bladen, Director, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the U.S. Department of Homeland Security Federal Fiscal Year 2018 Emergency Management Performance Grant Program Agreement between the Pennsylvania Emergency Management Agency and the County of Adams in the amount of \$70,201.00 for the period October 1, 2018 to September 30, 2019.

Motion carried.

**Planning:**

With recommendation from Sherri Clayton-Williams, Director, Mr. Qually moved, seconded by Mr. Martin, to approve the appointment of Adam Winters, representing New Oxford Municipal Authority and Judie Butterfield, Borough Representative, to fill two vacancies on the Solid Waste Advisory Committee. This Advisory Committee is called to action as needed.

Motion carried.

With recommendation from Sherri Clayton-Williams, Director, to authorize Chairman Randy L. Phiel to sign the Four Factor Analysis and Language Access Plan for the 2018 Community Development Block Grant, Emergency Solutions Grant and HOME Programs which identifies the types of language assistance that is provided to residents.

Motion carried.

**IT Department:**

With recommendation from Phillip Walter, IT Department Director, and after review by Solicitor Molly Mudd, Mr. Qually moved, seconded by Mr. Martin, for the Board of Commissioners to sign the agreement with The National Cybersecurity & Communications Integration Center (NCCIC) of the Department of Homeland Security (DHS) to conduct continuous network and vulnerability scanning of the County's publicly accessible networks and systems at no cost to the County.

Motion carried.

**Personnel Report:**

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Courts:

- Note the promotion of Gale Kendall to Executive Director of Probation Services, effective October 15, 2018
- Rescind the separation of employment of Tyrhee Williams, Probation Officer, and reinstate employment effective September 28, 2018

Clerk of Courts:

Recommendation from Clerk of Courts Kelly Lawver, to approve the employment of Heather L. Stoll, Deputy Clerk 1-New Cases, effective October 22, 2018 and Jennie Harrison, Deputy Clerk 3-Juvenile Clerk, effective October 29, 2018.

Children & Youth Services:

Transfer of Megan Perry from Caseworker 3-Shared to Caseworker 3-Screener, effective October 29, 2018.

Separation of Employment:

- Robert Newman, Corrections Officer, effective October 17, 2018

Motion carried.

**Expenditures:**

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period October 8, 2018 through October 19, 2018:

General Fund Total	\$ 1,229,555.99
General Fund	\$ 317,634.66
Payroll – Week #42	\$ 911,921.33
Children & Youth Services	\$ 242,395.04
Liquid Fuels	\$ 7,625.36
HazMat Fund	\$ 1,628.44
Law Enforcement	\$ 400.00
Commissary Fund	\$ 5,536.53
Hotel Tax Fund	\$ 183,274.49
Capital projects-Reserve	\$ 11,763.44
Human Services Building	\$ 71.89
Capital Projects – Courthouse Renovation	\$ 3,375.49

911 Fund	\$ 6,136.23
Internal Service Fund	\$ 270,708.47

Motion carried.

**Executive Session:**

Board Chairman Phiel called for an Executive Session at 9:51 a.m. this date to discuss personnel and attorney/client issues.

**Meeting Reconvened:**

Commissioner Phiel reconvened the Commissioner's Meeting at 12:32 p.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor Molly Mudd, Albert Penksa, County Manager and Chief Clerk Paula Neiman.

**Adjournment:**

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner's Meeting at 12:34 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman  
Chief Clerk