

WEDNESDAY, MARCH 1, 2017:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:03 a.m. in the Ceremonial Courtroom with Chairman Randy Phiel presiding. Others in attendance: Commissioner Marty Karsteter Qually; Beth Cissel, Deputy Controller; John Hartzell, Solicitor; Don Fennimore, Court Administrator; Warden Brian Clark; Sarah Finkey, Children & Youth Administrator; Melissa Devlin, Finance Director; Phil Swope, Staff Accountant; Sara Brensinger, Purchasing Coordinator; Michele Miller, HR Director; News Reporters Alex Hayes, *Gettysburg Times* and Dustin Levy, *Evening Sun* and Chief Clerk Paula V. Neiman.

Pledge of Allegiance

Minutes:

Mr. Qually moved, seconded by Mr. Phiel, to approve the Minutes of the February 15, 2017 Commissioners' Meeting as presented.

Motion carried.

Proclamation:

Mr. Qually moved, seconded by Mr. Phiel, to approve the following proclamations:

- **“LAND CONSERVANCY OF ADAMS COUNTY MONTH”** - March 1, 2017. This proclamation was presented to John Kiehl, President of the Adams County Land Conservancy Board.
- **“ABOLITIONISTS DAY”** – March 4th, 2017. This proclamation was presented to Judy Young.

Motion carried.

Public Comment:

No Public Comments were addressed to the Board at this time.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Qually moved, seconded by Mr. Phiel, to approve and sign an Adoption Subsidy Agreement with D.L & M.L. for C.L. in the amount of \$900/month.

Motion carried.

Planning:

With recommendation from Sherri Clayton-Williams, Director, Mr. Qually moved, seconded by Mr. Phiel, to approve and sign the Community Assistance Planning Program Contract between Adams County and Cumberland Township to prepare an update to the Cumberland Township Act 209 Study Land Use Assumptions Report (LUAR) in the amount \$750.00.

Motion carried.

Department of Emergency Services:

With recommendation from Warren Bladen, Director, Mr. Qually moved, seconded by Mr. Phiel, to approve and sign Constable Radio Agreement between the County of Adams and Darryl Sanders a duly elected Constable in Littlestown Borough #2 in the lease amount of \$20.00/month.

Motion carried.

Human Resources:

With recommendation from Danette Laughman, Deputy Director, Mr. Qually moved, seconded by Mr. Phiel, to approve and authorize Chairman Randy L. Phiel to sign the following Health Insurance Agreements:

- TPA Client Joinder Agreement with Catamaran PBM Services, LLC effective January 1 through December 31, 2017.
- Network Medical Review Company, Ltd. (pay as you use the service) effective until either party provides a cancellation notice.
- MLS Group of Companies, Inc. effective January 1, 2017 for a three year term with a ninety day written termination notice from either party.
- National Medical Reviews, Inc. effective January 1, 2017 with an automatic renewal for an additional 12-month period unless Notice of Intent not to Renew is given by either party.

Motion carried.

Personnel Report:

Mr. Qually moved, seconded by Mr. Phiel, to approve the following personnel actions:

Courts:

Note the following:

- Lee A. Molitoris, Law Clerk for President Judge George, effective February 13, 2017
- Vicky Knott, General Clerk in Domestic Relations, effective February 27, 2017
- Tipstaves – Gail Collins, effective February 21, 2017; Dennis Murphy, effective February 27, 2017; Alan Mains, effective March 6, 2017 and Mary Furlong, effective March 20, 2017
- Separation of employment for Felicia Franklin, Probation Officer I, effective March 3, 2017

Department of Emergency Services:

Employment of Erin Lorenzano, 911 Telecommunicator Floater, Fulltime, effective February 13, 2017.

Separation of Employment and Authorization to Post Positions:

- Maria Person, New Case Clerk in the Clerk of Courts Office, effective March 3, 2017
- James Touloumes, Fiscal Technician in Children & Youth Services, effective February 23, 2017

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Phiel, to approve the following expenditures for the period February 13, 2017 through February 24, 2017:

General Fund	\$ 1,193,104.55
911 Fund	\$ 288,782.14
Children & Youth Services	\$ 213,308.90
HazMat Fund	\$ 6,004.88

Liquid Fuels	\$	2,930.93
CDBG	\$	159,723.30
Act 137 (Affordable Housing)	\$	1,650.00
Records Management	\$	3,440.00
Human Services Building	\$	1,042,639.41
Commissary Fund	\$	2,552.22
Radio Project	\$	55,304.90

Motion carried.

Other Business:

No other business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Qually moved, seconded by Mr. Phiel, to adjourn the Commissioners' Meeting at 9:28 a.m. this date.

Motion carried.

Respectfully submitted,

Paula V. Neiman
Chief Clerk