

WEDNESDAY, MAY 25, 2016:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:00 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners Jim Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Steve Renner, Controller; Beth Cissel, Assistant Controller; Candi Clark, HR Generalist I; Don Fennimore, Court Administrator; Melissa Devlin, Director of Finance; Sherri Clayton, Director of Planning & Development; Ellen Dayhoff, Rural Resource Manager; Anne Thomas, Grants Program Coordinator; Bob Jackson, Citizen Representative; News Reporters: Vanessa Pellichio, *Gettysburg Times*; Dustin Levy, *Evening Sun* and Deputy Chief Clerk Lisa A. Moreno-Woodward.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the May 11, 2016 Commissioners' Meeting as presented.

Motion carried.

Proclamations:

Mr. Qually moved, seconded by Mr. Martin, to adopt and proclaim **"GUN VIOLENCE AWARENESS DAY" – June 2, 2016** in Adams County. This proclamation was presented to members of the Gettysburg Gun Safety Study Group.

Motion carried.

Habitat for Humanity:

C.L. Pete Ricker, Chairman of the Adams County Habitat for Humanity Board was present along with other Board members to thank the Adams County Board of Commissioners for their support of the Habitat for Humanity Building Projects over the years.

Motion carried.

Public Comment:

No public comment was addressed to the Board at this time.

Commissioners:

With recommendation from County Manager Albert Penksa, Mr. Martin moved, seconded by Mr. Qually, to approve to extend the Letter of Credit, identified as 603-007, for the Nawakwa tower site, effective May 28, 2016 through May 28, 2017.

Motion carried.

Planning – Ag Land Preservation:

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Qually moved, seconded by Mr. Martin, to approve the offer letter for purchase of the conservation easement for the David and Matthew Kehr Farm, Mt. Joy Township, Parcel #30H17-0019---000, acreage per the result of the survey in the amount of \$2,310/acre and to approve and authorize Chairman Randy L. Phiel to sign the Agreement of Sale.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the following personnel actions:

Courts:

- Externship under President Judge George for Karen Lomeo, effective May 18, 2016 for approximately three weeks.

Courts (continued):

- New Hires: Amber Chase, Law Clerk for Judge Campbell, effective June 6, 2016 and Karen M. Brindisi, Law Clerk for Judge Wagner, effective May 31, 2016
- Separation of Employment: Probation Department – Brian Roby, Probation Officer 1, effective May 27, 2016

Building & Maintenance:

Recommendation from Larry Steinour, Director, to approve the transfer of the following:

- Nancy Schwartz, from Custodian to Lead Custodian, effective May 16, 2016
- Kathy Keys from Custodian to Maintenance Helper/Utility, effective May 16, 2016

Clerk of Courts:

Note the employment of Megan E. Shull, New Case Clerk, effective May 23, 2016.

Children & Youth Services:

Recommendation from Sue Cohick, Administrator, to approve the transfer of Tracy Gonzales from Caseworker 1 to Caseworker 2, effective May 2, 2016.

Adams County Adult Correctional Complex:

Recommendation from Warden Clark to approve the employment, pending approval from the Prison Board, of the following Correctional Officers, effective May 31, 2016:

- Dana Thompson
- Saul Manjarrez
- Sherry Meid
- Justin Alston
- Xiomara Castillo
- Richard Hersh

Separation of Employment:

- Elizabeth Plank, Office Assistant in the Department of Children & Youth Services, effective June 3, 2016
- Jamie Cluck, Real Estate Clerk in the Sheriff's Department, effective June 3, 2016
- Jareth Herring, Corrections Officer, effective May 23, 2016

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period May 9, 2016 through May 20, 2016:

General Fund	\$	985,632.10
911 Fund	\$	1,989.68
Children & Youth Services	\$	110,796.29
HazMat Fund	\$	530.46
Act 137 Affordable Housing	\$	77,257.26
Human Services Building	\$	6,712.25
Hotel Tax Fund	\$	89,542.64
Commissary Fund	\$	641.69
Radio Project	\$	1,035.25

Motion carried.

Other Business:

No other business was brought to the Board at this time.

Salary Board Meeting:

The Salary Board Meeting will be held following the Commissioners Meeting.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioners Meeting at 9:29 a.m. this date.

Motion carried.

Respectfully submitted,

Lisa A. Moreno-Woodward
Deputy Chief Clerk