

Proposed AGENDA, WEDNESDAY, MARCH 20, 2019

9:00 A.M. Convening of the Adams County Board of Commissioners' Meeting.

Pledge of Allegiance

Minutes:

Approval of the Minutes of the March 13, 2019 Commissioners' Meeting as presented.

Proclamation:

Adopt and proclaim March 20, 2019 as "**KICK BUTTS DAY**" in Adams County.

Executive Session:

Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

During the 30-minute Public Comment the individual wishing to speak will come forward to the podium to address the Board, state their name and address and will have 5-minutes to give his/her comments related to county business. Any public comment on an agenda item should be addressed at this time.

Courts/Department of Probation:

After review by Solicitor Molly Mudd, approve and authorize Chairman Randy L. Phiel to execute on behalf of the Board of Commissioners the Youth Level of Service Case Management Inventory Usage Agreement between the Adams County Juvenile Probation Department and the Juvenile Court Judges' Commission for Youth Level of Service Assessments at a per-use rate of \$2.10 effective July 1, 2018 for a (1) year term, payable at the completion of each half-year under the Term.

Adams County Adult Correctional Complex:

Recommendation from Warden Katy Hileman and Laura Rowland, CJAB Coordinator, after review of Solicitor Molly Mudd, to approve to submit to PCCD as a sub-recipient for Act 80 grant funding in the amount of \$293,348 to support implementation of the Transition to Recovery Jail Vivitrol Program.

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Planning:

Recommendation from Sherri Clayton-Williams, Director, to approve the following:

- Sign the Cooperation Agreements on behalf of Gettysburg Borough for Adams County to administer Gettysburg Borough's 2017 and 2018 Community Development Block Grant Programs in the amount of \$111,166 and \$123,298 respectively for ADA compliant curb ramps.

- Sign the Subrecipient agreements for the 2017 Community Development Block Grant (C000069657) for the following:
 - Possum Valley Municipal Authority - \$35,392 for New Well Creation
 - Adams County Arts Council - \$20,000 for Seasoned Citizens Cooking Program
 - HART Center - \$145,794 for HVAC & Pole Building Construction

Tax Services:

Recommendation from Barbara Walter, Chief Assessor, to approve the following:

- Personal Tax Exemption requests for individuals who have met the guidelines of County Policy for age/disability: A. Louise Biesecker and Mary Vaughn of Straban Township; Robin J. Clapsadl, Victoria A. Degroft, David Gilland, Sr. and Hilda R. Wolfe, all of Cumberland Township.
- Disabled Veterans Real Property Tax Exemption Certification for the following individuals:
 - Patrick Jackson, 120 Longview Road, Gettysburg, Cumberland Township, Parcel #09F11-0215---000, for his two-story home with attached garage on .85 acres, effective with the 2019-2020 School Taxes.
 - Ronald A. Rohrbaugh, 1115 Old Waynesboro Road, Fairfield, Hamiltonban Township, Parcel #18A17-0055---000 for his one-story home with detached garage and two residential storage buildings on 1.90 acres, effective with the 2019-2020 School Taxes.
- Disabled Veterans Real Property Tax Exemption Removals and place back on the taxable rolls for the 2019-2020 School Taxes for the following:
 - Leonard Martin, 1871 Herrs Ridge Road, Gettysburg, Cumberland Township, Parcel #09E13-0025C---0000
 - Larry Eader, 325 Lexington Way, Littlestown, Littlestown Borough, Parcel #27011-0224--000
 - Leah Krichten, 150 Marsh Creek Road, Gettysburg, Cumberland Township, Parcel #09E11-0055---000
 - Gene Trumpower, 386 Ridge Road, Gettysburg, Cumberland Township, Parcel #09F16-0012---000

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Human Resources Department:

Recommendation by Director Michele Miller, and after review by Solicitor Molly Mudd, that the Board approve and authorize Chairman Randy L. Phiel to sign on behalf of the Board the Workforce Now Recruitment and Talent Acquisition Module, as an add-on to the existing Major Account Master Services Agreement with ADP, for employee acquisition and employee on-boarding for exempt and non-exempt workforce at a cost to the county of \$22,113.00 per year plus a one-time implementation and setup fee of \$500.

Commissioners:

- For the purpose of Employee Retiree Health Care Benefits, the County of Adams has transitioned from being fully insured to self-insured status. With the change to self-insured status, the County, by and through its health care consultants, has been advised that prudent business practices compel the Adams County Board of Commissioners to exercise their right to rescind the Retiree Health Care Benefit that was approved by a previous Board of Commissioners on November 19, 1997 with an effective date of January 1, 1998. The financial impact to the County by continuing to offer the post-retirement health care benefit is to realize an increase in the County's specific and aggregate reinsurance premiums, and a risk of high claims exposure

based upon continued coverage of this group. Recommendation to rescind the Retiree Health Care Benefit and to grandfather the active retirees who are currently participating in this program.

- Review to approve the Haverford Trust Retirement Plan Services Agreement with Haverford Trust Company ("HTC") for fiduciary services related to the County's Governmental 457(b) Plan, specifically fiduciary services including the selection and monitoring of investment options for individuals invested in the plan. HTC will provide these services for a fee equivalent to 0.50% of all assets under management.

Personnel Report:

Courts:

- Court Administration – Note the employment of Lisa A. Lindsey, Support Specialist, effective March 25, 2019

Children & Youth Services:

- Promotion of Steven Murphy from Caseworker 1 to Caseworker 2, effective March 4, 2019
- Promotion of Ian LeeVee from Caseworker 1 to Caseworker 2, effective March 4, 2019

Adams County Adult Correctional Complex:

- Transfer of Alexander Columbis, Lieutenant to Operations Lieutenant, effective March 18, 2019

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Adams County Adult Correctional Complex (Cont'd):

- Employment of the following Corrections Officers, effective April 8, 2019:
 - Andrew Goodwin
 - Derrick Martin
 - Christine Hinken
 - Dylan Stouffer
 - Aleksander Negron
 - Cali Bailey

Separation of Employment w/Permission to Post:

- Michael Zito, Field Data Property Evaluator, effective April 5, 2019
- Timothy Poorman, Corrections Officer, effective March 18, 2019

Other Business:

Solicitor Mudd
Commissioner Qually
Commissioner Martin
Commissioner Phiel

Adjournment: