

WEDNESDAY, AUGUST 22, 2018:

The Adams County Board of Commissioners met this date in regularly scheduled session at 9:04 a.m. in the Ceremonial Courtroom with Chairman Randy L. Phiel presiding. Others in attendance: Commissioners James E. Martin and Marty Karsteter Qually; Albert Penksa, County Manager; John Hartzell, Solicitor; Molly Mudd, Assistant Solicitor; Steve Renner, Controller; Beth Cissel, Deputy Controller; Michele Miller, HR Director; Don Fennimore, Court Administrator; Kristi Fields, Director Probation Services; Sarah Finkey, ACCYS Administrator; Melissa Develin, Finance Director; Phil Swope, Staff Accountant; Larry Steinour, Building & Maintenance Director; Andrew Merkel, Assistant Planning Director; Ellen Dayhoff, Rural Resource Manager; Harlan Lawson, Economic Development Specialist; Rebecca Moreland, Grants Coordinator; David Bolton; News Reporter Vanessa Pellechio, *Gettysburg Times* and Deputy Chief Clerk Lisa A. Moreno-Woodward.

Pledge of Allegiance

Minutes:

Mr. Martin moved, seconded by Mr. Qually, to approve the Minutes of the August 9, 2018 Commissioners' Meeting as presented.

Motion carried.

Executive Session:

Board Chairman Phiel noted an Executive Session will be called at the discretion of the Board of Commissioners to discuss attorney client/personnel issues.

Public Comment:

Board Chairman Phiel noted that the Commissioners attended a meeting with the Gettysburg Area School District and Gettysburg Borough to discuss the LERTA Proposal. At this time the Board would accept public comment regarding LERTA and would offer an open invitation for future public comment regarding LERTA.

No Public Comments were brought to the Board at this time to discuss LERTA and no other Public Comments received at this time for the normal public comment period.

2018 Community Development Block Grant:

Board Chairman Phiel announced this is the place and time publicly advertised to conduct a public participation meeting to discuss community needs for funding and to solicit citizen input for the 2018 Community Development Block Grant Program. Board Chairman Phiel recognized Rebecca Moreland, Grants Coordinator, who gave an overview of the program. The total allocation for 2018 is \$311,903.00.

At this time Chairman Phiel asked if there was any public comment. Let the record show that no public comment was received at this time.

Probation Services:

With recommendation from Kristi Fields, Director, Mr. Qually moved, seconded by Mr. Martin, to approve and sign the 2018-2019 PA Juvenile Court Judges Commission Juvenile Services Grant in the amount of approximately \$71,777.00, effective through June 30, 2019.

Motion carried.

Commissioners:

At the request of Robin Fitzpatrick, President, Adams County Industrial Development Authority, and after review by Solicitor John Hartzell, Mr. Qually moved, seconded by Mr.

Martin, that the Board of Commissioners execute a Partial Release of Mortgage on Lot 12 at the Adams Commerce Park, allowing the unencumbered sale of that parcel.

Motion carried.

Treasurer:

With recommendation from Treasurer Crissy Redding, Mr. Martin moved, seconded by Mr. Qually, to approve and sign a Business Membership Application and Government Banking Resolution with Members 1st for Account #XXXXXXX55.

Motion carried.

Planning/Ag Land Preservation:

With recommendation from Ellen Dayhoff, Rural Resource Manager, Mr. Qually moved, seconded by Mr. Martin, to approve the offer letter for the purchase of the conservation easement and approval for Chairman Randy L. Phiel to sign the Agreement of Sale on behalf of the Board of Commissioners for the Arentz Family LP Farm, 620 Pine Grove Road, Littlestown, PA, Union Township, for 100.38 acres, no exclusions, \$3,017.50/acre.

Motion carried.

Children & Youth Services:

With recommendation from Sarah Finkey, Administrator, Mr. Martin moved, seconded by Mr. Qually, to approve and sign the following:

- 2018-2019 Purchase of Service Agreements as follows: Children's Aid Society of Franklin County; Concern; Diversified Treatment Alternatives; Dr. Bruce Kelly; Family Care Services, Inc; Merakey Pennsylvania; Pathways Adolescent Center, Inc. and Youth Services Agency.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Child Welfare Information Solution (CWIS) Data Sharing Agreement between the County and the Commonwealth of Pennsylvania, Department of Human Services (DHS). The Agreement encompasses a (1) year term, for the period October 1, 2018 through September 30, 2019, and must be renewed annually as part of the annual Needs-Based Plan and Budget Process. CWIS is an electronic database that includes all (67) County Children and Youth Agencies. The data collected by DHS from the county system is utilized for state-level data sharing and program coordination for child welfare services. CWIS functionality is housed in (7) modules, including but not limited to the ChildLine Hotline, the Child Protective Services and General Protective Services Investigation and Assessment module, the Appeals Module, and the Clearance Module. The Commonwealth's extensive data security provisions have been vetted through the AC IT Department, the requirements of which are incorporated into the Agency's internal managerial protocol.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners enter into a Professional Services Agreement with the Law Offices of Dorothy Livaditis, Kristopher Accardi, Esquire, for legal services representing ACCYS before the AC Juvenile Court and AC Orphans' Court, and DHS Bureau of Hearings and Appeals for the term of August 22, 2018 through June 30, 2019.
- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Consulting Agreement between DMP Group, LLC and the County of Adams for leadership development, management development, and executive and leadership coaching and training. The term of the agreement is (1) year, with consulting fees not to exceed \$20,000.

- After review by Assistant Solicitor Molly Mudd, that the Board of Commissioners review and approve the Consulting Agreement between PivotStone Group, LLC and the County of Adams for strategic planning, organizational development, and executive and leadership coaching and training. The term of the agreement is (1) year, with consulting fees not to exceed \$20,000.

Motion carried.

Building and Maintenance

At the request of Larry Steinour, Building and Maintenance Director, and after review by Solicitor John Hartzell, Mr. Qually moved, seconded by Mr. Martin, that the Board of Commissioners approve the Contract with Compliance Management International (“CMI”) in the amount of \$2,940, for air quality testing at the Courthouse complex, pending final solicitor review.

Motion carried.

With recommendation from Larry Steinour, Director, to approve and sign the Proposal from Coldsmith Roofing Inc., Rear 134 E. Water Street, PO Box 4314, Gettysburg, PA 17325, to repair the roof at the Department of Emergency Services Building, in the amount of \$6,300.

Motion carried.

Finance:

With recommendation from Phil Swope, Staff Accountant, Mr. Qually moved, seconded by Mr. Martin, to approve an Equipment Lease Agreement #7407123-008 between the County of Adams and Quality Copy Products, Inc., 2699 South Queen Street, York, PA in the amount of \$45.16/month for a 36 month term, effective August 22, 2018.

Motion carried.

Bridge No. 56 and Bridge No. 50 - Advertisement for Bids:

With recommendation from William D. Cameron, County Bridge Engineer, Mr. Martin moved, seconded by Mr. Qually, to approve and authorize the advertisement for bids for the “Construction of Bridge No. 56 Repair and Bridge No. 50 Debris Removal, Adams County, Pennsylvania”.

Motion carried.

Security:

At the request of Security Director Michael Baltzley, and after review by County Solicitor John Hartzell, Mr. Martin moved, seconded by Mr. Qually, that the Board of Commissioners approve the sale and transfer of surplus law enforcement equipment from the County to Gettysburg Borough, at a cost of \$256.

Motion carried.

Personnel Report:

Mr. Martin moved, seconded by Mr. Qually, to approve the Personnel Report as presented:

Separation of Employment with permission to post:

- Jose DeJesus Alpizar, Corrections Officer, effective August 8, 2018
- Samuel Tramontana, IT Intern, effective August 16, 2018
- Christina Doderick, IT Intern, effective August 20, 2018

- Milton Frech, Corrections Officer, effective August 24, 2018
- John M. Hartzell, Solicitor, effective September 7, 2018

Motion carried.

Expenditures:

Mr. Qually moved, seconded by Mr. Martin, to approve the following expenditures for the period July 30, 2018 through August 10, 2018:

General Fund Total	\$ 1,480,465.72
General Fund	\$ 601,080.47
Payroll – Week #32	\$ 879,385.25
Children & Youth Services	\$ 141,296.96
Liquid Fuels	\$ 17,378.16
HazMat Fund	\$ 4,326.97
Commissary Fund	\$ 1,641.39
Records Management	\$ 276.48
Act 13 (Affordable Housing)	\$ 7,780.80
Hotel Tax Fund	\$ 244,087.81
Human Services	\$ 1,668.71
Capital Projects-Reserve	\$ 17,176.96
Human Services Building	\$ 9,657.82
911 Fund	\$ 295,500.75
Internal Service Fund	\$ 311,958.23

Motion carried.

Executive Session:

Board Chairman Phiel called for an Executive Session at 9:59 a.m. this date to discuss personnel and attorney/client issues.

Meeting Reconvened:

Commissioner Phiel reconvened the Commissioner’s Meeting at 12:08 p.m. this date with the following in attendance: Commissioners James E. Martin and Marty Karsteter Qually, Solicitor John Hartzell, Assistant Solicitor Molly Mudd and Albert Penksa, County Manager.

Other Business:

No Other Business was brought before the Board at this time.

Adjournment:

Mr. Martin moved, seconded by Mr. Qually, to adjourn the Commissioner’s Meeting at 12:10 p.m. this date.

Motion carried.

Respectfully submitted,

Lisa A. Moreno-Woodward
Deputy Chief Clerk